



EYNESHAM PARISH COUNCIL

Parish Council Meeting
held remotely at 7.30pm
on Tuesday 2 June 2020

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr S Brown, Cllr M Chen, Cllr K Crowe, Cllr P Crowley, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council. There were four members of the public present.

20/99 To receive apologies for absence - None.

20/100 To receive Declarations of Interest in agenda items - None.

20/101 To approve the minutes of the Annual Parish Council Meeting of 19 May 2020 – An amendment was made to 20/87 (b) to include Cllr Sue Osborne in the Traffic Advisory Committee.

20/102 Public Participation – Nature Recovery Network (NRN) queries. Clerk is to clarify vision splay issues and point of contact with a member of the public. A member of the public queried the requirement for public engagement on the existing and future management of green spaces and commented that the NRN had no input on the text of the consultation. Query whether the Council is looking to co-opt a NRN member to the Council to assist with this work (as per Cumnor Parish Council). The Council has vacancies should a NRN member wish to join.

20/103 To receive correspondence.

- (a) Jansons – West Eynsham Strategic Development Area (SDA) consultation – Friday 5 June, 1.00pm. The Council will consider drafting a response at its next meeting.
- (b) The Red Lion Public House/Lyall & Co – Temporary use of The Square for trading purposes. Council will formally consider the request as part of planning/licensing procedures. It was felt at the current time, that it would wish to support local businesses as much as possible. Noted that The Country Market will be hiring The Square for an hour on Thursday mornings for review at the end of June.
- (c) West Oxfordshire District Council (WODC) – White Young Green is to consult with the Council in order to prepare an Access Strategy (including Spine Road, cycle routes etc) for West Eynsham SDA for completion by July 2020.

20/104 To receive the Clerk's Report – Noted that urgent roof repairs to the Bartholomew Room are now complete. Response received from Smith's of Bletchington regarding continued use of the previous permissive section of Wharf Stream Way - Clerk is to circulate the email and respond. Pavilion re-build designs – for future discussion when WODC has responded.

20/105 To consider the co-option of Francis Zealley to the Council – It was **RESOLVED** that Francis Zealley is co-opted to the Council. Clerk is to liaise with WODC and Francis accordingly.

20/106 Eynsham Nature Recovery Network project proposals.

- (a) To consider the consultation results of the Dovehouse Close public open space and note receipt of the Project Appraisal Form - The SurveyMonkey results (c.129 responses) provided clear support for the proposal. A Project Appraisal Form has been received.
- (b) To consider providing formal agreement for the Dovehouse Close public open space project. It was **RESOLVED** to provide permission for the project subject to the Clerk receiving a Risk Assessment and Method Statement.

- (c) To consider the consultation results of the roundabouts wildflower areas project and note receipt of the Project Appraisal Form - The SurveyMonkey results (c.127 responses) provided clear support for the proposal. A Project Appraisal Form has been received.
- (d) To consider providing formal agreement for the roundabout wildflower areas project – It was noted that the NRN’s insurance is insufficient for Oxfordshire County Council’s highway working requirements. In recognition that the Parish Council consider this a valuable biodiversity project and the need to pursue it without causing undue delay, it was agreed to provide permission in principle subject to considering the project structure and liability issues. A Job Specification and Method Statement is to be drafted to help pursue the project. For formal agreement at the next meeting.

20/107 Communications

- (a) To consider an External Communications Strategy and review feedback received – Cllr Crowley discussed the importance of effective external communications. It was **RESOLVED** to adopt the External Communications Strategy which will be amended as required in future. Clerk is to upload the document to the website.
- (b) To note completion of accessibility work to the website by Pumpkin Pip – Some documents require updating, however the website is now compliant.
- (c) To consider the draft Public Engagement Policy and agree actions – It was **RESOLVED** to adopt the Public Engagement Policy.

20/108 Planning matters:-

- (a) To consider planning application [20/01185/HHD](#) - 6 Queens Close - To remove existing conservatory and erections of single storey rear extension with lantern roof lights. New canopy over front door – Application design elements were discussed. No objection.
- (b) To review the planning applications log and note recent decisions – The log was reviewed. It was noted that revised plans and further documents are to be submitted for the Lord’s Farm applications (for consideration by Lowlands Planning Committee). Jansons request that the EIA Screening Opinion (20/00944/SCREEN) is now determined by the Secretary of State as they do not agree with WODC’s decision.

20/109 To receive reports from Councillors representing the Council on outside bodies/ meetings – Cllr Rylett reported that an online Garden Village Workshop is planned for 30 June for District Councillors. A request has been made for additional/wider briefings to be made available. Also the outline Grosvenor outline planning application is expected to be received in mid-June. The Area Action Plan is scheduled to go to Cabinet/Council in July and the West Eynsham Supporting Policy Document has been delayed by the need to commission the Access Report. Cllr Rylett is hoping to discuss environmental standards (particularly relevant to the Garden Village) at a Climate Change Working Group scheduled for 16 June. Any queries can be sent to Cllr Rylett for a response by WODC.

20/110 To note dates of the next Parish Council meetings:-

- (a) Full Council Meeting – 16 June at 7.30pm.
- (b) Full Council Meeting – 7 July at 7.30pm.

The meeting closed at 8.45pm.