



EYNESHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 11 February 2020

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr M Chen, Cllr P Crowley, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council. There were four members of the public present.

20/24 To receive apologies for absence – Cllr S Brown, Cllr K Crowe and Cllr R Macken.

20/25 To receive Declarations of Interest in agenda items – None.

20/26 To approve the minutes of the Parish Council meeting of 14 January 2020 - It was **RESOLVED** that the above minutes were signed as true records.

20/27 To approve the minutes of the following meetings and consider the recommendations contained therein – It was **RESOLVED** that the following minutes were signed as true records and the recommendations contained therein were approved:- (a) Finance & General Purposes Meeting of 3 December (b) Planning Committee Meeting of 14 January (c) Traffic Advisory Sub-Committee of 21 January (d) Traffic Advisory Committee meeting of 21 January, (e) Fishponds Committee meeting 28 January (f) Communications Committee meeting of 28 January (g) Extra Finance & General Purposes Committee meeting of 28 January (h) Planning Committee meeting of 4 February.

20/28 To consider the recommendations of the Communications meeting of 1 October (Full Council minutes 19/201 refers) – It was **RESOLVED** that the recommendations were approved.

20/29 Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders – District Cllr Dan Levy reported that he had spoken with Cllr Norman MacRae, West Oxfordshire District Council (WODC) who advised that the Bring Site at Back Lane Car Park is an operational matter and should be dealt with by Ubico. He felt that if the facility is removed, flytipping in the area may worsen. Members of Eynsham's Litter Picking Group commented that there were 3 major issues noted during last months' litter pick:- 1) Bring Site is a mess every month. 2) Household bins in the village are not being emptied (noted John Lopes Road area). 3) Leaf compaction and highway drains being clogged up. The Chairman thanked the group for their efforts. (Item 20/32 below refers).

20/30 To welcome Cllr Milly Chen as a co-opted member of the Council and note receipt of signed Acceptance of Office form – Forms have been completed and received. Milly was welcomed to the Council.

20/31 To receive correspondence –

- (a) Eynsham Litter Pickers – as summarised above and below.
- (b) Oxfordshire Blue Plaques Board – Unveiling ceremony planned for 3 July. Clerk is to confirm and check timings/attendance.
- (c) Hanborough Environment Group – Climate emergency. Noted.
- (d) Witney Radio – Seeks support to broadcast to the Eynsham area. Agreed, Clerk is to complete the supporting letter.

20/32 To consider requesting the removal of the 'Bring Site' from Back Lane Car Park - The recycling bins are currently emptied 3 times a week whereas the bins need to be emptied every day. It is unlikely that the District Council could arrange daily emptying, however better management is needed.

The site negatively impacts on the residential area and enjoyment of the through-walk from one side of the village to the other. Conduit Lane and garden areas of the car park need improving. All waste being taken to the Bring Site could be collected as part of normal kerbside collections – this aspect needs re-promotion. Cllr Levy and Cllr Rylett will pursue improvements for the site over the next month (including having the bin lids closed and whether vehicle barriers can be installed). Decision deferred to the March Parish Council meeting.

20/33 To consider the Clerk's Report and agree actions – Clerk is to check whether Cllr Macken can assist with bolt removal of one of the Wharf Stream Way information boards.

20/34 To consider a quote for urgent repairs to the Bartholomew Room roof at £1700 – It was **RESOLVED** to approve the quote. Hanging basket brackets are to be checked at the same time.

20/35 To consider quotes for winter maintenance work – It was **RESOLVED** to accept Ubico's quote. Clerk is to monitor the quality of the work to ensure it is undertaken in accordance with the specification.

20/36 To consider recommendations 2 and 3 (only) of the Clerk's informal meeting notes for the Football Club, Playing Field Managers Association of 17 December 2019 – It was **RESOLVED** that Recommendation 2 is approved. The Clerk is to stress to the football clubs that under no circumstances should the Pavilion be left unlocked and unattended. Recommendation 3 is approved. It was pleasing to note that new teams will use the playing fields from next season.

20/37 To note expiry of the Playing Field Managers agreement on 7 April 2020 and agree future management arrangements – It was **RESOLVED** to renew the Playing Field Managers Agreement for 6 months and for it to be reviewed again at that time.

20/38 To note Oxfordshire County Council's Minerals & Waste Local Plan Part 2 Site Allocations consultation – The consultation information can be found [online](#).

20/39 To resolve that the Gravel & Minerals Committee is re-established – It was **RESOLVED** to re-establish the Committee. The first meeting is scheduled for 25 February at 7.30pm.

20/40 To consider updated Terms of Reference for a Gravel & Minerals Committee and agree its membership – It was **RESOLVED** to approve the Terms of Reference. The Committee members are Councillors Relph, Beach, Rylett and Mosson. Members of the public may be co-opted to help.

20/41 Finance.

- (a) **To approve payment of accounts** – It was **RESOLVED** to pay the accounts as presented.
- (b) **To approve bank reconciliation** – It was **RESOLVED** to approve the bank reconciliation.
- (c) **To be advised of income and expenditure** – Reports previously circulated were noted. The Neighbourhood Plan Reserves need to be transferred to General Reserves at the financial year end.

20/42 To note the results of the Eynsham Neighbourhood Plan referendum and agree actions – Following a 95% vote to approve the Neighbourhood Plan, WODC has issued its Regulation 19 Decision Statement confirming that the Plan was made on 6 February 2020. Work now needs to start on a list of actions it contains and commence a review to add to the Local Green Spaces. Clerk is to produce a summary of consultation positions/statuses for the next Eynsham News.

20/43 To receive an update on the A40 Improvements and Park & Ride project and agree actions – A meeting with Grant Shapps is being pursued with Robert Courts MP, Cassington Parish Council and County Cllr Charles Mathew.

20/44 To receive an update on the Oxfordshire Cotswolds Garden Village and agree actions – Informal meetings have been held with Grosvenor and WODC. Points to pursue with both parties will be reviewed at the March Parish Council meeting. Meetings notes will be published shortly.

20/45 To receive reports from Councillors representing the Council on outside bodies/meetings – Cllr Rylett reported on WODC activities. He attended the Lowlands Sub-Planning Committee meeting for Aurora Solar Farm. The application has been deferred pending a site visit.

The Parish Council will need to attend the next Lowlands meeting to make representation again. It was felt that the community interest/stake in the project is very vague. For discussion at the next Planning Committee meeting. Cllr Crowley reported on the Bartholomew Sports Hall use. Noted that young people are not using the subsidised sessions during school holidays.

20/46 To note dates of the next Eynsham Parish Council meetings:-

- Finance & General Purposes Committee – 25 February at 6.30pm.
- Gravel & Minerals Committee – 25 February at 7.30pm.
- Planning Committee – 10 March 2020 at 6.30pm (if required).
- Full Council – 10 March 2020 at 7.30pm.

The meeting closed at 9.50pm.