



EYNESHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 14 January 2020

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr K Crowe, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph and Cllr C Rylett.

Also in Attendance – Clerk to the Council. There were two members of the public present.

20/1 To receive apologies for absence – Cllr S Brown, Cllr P Crowley and Cllr M Zumbuhl.

20/2 To receive Declarations of Interest in agenda items – None.

20/3 To approve the minutes of the Parish Council meeting of 10 December 2019 - It was **RESOLVED** that the above minutes were signed as true records.

20/4 To approve the minutes of the Planning Committee meeting of 10 December 2019 – It was **RESOLVED** that the above minutes were signed as a true record and the recommendations contained there in were approved.

20/5 Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders – County Cllr Mathew provided a report on Oxfordshire County Council (OCC) matters. Budget consultation started today. Money is being invested in services, the first time in recent years. 14 projects are being considered for Cllr Mathew's Priority Fund. Money for gravel is being provided to the Allotments Association to aid parking. It was noted that the Minerals & Waste Local Plan – Part 2 consultation commences on 22 January. Cllr Mathew has been approached by 10-12 people regarding Smith & Son's Notice of Landowner Deposit which prevents unrecorded public rights of way from being legally recorded on the basis of presumed dedication in the future. (Refer to item 20/6(e)). As the District Cycling Champion, District Cllr Dan Levy reported that money will soon be received from the Department for Transport for improvements to cycling in West Oxfordshire.

20/6 To receive correspondence –

- (a) BT – Confirmation of their planned repair and repaint of the phonebox by the Bartholomew Room.
- (b) Notification of Regulation 14 Consultation on Pre Submission Version of Cumnor Parish Neighbourhood Development Plan. Noted.
- (c) Eynsham's Great Nature Recovery Project - Introductory Workshop on 15 Jan @ Village Hall 7.30 - 9.15pm. Noted. Members are attending.
- (d) High Sheriff of Oxfordshire Awards. Noted.
- (e) Notice of Landowner Deposit – Land at Cassington Road, Eynsham. The landowner has submitted a Highways Statement to Oxfordshire County Council. The document specifies that the landowner acknowledges the public rights of way recorded on their land and that they do not wish to dedicate any other ways over the land. This may prevent unrecorded public rights of way from being recorded on the Definitive Map and Statement on the basis of presumed dedication in the future. It was agreed that the Footpaths Committee meet on Tuesday 11 February at 6.30pm to consider how the issue is to be pursued.

20/7 To consider the Clerk's Report and agree actions – The Clerk's report was referred to. It was agreed that Bartholomew Room bookings through to the beginning of August are acceptable. Clarification was sought on weedkilling in some parts of the village. Clerk is to pursue Cottsway for their revised maintenance maps in order to help the Council consider requirements.

20/8 To note the resignation of Cllr Caroline Edwards – Noted.

20/9 To consider the co-option of Milly Chen to the Council – It was **RESOLVED** that Milly Chen is co-opted to the Council.

20/10 To consider refurbishing 4 benches at The Square by Ubico at a cost of c. £800 – It was **RESOLVED** that 4 of the 5 benches in The Square are to be removed, refurbished and reinstalled. The remaining bench will be replaced with a memorial bench paid for by a family.

20/11 To consider an estimate for legal work for registration of the Bartholomew Room & The Cross with Land Registry – It was **RESOLVED** to appoint Pellmans Solicitors to undertake the registration work.

20/12 To consider quotes for Bartholomew Room valuations – It was **RESOLVED** to appoint Strutt & Parker. (Clerk to check cost of expenses before accepting the quote).

20/13 To consider quotes for full electrical inspections for the Bartholomew Room and Pavilion – It was **RESOLVED** to accept Lowe & Oliver's quote including portable appliance testing work.

20/14 To consider an ADT quote for repairs to the Pavilion alarm system – It was **RESOLVED** to accept the quote for replacement door sensors and a battery.

20/15 To review the grass maintenance maps and consider any amendments – Item deferred to the next Full Council meeting in lieu of any recommendations raised at the Eynsham's Great Nature Recovery Project workshop and review of Cottsway information.

20/16 To suspend Standing Orders for agenda item 17 – (Agenda items 20/16 and 20/17 were undertaken at the end of the meeting). Standing Orders were suspended in consideration of item 20/17 due to a potential change of a previous resolution.

20/17 To receive the Clerk's informal meeting notes for the Football Club, Playing Field Managers Association of 17 December 2019 and consider the recommendations contained therein – Recommendation 1 (of 3) was considered. Members were concerned with the proposal of the electricity cupboard being used for storage and disconnection from the alarm system. Other members felt that it was an acceptable compromise given the potential short length of time before the building is rebuilt with dedicated storage. Cllr Mosson proposed that that recommendation is approved, seconded by Cllr Osborne. Four against, one abstention. Motion not carried. Resolution minuted at 19/175(a) to not permit storage in the electricity cupboard, remains.

20/18 Finance.

(a) **To approve payment of accounts** – It was **RESOLVED** to pay the accounts as presented.

(b) **To approve bank reconciliation** – It was **RESOLVED** to approve the bank reconciliation.

(c) **To be advised of income and expenditure** – Reports previously circulated were noted.

20/19 To receive an update on the Eynsham Neighbourhood Plan and agree actions – The Chairman reiterated the Code of Practice that the Council is required to comply with. Clerk has produced factual information relating to the contents of the Plan. Referendum vote count observers were agreed as the Chairman, Vice Chairman, Clerk and District Councillors.

20/20 To receive an update on the A40 Improvements and Park & Ride project and consider membership of a project team – No new information is available. It was agreed that Cllr Beach and Cllr Relph form a project team. Cllr Zumbuhl (not present) is to be invited.

20/21 To receive an update on the Oxfordshire Cotswolds Garden Village and consider membership of a project team – The Council accepted an invitation to an informal briefing meeting with District Council (WODC) Officers. It was agreed that Cllrs Beach, Relph, Mosson and Macken form a project team.

20/22 To receive reports from Councillors representing the Council on outside bodies/meetings – Cllr Crowe attended a Planning training session and a Village Hall Management Committee meeting. Forthcoming AGM noted.

20/23 To note dates of the next Eynsham Parish Council meetings:-

- Traffic Advisory Sub-Committee meeting – 21 January 2020 at 6.30pm.
- Traffic Advisory Committee meeting – 21 January at 7.30pm.
- Fishponds Committee meeting – 28 January at 6.30pm

- Communications Committee meeting – 28 January at 7.30pm.
- Planning Committee meeting – 4 February at 6.30pm (followed by informal meeting with WODC at 7.30pm).
- Extra Footpaths Committee meeting – 11 February at 6.30pm.
- Full Council meeting – 11 February at 7.30pm.

The meeting closed at 9.12pm.