



# EYNESHAM PARISH COUNCIL

Parish Council Meeting  
in the Bartholomew Room at 7.30pm  
on Tuesday 10 December 2019

## MINUTES

**Councillors Present** – Cllr G Beach (Chairman), Cllr S Brown, Cllr P Crowley, Cllr R Macken, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr M Zumbuhl.

**Also in Attendance** – Clerk to the Council. There were two members of the public present.

**19/197 To receive apologies for absence** – Cllr K Crowe, Cllr C Edwards and Cllr A Mosson.

**19/198 To receive Declarations of Interest in agenda items** – None.

**19/199 To approve the minutes of the Parish Council meetings dated 8 October 2019 (meeting re Aurora Solar Farm), 12 November 2019 and 19 November 2019** - It was **RESOLVED** that the above minutes were signed as true records.

**19/200 To approve the minutes of the Play Areas Committee of 19 November 2019 and consider the recommendations contained therein** - It was **RESOLVED** that the above minutes were signed as a true record and the recommendations contained there in were approved.

**19/201 To approve the minutes of the Communications Committee of 1 October 2019 and defer consideration of the recommendations until after the next Communications Committee meeting** – It was **RESOLVED** that the minutes were approved and the recommendations deferred accordingly.

**19/202 Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders** – County Cllr Mathew commented on an application made by the Clerk for the Councillor Priority Funding.

**19/203 To receive correspondence** –

- (a) Rugby in Eynsham – Playing Field Managers are to consider the details at their next meeting.
- (b) Emails re. improving the local cycle network – meetings to be held in the New Year.
- (c) Response from resident re. land adjacent to B4044/Wharf Stream Way. Noted.
- (d) No Expressway information. Noted.
- (e) Resident concerned with parking problems at Oxford Road. It was felt that parking may relate to building works in the area. Clerk to respond and refer to the next Traffic Advisory Sub-Committee meeting.
- (f) Oxfordshire County Council (OCC) regarding the Traffic Regulation Order for Siemens. Cllr Mathew advised that a meeting of representatives will be held to consider the most appropriate ways to address the parking problems and resolve a way forward.
- (g) Email proposed parking bays – lack of consultation. Clerk to respond that formal consultation by OCC has not yet commenced and refer to the next Traffic Advisory Sub-Committee meeting.
- (h) Letter from the High Sheriff of Oxfordshire inviting nominations for an award. For consideration at Full Council Meeting on 14 January.

**19/204 To consider the Clerk's Report and agree actions** – The Clerk's report was referred to and Cllr Osborne clarified 2 actions.

**19/205 To consider the Clerk undertaking a Certificate of Higher Education in Community Governance Higher (Level 4)** – It was **RESOLVED** that the Clerk undertake the certificate as recommended by the Finance & General Purposes Committee (subject to conditions).

**19/206 To consider the appointment of Cllr Edwards to committees** – It was **RESOLVED** that Cllr Edwards is appointed to Planning and Play Areas Committees.

**19/207 To consider the re-appointment of Trustees** –

- (a) Consolidated Charity - Andy Mosson – 4 years from 5 January 2020.
- (b) Educational Foundation - Nick Relph – 3 years from 7 February 2020.

It was **RESOLVED** that the re-appointments are approved.

**19/208 To consider a quote for tree work at Dovehouse Close Woodland** – It was **RESOLVED** that Woodland tree work to the rear of 67 Dovehouse Close is approved and the quote accepted.

**19/209 To consider a quote for minor repair work at the Pavilion** – The Council considered a quote for minor repairs to be undertaken for health & safety purposes to the Pavilion changing rooms/toilets, mending a toilet door lock and work to allow a door to fit back in its frame. It was **RESOLVED** to approve the quote.

**19/210 Finance.**

- (a) **To approve payment of accounts** - It was **RESOLVED** to pay the accounts as presented..
- (b) **To approve bank reconciliation** - It was **RESOLVED** to approve the bank reconciliation.
- (c) **To be advised of income and expenditure** – It was noted that an explanation of variances was undertaken at the recent Finance & General Purposes Committee which a number of members present, had attended.
- (d) **To consider and approve the budget and Parish Precept for the 2020/21 financial year** – The Finance & General Purposes Committee recommended a Precept Budget of £126,329 which was **RESOLVED** by the Council. The budget includes refurbishment of the Bartholomew Room at a budgeted figure of £125,000. This will be paid using reserves and a Public Works Loan of £100,000 with repayment costs of £20,000 plus interest of £1440 per annum over the 5 year term. Pavilion Rebuild Project professional fees are included at £56,040 (some Reserves have been offset against these costs). Employment costs of c. £10,000 for a Cleaner/Caretaker are included – this cost is offset by the reduction in other areas such as contractors. A precept of £126,329 is an annual increase of £12.43 in Council Tax Band D. It was noted that Eynsham’s Council Tax continues to remain substantially below the average Tax Band D property in West Oxfordshire.

**19/211 To receive an update on the Eynsham Neighbourhood Plan and agree actions** – The Clerk circulated information from the Acting Returning Officer regarding the Code of Practice on Referendum Publicity and associated information. The referendum will take place on 30 January.

**19/212 To receive an update on the A40 Improvements and Park & Ride project and agree actions** – The Council is to submit a further Freedom of Information request for the project Business Case in due course. £102m has been approved by government for phase 2 which includes dualing the A40 from Witney to Eynsham and creation of a bus lane. A new OCC team is pursuing both phases of the project. The team has pledged to listen to community opinions and act where at all possible. A new agile Parish Council project team will need to be created at the next Council meeting to actively follow the project; brief members on all aspects and draft appropriate documents for submission.

**19/213 To receive an update on the Oxfordshire Cotswolds Garden Village and agree actions** – It was noted that the District Council confirm it will consider the names submitted by the Parish Council for the Garden Village. The naming process remains unknown. Two members present attended the recent Grosvenor briefing. It was felt that the planned meeting with Grosvenor should be re-arranged for the New Year given that most members were unavailable to attend and that the [briefing information](#) should be processed by all members in advance of the meeting.

**19/214 To receive reports from Councillors representing the Council on outside bodies/meetings** – Cllr Rylett attended a recent Climate Change Working Group. A query was

raised about a grant for the [Comet bus service](#) which now visits Eynsham. Clerk advised that an application form needs to be completed for consideration.

**19/215 To note dates of the next Eynsham Parish Council meetings:-**

- Planning Committee meeting – 14 January 2020 at 6.30pm (if required).
- Full Council meeting – 14 January 2020 at 7.30pm.

The meeting closed at 8.43pm.