



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 8 October 2019

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr P Crowley, Cllr C Edwards, Cllr P Emery, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council and 3 members of the public.

19/159 To receive apologies for absence – Cllr Brown, Cllr Crowe and Cllr Macken.

19/160 To receive Declarations of Interest in agenda items – None.

19/161 To approve the minutes of the Parish Council meeting of 10 September 2019 – It was **RESOLVED** that the minutes were signed as a true record.

19/162 To approve the minutes of the Footpaths Committee of 17 September 2019 and Play Areas Committee of 17 September 2019 and consider the recommendations contained therein – It was **RESOLVED** that the minutes were signed as a true record and the recommendations contained there were approved.

19/163 Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders – Members of Eynsham Pre-School wished to discuss a future grant application. This will be added to the next Full Council meeting agenda.

19/164 To welcome Cllr Caroline Edwards as a co-opted member of the Council and note receipt of signed Acceptance of Office form – Introductions were made. Cllr Edward's Acceptance of Office form had been received prior to the meeting that commenced at 6.30pm that evening.

19/165 To note the resignation of Cllr Peter Emery (as of 8 October 2019) – Cllr Emery's resignation was noted (due to his relocation). Peter was thanked for his support over his many years with the Council and he will be missed.

19/166 To appoint a replacement Trustee to Eynsham Consolidated Charity (4 years) and the Bartholomew Educational Foundation (3 years) – Cllr Carl Rylett was appointed as a replacement trustee to the charities. (Cllr Mosson and Cllr Relph are existing Council-appointed trustees).

19/167 To receive correspondence:-

- (a) Email from resident of Millmoor Crescent – Rat infestation – Cllr Levy is helping the resident.
- (b) Email from Oxfordshire County Council (OCC) – Replacing street lights on 25/26 Sept in Clover Place, Conduit Lane, Hawthorn Road, Thornbury Road and Wastie Lane. Noted.
- (c) Email from a resident – Complaining about drivers parking on Witney Road, Old Witney Road during school pick up/drop off times. Clerk has contacted Enforcement, West Oxfordshire District Council (WODC) who advised that there was no one available to visit Eynsham. Cllr Rylett to ascertain management structure.
- (d) Email from resident – Concerns about the large shrubs on the Toll Bridge roundabout. Ubico had already been instructed to cut these and this was undertaken the day after the email was received. It was felt that Ubico need to undertake a tidier job.
- (e) Email from OCC Digital Infrastructure Team – Gigabit Broadband. For website.
- (f) Email from a resident – Overgrown laurel bushes encroaching into a footpath. To be logged on Fixmystreet.com for action by OCC.
- (g) Email from Brian Buchan DL, Vice Lord-Lieutenant of Oxfordshire – Remembrance Sunday organisation. Forwarded to RBL and St Leonards Church.

- (h) Email from Hazeldene resident – Continuing problems at Hazeldene with Taylor Wimpey. Fencing needs to be repaired. Noted.
- (i) Phone call from a resident regarding flytipping at Back Lane Car Park. Clerk reported to WODC who advised that it will be cleared that day. Surveillance requested. (Cllr Relph arrived).
- (j) Email from a resident – Concern regarding Thames Water work/flooding. Suggest the resident attend the [water event](#) at WODC.
- (k) Complaint against a Councillor received – This will be investigated fully before being discussed by the Council.
- (l) Letters re dumping of soil/green waste on land adjacent to The Talbot Pub/Wharf Stream Way footpath – It was unknown what the intent of the dumping is. Clerk is to contact the resident.
- (m) Letter received on behalf of the Secretary of State for Transport regarding the Chairman’s request for a meeting (re. OCC’s A40 Improvements and P&R planning application).
- (n) Grosvenor - Design Code Scoping Workshop – 22 October 5.00-8.30pm, Eynsham Baptist Church. Councillors Rylett, Edwards and Zumbuhl to attend.
- (o) Eynsham Emporium – Free coffee on Friday prior to closing.

19/168 To consider the Clerk’s Report and agree actions - Query raised regarding a review of areas/verges for next years’ grass cutting season. Inappropriate vehicle parking on grass verges at the junction of Spareacre Lane/Marlborough Place was discussed. Cllr Mathew is to check land ownership.

19/169 To consider quotes for this years’ Xmas decorations display – 4 companies were invited to quote, 1 responded. It was **RESOLVED** to accept Alan Langston Electrical’s quote of £2835 to install and remove the display for the coming season and £472 for replacement lights.

19/170 Finance.

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.
- (b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.
- (c) To be advised of income and expenditure – Noted.
- (d) To note completion of the external audit by Moore Stephens and no matters raised – Noted.

19/171 Planning.

- (a) **To consider planning application 19/02516/FUL - Twelve Acre Farm, Chilbridge Road - The construction and operation of a solar photovoltaic farm, and other associated infrastructure** – The Council’s response can be found at Appendix A.
- (b) **To note recent decisions made** – It was noted that the Fruitlands Planning Appeal had been dismissed by the Planning Inspectorate.

19/172 To consider a draft response to the Oxfordshire Cotswolds Garden Village Area Action Plan (AAP) Preferred Options Consultation – A draft response was considered. This will be reviewed by Councillors and final amendments made before submission on 11 October. The response will be available online.

19/173 To receive reports from Councillors representing the Council on outside bodies/meetings – Cllr Rylett – Attended the first meeting of the Climate Change Working Group, WODC. The next meeting will discuss how to improve the proposed environmental standards for homes at the Garden Village. A meeting was held at Long Mead (Cumnor) to consider creating a nature recovery network of green spaces from Chimney Meadows. It appears a similar project is being considered at Cotswold District Council who are looking to map green spaces/wildlife areas to explore how they can create a nature corridor. Cllr Rylett will attend the Economic & Social Scrutiny Meeting at WODC on 10 October when the Garden Village will be discussed.

19/174 To note dates of the next Eynsham Parish Council meetings:-

- Fishponds Committee – 15 October at 7.30pm. Cancelled due to inquorate.
- Planning Committee meeting – 12 November at 6.30pm (if required).

- Full Council meeting – 12 November at 7.30pm.

At the conclusion of this part of the meeting, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

Standing Orders were suspended in order for the meeting to exceed its 2.5 hours limit (item 3. (x) refers).

19/175 To note use of the Pavilion by the Football Clubs, consider any requests for storage and agree actions – The Clerk's report and 2 emails from Eynsham Football Club (previously circulated) were considered. It was felt that hirers should not have their safety or security compromised or their events disturbed. Members could not understand the need for the Playing Field Managers to own the equipment listed, regardless of where it should be stored. It was **RESOLVED** that:-

- (a) All football equipment is removed from the Pavilion with immediate effect.
- (b) If the Pavilion is used by footballers (other than usual hire of the changing rooms at weekends), all Pavilion keys will be requested to be returned to the Council/locks changed.
- (c) The Council will consider a request for a storage container to be located in the compound to store football equipment if the club(s) wish to pursue this.
- (d) Clerk is to write to the football clubs and Playing Field Managers as per (a) to (c) above.

The meeting closed at 10.10pm.



EYNSHAM PARISH COUNCIL

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Joan Desmond
West Oxfordshire District Council

Sent by email – joan.desmond@westoxon.gov.uk

16 October 2019

Dear Joan

Application No.	19/02516/FUL
Proposal	The construction and operation of a solar photovoltaic farm, and other associated infrastructure.
Location	12 Acre Farm, Chilbridge Road, Eynsham
EPC Response	Comment only

Eynsham Parish Council is supportive of green energy principles, however we wish to draw the following concerns to your attention for consideration:-

Visual Impact

1. The proposal will negatively impact on the environment and landscape setting due to the land at the site rising to 84m above sea level – the village is 14m lower.
2. The existing Public Right of Way (206/18/10) across the site will be negatively impacted by the installation of obtrusive fencing. Consideration will be required to s.44 (h) of ‘Oxfordshire County Council’s Position Statement - Major Development Proposals for Ground-mounted Solar PV Arrays!’ (*Further section numbers are referred to in this letter*).

Access Route

3. Access to the site is proposed via Witney Road and down Chilbridge Road (206/18/10). We note that Oxfordshire County Council’s Countryside Access Team will be consulted in order for the appropriate permissions to be obtained and consideration given to the Construction Traffic Management Plan (s.43 (h) refers). Furthermore, we note it will be the applicant’s, the contractor’s or the occupier’s responsibility to put right/make good any vehicular damage to the surface of the right of way (s.44 (c) refers).
4. The Public Right of Way 206/18/10 crosses the Grade II listed Chilbridge which the Council consider is unsuitable for HGVs.

Access Precedent

5. The Council consider the application will set an unwanted precedent for future construction companies and developers wishing to access the West Eynsham SDA. Consideration will need to be given to Traffic Regulation Order 1983 which prohibits HGVs from accessing Witney Road (and other Eynsham roads).

Agricultural Land Quality

6. In accordance with WOLP 2031 Policy EH6, compelling evidence is needed to support using this Grade 3 Good to Moderate Quality (part) Agricultural land over poorer quality land.

If the Local Planning Authority is minded to approve the application, Eynsham Parish Council request the following:-

7. The applicant must fulfil all commitments made in the application documents.
8. A condition is agreed that requires the applicant is to undertake a Condition Survey of the Chilbridge prior to any construction vehicles accessing the site. Following the construction phase of the Solar Farm, a further Condition Survey should be undertaken to highlight any required remediation work to the structure and this should be undertaken by the applicant within an agreed timescale. Reason - In order to protect and preserve the existing condition of the Chilbridge.
9. In view of the extensive community use of the Public Right of Way (206/18/10 Chilbridge Road) which provides access to the countryside and Witney Road for Bartholomew School pupils, the Construction Traffic Management Plan should permit access only:-

During school holidays – Monday – Friday 08.00 – 18.00

During school term time – Monday – Friday 09.30 – 14.30

Reason – To promote and protect safe pedestrian access to Bartholomew School and to the countryside.

10. Eynsham Parish Council Committees have identified and costed (approx.) priorities for the benefit of the community and request S106 funds as follows:-
 - (a) Funding towards our Bartholomew Room Refurbishment Project which the surveyor anticipates will cost £100,000 approx. The Bartholomew Room is the Council's Grade II Listed building in the centre of Eynsham which is used by the community and Council for meetings and art exhibitions.
 - (b) Since the application has an impact on one of Eynsham's favourite walking routes, funding is requested to help improve the Fishponds where another Public Right of Way (206/3/10) is widely used. Funding towards any of the identified improvement work below would be appreciated:-

	£
a) 300m drystone replacement wall	25000
b) Replacement boardwalk and bridge with UPVC alternative	25000

- | | | |
|----|---|-------|
| c) | 100m Flow-out channel to be widened and puddled with clay to improve flow | 20000 |
| d) | Re-create sluice gate | 5000 |

Yours sincerely

A handwritten signature in black ink that reads "K. Doughty". The letters are cursive and connected, with a prominent loop at the end of the word "Doughty".

Mrs Katherine Doughty
Clerk to the Council