



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 10 September 2019

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr S Brown, Cllr K Crowe, Cllr P Crowley, Cllr P Emery, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council and 2 members of the public.

19/141 To receive apologies for absence – Cllr R Macken.

19/142 To receive Declarations of Interest in agenda items – None.

19/143 To approve the minutes of the Parish Council meeting of 13 August 2019 - It was **RESOLVED** that the minutes were signed as a true record.

19/144 To approve the minutes of the Planning Committee of 13 August 2019 and 27 August 2019. It was **RESOLVED** that the minutes were signed as true records.

19/145 Public Participation – None

19/146 To receive correspondence – The Clerk raised (a) Abbey Rentals – requesting support in pursuing action. It was felt not to be the Council's jurisdiction to act in this matter. (b) OCC Winter Salt requirements – It was felt that a salt bin is not needed for Willows Edge. Clerk to request that salt is provided if current stocks are exhausted during the winter months. (Cllr Crowe arrived). (c) Eynsham WI – Permission for replacement noticeboard. It was felt that a wooden, good quality noticeboard is more appropriate for the Bartholomew Room. Clerk is to respond accordingly. (Cllr Rylett and Cllr Relph arrived). (d) Resident requested an extension of the yellow line in Bartholomew Close. It was noted that the inconsiderate parking problem is to be raised in Bartholomew School's weekly newsletter. Clarification is to be sought whether other Bartholomew Close residents agree with the proposal and whether double or single yellow lines are required, for inclusion in a RTO. (e) Letter requesting a memorial bench for a family member. It was felt that a new bench will be installed in The Square. The cost will be met by the family. Clerk will liaise with the RFO on the appropriate way to purchase the bench. (f) West Oxfordshire District Council (WODC) – Town & Parish Forum – 10 October 6.30pm @ Marlborough School, Woodstock. Cllr Crowley is to attend. (g) WODC – Thornbury Road Public Art – possible collaboration with village art groups. Clerk has requested further information. (h) WODC – Press Release Garden Village consultation – copy emailed to Councillors on receipt. The next consultation is at Hanborough Pavilion on 20 September. It was noted that Secretary of State for Housing, Communities & Local Government will consider 'calling in' the A40/Park & Ride planning application after OCC has determined the application.

19/147 To consider the Clerk's Report and agree actions – The Clerk's report and the property reports were discussed. The planning application for the refurbishment of the Bartholomew Room has now been submitted to WODC.

19/148 Finance:-

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.
- (b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.
- (c) To be advised of income and expenditure – Noted.
- (d) To consider and resolve new electricity/gas contracts – The Clerk discussed quotes received from Charity Aid. It was **RESOLVED** to continue with SSE given the minimal sum of money to be gained by changing energy provider.

19/149 To consider the co-option of Caroline Edwards to the Council – It was **RESOLVED** to co-opt Caroline Edwards to the Council.

19/150 Planning – To consider planning application 19/02326/HHD – 26 Witney Road – Erection of a single storey rear extension – No objection.

19/151 To note details of the Council’s draft Traffic Regulation Order, financial arrangements and consider inclusion of areas requiring double yellow lines. It was **RESOLVED** that (a) the TRO will be equally funded by OCC and the Parish Council (street furniture budget). (b) It will include the loading and parking bays as per the minutes of the Traffic Advisory Sub Committee of 14 June 2019. Monday – Saturday, 9.00am – 5.00pm, 1 hour waiting limit (c) Additional areas to be considered for inclusion by OCC are double yellow lines at the junction of Orchard Close and Back Lane bend (by the car park); and ‘keep clear’ at Queen’s Lane junction. Changes to yellow lines at Bartholomew Close may also be included depending on timescales.

19/152 To consider the Oxfordshire Cotswolds Garden Village Area Action Plan (AAP) Preferred Options Consultation – It was agreed that Councillors will draft a response on 1 section each and forward to the Clerk by 30 September for compilation. A final draft will be resolved at the October Council meeting.

19/153 To receive reports from Councillors representing the Council on outside bodies/meetings –

- (a) Cllr Rylett – Attended a recent WODC Lowlands Planning meeting and reported on Taylor Wimpey’s planning application. It was noted that the Garden Village AAP will be considered by WODC’s Economic and Social Committee meeting.
- (b) Cllr Beach – Meetings held with residents in Thornbury Road. Noted that road lining work at Thornbury Road is incorrect. Damage to properties at Willows Edge was discussed. Cllr Beach discussed complaints about parking at Bartholomew Close and how Bartholomew School buses were turning around in Witney Road rather than going through Thames Water’s traffic lights. The Clerk, Cllr Crowley and Cllr Beach met Ian Middleton who is to draft an Emergency Plan document.

19/154 To note dates of the next Eynsham Parish Council meetings:-

- Footpaths Committee – 17 September at 6.30pm
- Play Areas Committee – 17 September at 7.30pm
- Traffic Sub-Committee – 24 September at 6.30pm CANCELLED
- Communications Committee – 24 September at 7.30pm MAY NEED TO BE CANCELLED
- Planning Committee meeting – 8 October at 6.30pm (if required).
- Full Council meeting – 8 October at 6.30-7.15pm in the Lower Room for a Solar Farm presentation. Full Council meeting – 8 October at 7.30pm in the Upper Room.

The meeting closed at 9.45pm.