



# EYNSHAM PARISH COUNCIL

Parish Council Meeting  
in the Bartholomew Room at 7.30pm  
on Tuesday 13 August 2019

## MINUTES

**Councillors Present** – Cllr G Beach (Chairman), Cllr K Crowe, Cllr P Crowley, Cllr P Emery, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr C Rylett and Cllr M Zumbuhl.

**Also in Attendance** – Clerk to the Council, County Councillor Mathew and 5 members of the public.

**19/123 To receive apologies for absence** – Cllr S Brown and Cllr N Relph.

**19/124 To receive Declarations of Interest in agenda items** – None.

**19/125 To approve the minutes of the Parish Council meeting of 11 June 2019** - It was **RESOLVED** that the minutes were signed as a true record.

**19/126 To approve the minutes of the Parish Council meeting of 9 July 2019** - It was **RESOLVED** that the minutes were signed as a true record.

**19/127 To approve the following minutes and consider the recommendations contained therein:-**

(a) Traffic Advisory Sub-Committee of 22 January 2019, (b) Traffic Advisory Sub-Committee of 4 June 2019, (c) Planning Committee meeting of 9 July 2019, (d) Traffic Advisory Sub-Committee 16 July 2019, (e) Traffic Advisory Committee 16 July 2019, (f) Fishponds Committee of 30 July 2019, (g) Finance & General Purposes Committee of 30 July 2019. It was **RESOLVED** that the minutes were signed as a true record and the recommendations contained therein were approved.

**19/128 Public Participation** – Cllr Mathew reported on Oxfordshire County Council (OCC) matters. OCC is planning to allocate much more than the agreed figures require in the new Gravel & Minerals Plan 2031. Cllr Rylett queried the position on the David Einig site (following the company going into administration). It is unknown what will happen with the site. Objections continue to be received by OCC on its A40 Park & Ride & A40 planning application. Cllr Mathew met with OCC's Chief Executive to discuss the application which also included the A44 loop road and OCC stalling on Toll Bridge improvements. 3 residents present addressed the Council to express their objections to the Independent Examiner's report which removes 8 of the 14 Local Green Space designations in the Neighbourhood Plan (NP). Whilst members agree that the sites are valuable to the village, it is required to either withdraw the NP in its entirety or accept the Examiner's report. Cllr Emery reviewed the government rules for revising a NP following its adoption. Item 19/138 refers.

**19/129 To welcome Ian Middleton, Emergency Planning Co-Ordinator (Communications Committee)** – Members met Ian Middleton who will be working on an Emergency Plan for Eynsham.

**19/130 To receive correspondence** – The Clerk raised (a) Letter from Oxfordshire Blue Plaques Board proposing that a blue plaque is displayed at the Bartholomew Room for Aelfric (first Abbot of Eynsham). It was agreed that the blue plaque can be installed. (b) OCC Winter Service. Cllr Crowley felt that a new salt bin should be installed at Willows Edge as it is on a slope. (She will discuss this with her neighbours before confirming). It was noted that Thornbury Green will need a salt bin.

**19/131 To consider the Clerk's Report and agree actions** – The Clerk's report and the property reports were discussed. Cllr Mathew is to discuss available S106 funds with the Chairman.

**19/132 To resolve that tenders for the Bartholomew Room refurbishment project (only) are appropriately received directly by Leys Longden & Co – Financial Regulations 11.1(f) refers** – It was **RESOLVED** that the Leys Longden & Co, Project Manager will receive the tenders directly.

**19/133 Oxford Road Playing Fields (north and south).**

- (a) To consider whether the north car park should continue to remain locked – It was **RESOLVED** that the north car park will be re-opened on a trial basis for up to 3 months. It will be immediately closed should anti-social behaviour recommence.

- (b) To consider whether to continue with Oxford Security Services gate locking – It was **RESOLVED** to continue with Oxford Security Services to the end of November.
- (c) To consider using Oxford Security Services for the Pavilion alarm – It was **RESOLVED** that Oxford Security Services are added to the alarm system with effect from 1 October. Their call out fees are £25 per occasion. It was agreed that if Pavilion hirers do not operate the alarm system properly, a fee of £25 will be payable should the alarm be activated that necessitates an attendance. The Clerk is to update the booking forms accordingly.

**19/134 Finance:-**

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.
- (b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.
- (c) To approve a revised List of Regular Payments – It was **RESOLVED** to approve the list.
- (d) To be advised of income and expenditure – Noted.

**19/135 To consider a Team Rubicon quote of £500 to undertake a Skate Park event in October half term** – In view that neither a member or Clerk is able attend the event, it was decided to postpone the event to a later date during a school holiday.

**19/136 To consider designs for the replacement Pavilion and submission of a pre-application to West Oxfordshire District Council** – The Council reviewed the designs and it was **RESOLVED** to submit them for pre-application planning advice. Designs are to be added to the website.

**19/137 Oxfordshire County Council A40 improvements & Park & Ride planning application**

- (a) To consider directing planning application [R3.0057/19](#) to the Secretary of State for determination (Town & Country Planning Act 1990 s77 refers) - In view of the flawed application and a determination process that is open to bias, it was **RESOLVED** to ask the Secretary of State to 'call in' the planning application for determination.
- (b) To consider a draft press release – Cllr Crowley recommended amendments for inclusion. It was **RESOLVED** to edit the press release and distribute to all media contacts.

**19/138 Eynsham Neighbourhood Plan (ENP).**

- (a) To note the Independent Examiner's revised list of Local Green Spaces (LGS) and consider approving these in the modified document – Members debated the possibility of withdrawing the ENP, proceeding with the reduced number of LGS as stipulated in the Examiner's report (and its impact on a referendum) and the possibility of revising the ENP (following its adoption), focussing on the dismissed LGS. Cllr Emery proposed that the revised list of LGS in the report is approved, seconded by Cllr Zumbuhl, carried unanimously.
- (b) To note the next steps and agree actions – Following consideration of the report, West Oxfordshire District Council (WODC) will make the appropriate amendments to the ENP document and organise a referendum in the coming months.

**19/139 To receive reports from Councillors representing the Council on outside bodies/meetings –**

- (a) Cllr Mosson & Cllr Crowe – Attended a planning briefing at WODC. Cllr Crowe is to attend the OALC planning event.
- (b) Cllr Rylett – Attended a WODC Cabinet meeting at which the Garden Village Area Action Plan was discussed. An 8 week consultation is due imminently. A summary of recent planning application decisions was provided.

Standing Orders were suspended in order for the meeting to exceed its 2.5 hours limit (item 3. (x) refers).

- (c) Cllr Beach – Discussed the recent successful Oxfordshire Play Association Activity Day and A40 Public Debate Meeting.
- (d) Clerk – Discussed the recent meeting with a Conservationist from The Perry Lithgow Partnership. Limited work is anticipated to the Charity Boards while refurbishment work is being undertaken at the Bartholomew Room. Also, a meeting was held with Martin Holland, WODC to discuss S106 funding for property projects.

**19/140 To note dates of the next Eynsham Parish Council meetings:-**

- Extra Planning Committee meeting – 27 August at 7.30pm (time tbc)
- Planning Committee meeting – 10 September at 6.30pm (if required)
- Full Council meeting – 10 September at 7.30pm.

The meeting closed at 10.15pm.