



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 9 July 2019

MINUTES

Councillors Present – Cllr G Beach (Chairman), Cllr P Crowley, Cllr P Emery, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council, County Councillor Mathew, District Councillor Dan Levy and 1 member of the public.

19/107 To receive apologies for absence – Cllr S Brown. Cllr K Crowe was not present.

19/108 To receive Declarations of Interest in agenda items – None.

19/109 To confirm the minutes of the Parish Council meeting of 11 June 2019 – The Chairman questioned two points in the minutes. It was agreed that the Clerk is to make amendments and the minutes will be considered for approval at the August Parish Council meeting.

19/110 To approve the minutes of the Communications Committee of 4 June 2019, Play Areas Committee meeting of 18 June 2019 and Extra Planning Committee meeting of 25 June 2019 and consider the recommendations contained therein – Clerk is to amend the Play Areas Committee minutes to note Cllr Rylett's apologies for absence. It was **RESOLVED** that the minutes were signed as a true record and the recommendations contained therein were approved.

19/111 Public Participation – Cllr Levy reported that West Oxfordshire District Council (WODC) will be responding to the Park & Ride and A40 planning application and have requested an extension in the deadline to respond. Cllr Levy also discussed the recent motion for WODC to consider undertaking a consultation with residents on transport options, however this was not carried.

19/112 To receive correspondence – The Clerk raised a request from a resident to remove a bus shelter which is currently located at the edge of their driveway. It was felt that although the bus shelter isn't currently being used by any bus services, it should remain in situ as services may use the shelter in the future.

19/113 To consider the Clerk's Report and agree actions – The Clerk read through the report and the property reports were discussed.

19/114 To consider amendments to the Schedule of Works (Bartholomew Room) – Following a recent meeting with the Project Manager, additional items had been added to the Schedule of Works (circulated to members). Installation of equipment to aid fire evacuation from the first floor is to be included. It was **RESOLVED** to obtain tenders using the revised document.

19/115 To consider undertaking Asbestos Management Surveys of the Pavilion and Bartholomew Room at £590 - The Project Manager instructed that all 'older' Parish Council properties should have an Asbestos Management Survey and provided quotes for both properties. It was **RESOLVED** to accept the quotes.

19/116 To consider undertaking Asbestos clearance work at the Pavilion compound at £250 – 2 quotes were considered. It was **RESOLVED** to approve the quote from Amity.

19/117 Finance:-

(a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented. The Clerk is to respond to Cllr Rylett's query regarding street cleaning invoices.

(b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.

19/118 To be advised of income and expenditure – Noted.

19/119 To consider a draft response from the Planning Committee for planning application [R3.0057/19](#) - Oxfordshire County Council - Construction of a park & ride car park and A40 bus lane

– A draft response was considered, amended and approved for submission subject to any pertinent points that may arise from the public debate scheduled for Friday 12 July on the subject.

19/120 To receive reports from Councillors representing the Council on outside bodies/meetings –

- (a) Cllr Crowley – Bartholomew Sports Hall Meeting – It was noted that new sports are being offered at the Hall. Attended a meeting with ‘Liftshare’ and considered they may wish to attend a Traffic Advisory Committee meeting.
- (b) Cllr Emery – Parish Transport Representatives meeting – 49 representatives attended who discussed local issues.
- (c) Cllr Rylett – WODC Full Council Meeting attended which voted down a motion to investigate rapid transport links. Declaring a Climate Emergency was approved. Cllr Rylett attended the East Witney SDA exhibition which encouraged walking/cycling and creation of an A40 westbound junction.
- (d) Cllr Beach – Neighbourhood Action Group meeting attended. Cllrs Mathew, Emery and Beach met Ian Hudspeth, Leader of OCC to discuss a number of issues. Cllr Beach met PCSO Lucy James to discuss anti-social behaviour and drug-related violence – a follow up meeting will be held with Bartholomew School. School will run a number of activities to raise drug awareness.

Standing Orders were suspended in order for the meeting to exceed its 2.5 hours limit (item 3. (x) refers).

19/121 To note dates of the next Eynsham Parish Council meetings:-

- Traffic Advisory Sub-Committee meeting – 16 July at 6.30pm.
- Traffic Advisory Committee meeting – 16 July at 7.30pm.
- Fishponds Committee meeting – 30 July at 6.30pm.
- Finance & General Purposes Committee meeting – 30 July at 7.30pm.
- Planning Committee meeting – 13 August at 6.30pm (if required)
- Full Council meeting – 13 August at 7.30pm.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

19/122 To receive the Independent Examiner’s Draft Report on the Eynsham Neighbourhood Plan, consider any factual inaccuracies and agree actions – Members considered the draft report and agreed that the LGS Details file is forwarded to help explain the green space recommendations (drafted from existing supporting documents). The remaining items raised in the report were considered acceptable. Clerk is to liaise with WODC accordingly.

The meeting closed at 10.05pm.