



# EYNSHAM PARISH COUNCIL

Parish Council Meeting  
in the Bartholomew Room at 6.30pm  
on Tuesday 11 June 2019

## MINUTES

**Councillors Present** - Cllr P Emery (Vice Chairman), Cllr S Brown, Cllr K Crowe, Cllr P Crowley, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett and Cllr M Zumbuhl.

**Also in Attendance** – Clerk to the Council, County Councillor Mathew and 1 member of the public.

**19/88 To receive apologies for absence** – Cllr G Beach.

**19/89 To receive Cllr Ross Macken's completed Acceptance of Office and Register of Interests forms** – The Clerk received Cllr Macken's completed forms. It was **RESOLVED** that Cllr Macken is a member of the Planning, Fishponds and Finance & General Purposes Committees.

**19/90 To receive Declarations of Interest in agenda items** – None.

**19/91 To approve the minutes of the Annual Parish Council meeting of 14 May 2019** - It was **RESOLVED** that the minutes were signed as a true record. Cllr Emery reminded members that 4 Councillor vacancies remain and to consider members of the public.

**19/92 To approve the minutes of the Finance & General Purposes Committee meeting of 21 May 2019 and consider the recommendations contained therein** – It was **RESOLVED** that the minutes were signed as a true record and the recommendations contained therein were approved.

**19/93 Public Participation** – County Councillor Charles Mathew reported that a debate on the future of the A40 has been organised for 7.30pm on 12 July at the Village Hall (see [website](#) for details). (Cllr Relph arrived). The planning application for the Eynsham Park & Ride has been registered. Double yellow lines are being pursued by Siemens for Wharf Road. Cllr Emery discussed the lack of West Oxfordshire District Council (WODC) enforcement and asked Cllr Mathew to support an increase in staff numbers if/when opportunities should arise. Cllr Emery read District Cllr Levy's email regarding a proposal to have 6, 2 hour parking bays in Back Lane car park and his consideration of the proposed Solar Farm in Eynsham.

**19/94 To receive correspondence** – Oxfordshire County Council (OCC) – [Priority Streets Consultation](#). It was felt that the streets in Eynsham listed in the consultation are appropriate. Cllr Mathew advised that the Stanton Harcourt to Standlake road will be closed for 6 weeks from 24 June.

**19/95 To consider the Clerk's Report and agree actions** – The Clerk read through the report and the property reports were discussed. The recommendations raised by Leys Longden will be discussed at the next Finance & General Purposes meeting.

**19/96 To receive a Structural Report on the Pavilion, note work required in the Compound and agree actions** – Leys Longden report was reviewed. It was noted that minor repair work needs to be undertaken at the current time. Clerk is to obtain quotes for internal wall repair work and display asbestos warning signs in the compound.

**19/97 Finance:-**

(a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.

(b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.

**19/98 To be advised of income and expenditure** – Noted. Variances are to be reviewed at the next Finance & General Purposes Committee meeting.

**19/99 To appoint Utility Aid as the Council's Energy Consultants for negotiating gas/electricity/water contracts for Council properties** – It was **RESOLVED** to appoint Utility Aid to negotiate new Council contracts.

**19/100 To consider the purchase of audio/visual equipment for the Bartholomew Room** – The Clerk discussed the beneficial use of audio/visual equipment during a previous meeting and proposed that a smart TV and stand (total £608) are purchased for use at meetings and by hirers of the room. The Clerk advised that due to recent new equipment expenditure, the budget will be exceeded. It was noted that budgets and future expenditure will need to be carefully considered. It was **RESOLVED** to purchase the equipment.

**19/101 To change the previous decision due to an error and re-consider 3 quotes for cleaning services for the Pavilion and Bartholomew Room for a 12 month contract** – The Clerk reviewed quotes for cleaning services at the correct total number of hours. It was **RESOLVED** that Scrub 2 Shine's quote is accepted. (Cllr Zumbuhl arrived at the meeting).

**19/102 Planning matters.**

- (a) To consider planning application 19/01213/HHD - 3 Blankstones Farm 39 Acre End Street – Replace an existing 3 panel kitchen window with a bifold door. No objection. (Cllr Rylett and Cllr Macken arrived at the meeting. Cllr Macken signed his Acceptance of Office form).
- (b) To consider planning application 19/01623/FUL - 1-3 Abbey Street – Alteration of existing integral garage to become games room/study for existing first floor flat. Comment only – games room/study to remain as ancillary accommodation to the host dwelling.
- (c) To consider a response to a screening application for a Solar Farm at Twelve Acre Farm. It was felt that an Environmental Impact Assessment is required. Members were concerned with the visibility impact of the site (it being substantially higher than the village), impacts on biodiversity and protection of the public right of way. Members also felt the loss of another substantial area of the Parish (57Ha) to development\* left a disproportionate and disappointing swathe of green landscape left. \* *West Eynsham SDA is 88Ha, Oxfordshire Cotswolds Garden Village is 209Ha, Solar Farm at Barnard Gate is 26Ha.*
- (d) To note the appeal of 16/03873/FUL - Land west of Fruitlands and consider a response. A draft response was circulated and agreed for submission when the appeal process commences.
- (e) To note development of land on the east side of the B4044 adjacent to Wharf Stream Way access route. Cllr Rylett reported on activities at the area. WODC Enforcement is to investigate.
- (f) To note recent decisions made. Members referred to the circulated spreadsheet for information.

**19/103 To receive reports from Councillors representing the Council on outside bodies/meetings –**

- (a) Cllr Rylett – WODC meetings – Reported that he is now Vice-Chair of Lowlands Planning Sub-Committee and a member of other committees. Attended a meeting at primary school to discuss the £1m project to reconfigure the classrooms. At the recent Development Control Committee meeting, the implementation of monitoring fees for new developments were discussed, however legal enquiries were being made as to whether the Council has the power to enforce levying fees in this respect. It was noted that the planning application for 29 Clover Place was approved. Cllr Rylett is to discuss OCC Highways' response to the application with Cllr Mathew. Noted that the [East Witney SDA consultation](#) has commenced.
- (b) Cllr Beach & Cllr Emery – Clerk circulated a report of matters outstanding regarding Taylor Wimpey's Thornbury Green site. It was felt the report should be published and that residents should be made aware of the options to take their complaints to WODC and OCC. A meeting to discuss the Council's need for a strategic plan is to be arranged by the Clerk.

**19/104 To note forthcoming meetings/consultation exhibitions.**

- Aurora Solar Farm consultation – 12 June 2019 at 2.00-7.00pm – Village Hall.
- Council to informally meet Garden Village Senior Project Team – 24 June at 6.30pm – Bartholomew Room (not a public meeting – minutes will be published online).
- A40 Debate – 12 July at 7.30pm - Village Hall.

**19/105 To note dates of the next Eynsham Parish Council meetings:-**

- Extra Planning Committee – 25 June at 7.30pm.
- Play Areas Committee meeting – 18 June at 6.30pm.
- Planning Committee meeting – 9 July at 6.30pm (if required).
- Full Council meeting – 9 July at 7.30pm.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

**19/106 To receive the Independent Examiner's Draft Report on the Eynsham Neighbourhood Plan, consider any factual inaccuracies and agree actions** – Members considered the draft report and felt that comments made under the Local Green Spaces policy were inaccurate. Clerk is to liaise with WODC to clarify comments/NPPF policies.

The meeting closed at 9.03pm.