



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 5 February 2019

MINUTES

Councillors Present - Cllr G Beach (Chairman), Cllr R Andrews, Cllr A Bickley, Cllr S Brown, Cllr K Crowe, Cllr P Crowley, Cllr P Emery, Cllr R Macken, Cllr S Osborne, Cllr N Relph, Cllr C Rylett, Cllr D Stukenbroeker and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council, County Councillor Mathew and a member of the public.

19/19 To receive apologies for absence – Cllr A Mosson. It was noted that Cllr J Baldwin has resigned from the Council. Clerk is to inform the Returning Officer accordingly.

19/20 To receive Declarations of Interest in agenda items – None.

19/21 To approve the minutes of the Parish Council meeting of 8 January 2019 - It was **RESOLVED** that the minutes were signed as a true record.

19/22 To approve the following minutes and consider the recommendations contained therein:-

It was **RESOLVED** that the minutes were signed as a true record and the recommendations contained therein were approved for:- (a) Traffic Advisory Committee meeting of 17 July, (b) Traffic Advisory Sub-Committee meeting of 22 January (c) Traffic Advisory Committee meeting of 22 January (d) Communications Committee meeting of 29 January (e) Fishponds Committee meeting of 29 January (f) Extra Finance & General Purposes Committee meeting of 29 January.

19/23 Public Participation – Cllr Mathew provided an update report. It was noted that Oxfordshire County Council's (OCC) budget is being considered at an increase of 3.99% on 2018/19. An extra £4m is being provided by Government; £1m of which can be used for youth services. A meeting with OCC is scheduled to discuss continuing problems with Thornbury Road. Noted that Cllr Beach and County Cllr Mathew met with OCC to discuss the proposed cycletrack at Pinkhill/Northmoor.

19/24 To receive correspondence:-

- (a) EPIC – Northern and western developments and poor public consultations. Clerk is to add this to the March Council agenda.
- (b) Resident – HGV parking, Mill Street. Parking, West Oxfordshire District Council (WODC) has advised that there are no parking restrictions, however if the vehicle is causing an obstruction, to call 101.
- (c) King Ramps – Clerk is to obtain further information regarding a skatepark event to coincide with the Oxfordshire Play Association event on Friday 26 July.
- (d) Cllr Mathew – OCC highway maintenance scheme proposals. Fixmystreet.com should continue to be used to log problems.
- (e) Address Management, Forest of Dean – Horizon Business Park new name. Noted.
- (f) Resident – Hanborough Road bus shelter cleaning. Cleaning quotes to be considered at agenda item 19/27.
- (g) An email had been received proposing a solar park at OCC's proposed Eynsham Park & Ride. This was forwarded to Odele Payne, OCC.

19/25 To consider the Clerk's Report and agree actions – The report was received and discussed. Cllr Rylett thanked the Clerk for arranging the installation of a grit bin at Hawthorn Road. Bags of salt is to be distributed to residents in Dovehouse Close and to Cllr Crowley for Willows Edge/Witney Road.

19/26 To consider quotes for the appointment of Internal Auditor for 2018/19 financial year – 3 quotes had been pursued and 2 received. It was **RESOLVED** to approve Auditing Solutions Ltd being the least expensive quote.

19/27 To consider quotes for bus shelter cleaning – 3 quotes were considered. It was **RESOLVED** to accept Ubico's quote, for a clean of the bus shelters now and a further one in 6 months' time.

19/28 Finance:-

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.
- (b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.
- (c) To be advised of income and expenditure – Reports were reviewed and queries resolved by the Clerk.

19/29 Planning matters:-

- (a) To consider planning application 19/00056/FUL - 2 Clover Place - Demolition of existing dwelling. Erection of new replacement dwelling. The Council is to comment that it is pleased to see a self-build house being built to such a high standard.
- (c) To note recent decisions made. The spreadsheet was circulated prior to the meeting.

19/30 Eynsham Neighbourhood Plan – Cllr Andrews advised that the plan is in its consultation stages with WODC and it is likely to be independently examined in April.

19/31 To receive reports from Councillors representing the Council on outside bodies/meetings –

- (a) Cllr Crowley – Attended the Village Hall Management Committee AGM with Cllr Beach. Volunteers are sought to help manage the hall. Cllr Mathew advised that a Fire Risk Assessment needs to be undertaken. The Bartholomew Sports Hall meeting is scheduled for 7 February.
- (b) Cllr Rylett – Attended the recent WODC Planning Sub-Committee at which St Michael's House application was approved. Cllr Rylett advised that Chipping Norton's Strategic Development Area (SDA) consultation is currently open and that air quality surveys are to be undertaken for the A40.
- (c) Cllr Emery – Attended the West Eynsham SDA meeting with Cllr Beach, Berkeley Strategic and WODC. Cllr Emery is to pursue publication of the meeting minutes online. Noted that the [Issues Paper Consultation Summary Report for the SDA \(containing responses\)](#) has been published.

19/32 To note dates of the next Eynsham Parish Council meetings:-

- Finance & General Purposes Committee – 26 February at 7.30pm.
- Planning Committee – 5 March at 6.30pm (if required).
- Full Council – 5 March at 7.30pm