



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 5 June 2018
MINUTES

Councillors Present - Cllr G Beach (Chairman), Cllr R Andrews, Cllr J Baldwin, Cllr A Bickley, Cllr S Brown, Cllr K Crowe, Cllr P Crowley, Cllr P Emery, Cllr A Mosson, Cllr S Osborne, Cllr C Rylett and Cllr D Stukenbroeker.

Also in Attendance – Clerk to the Council, County Councillor Mathew and 1 member of the public.

18/85 To receive apologies for absence – Cllr R Macken, Cllr N Relph and Cllr M Zumbuhl.

18/86 To confirm the minutes of Annual Parish Council meeting of 1 May 2018 – It was **RESOLVED** that the minutes were signed as a true record.

18/87 To confirm the minutes of the Planning Committee of 1 May and Finance & General Purposes Committee of 29 May and approve the recommendations contained therein – It was **RESOLVED** that the minutes were signed as a true record and recommendations contained therein were approved.

18/88 Public Participation – County Cllr Mathew reported on current Oxfordshire County Council (OCC) matters. A meeting is scheduled with OCC Officers to discuss the proposed A40 park and ride and bus lane scheme. It was noted that the project's business case has been delayed further and is now due to be considered in September. OCC and Cherwell District Council are to have a Joint Chief Executive as part of further cost saving measures. Oxford City Council and West Oxfordshire District Council (WODC) now stand alone against proposals for a unitary council.

18/89 To receive correspondence:-

- (a) OALC AGM – 2 July, 7.30pm at Didcot Civic Hall. Cllr Emery and Cllr Beach to attend.
- (b) OPFA AGM – 11 July 7.30pm at Exeter Hall. Noted.
- (c) WODC – Code of Conduct Training for Town & Parish Councils – 13 September, 5.00pm at Council Offices, Woodgreen. Clerk and Chairman to attend.
- (d) Letter Abbey Properties – 20mph proposal. To be discussed at the Traffic Advisory Sub-Committee meeting on 12 June, 7.30pm.
- (e) Road Closure Notice for Eynsham Carnival, 7 July, 11.00-14.00. Noted.
- (f) Eynshfest. Organisation is ongoing.
- (g) Resident – Complaint has been 'ceased'. The Council has sought advice regarding the complaint and no further action or investigation is required. Given that at parish level, core groups of residents often serve the community in a number of different areas, the likelihood of conflicts of interest are naturally likely to increase. In the case of the complaint (regarding the Neighbourhood Plan), there are various rigorous levels of public scrutiny which would highlight and remove any anomaly that was not otherwise clearly in the interest of the community.
- (h) OCC - Oxford Road Road closure notice. Noted.

18/90 To consider correspondence regarding lettings of The Square and agree acceptable uses - The matter was debated and proposals for a policy allowing use of The Square for political purposes was agreed subject to conditions. Clerk is to draft a policy for approval.

18/91 To consider the Clerk's Report and agree actions – The report was received and discussed. Clerk is to pursue installation of a new grit bin in the area of the Primary School.

18/92 Finance:-

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.

- (b) To approve bank reconciliation – Bank reconciliation was considered and **APPROVED** by Cllr Stukenbroeker and Cllr Bickley.
- (c) To be advised of income and expenditure – Reports were reviewed.

18/93 To note criminal damage to the play area fencing at Oxford Road play area and consider a quote for replacement fencing by TCL Ltd – The Chairman reported an incident whereby someone had driven in the playing field and crashed into the play area safety fencing damaging 3 sections. The Clerk reported the incident to the Police noting that the offender's car had been left in the car park. Following conversations with the Police and the young person concerned, insurance details were recorded for pursuing reimbursement of costs totalling £1746.90. It was **RESOLVED** that the quote of £1746.90 is approved and the Clerk is to liaise with insurance companies as appropriate.

18/94 To agree the relocation of the Norman Boulwood Bench at Oxford Road Playing Field (South) – It was noted that the bench is currently stored in the garage in the Pavilion compound. It was **RESOLVED** that the bench is reinstalled in the playing field, on the concrete base located on the righthand side boundary.

18/95 To consider and approve a quote for a replacement goalpost at Old Witney Road play area by Soccertackle.com – Problems have been experienced in taking the existing goalpost apart to allow it to be moved to its second socketed position. It was **RESOLVED** to replace the goalpost at £445.

18/96 To receive an update on the Pavilion replacement project – The Clerk reported that tender documents have been sent to 5 local companies for costings and preliminary design architect services. It is anticipated that the tenders will be considered at the next Council meeting.

18/97 To consider and approve a quote for play inspection services by Play Safety Ltd (RoSPA) – It was **RESOLVED** to approve RoSPA's quote at last years' rate of £79.10 for the inspections and the Clerk is to confirm a second inspection later in the year if the quote is correct (the quote seems low).

18/98 To consider and approve amended Terms of Reference for the Traffic Advisory Committee and Traffic Advisory Sub-Committee – It was **RESOLVED** that the Terms of Reference are acceptable and approved.

18/99 Eynsham Neighbourhood Plan:-

- (a) To note receipt of the Independent Examination Report – The report has been received and the Examiner does not recommend that the Neighbourhood Plan is taken to referendum due to amendments and inclusions required.
- (b) To receive an update on the amended Eynsham Neighbourhood Plan and agree actions – The next steps were discussed and the Council agreed to support Cllr Andrews in obtaining grants for technical help and pursuing appropriate options. It was noted that the next WODC Liaison meeting has been arranged for a weeks' time to discuss the Area Action Plan for the northern extension amongst other topics. Grosvenor has organised a stakeholders meeting also for the same day as WODC's Liaison meeting which has caused some difficulty for both to be attended. WODC agreed to draft an Area Action Plan Issues Paper which the Chairman was due to raise with members at the July Parish Council meeting. However, on inspection of WODC's website, the Issues Paper has already been published for consideration at the forthcoming WODC Cabinet meeting.

18/100 To receive reports from Councillors representing the Council on outside bodies and meetings:-

- (a) Cllr Stukenbroeker attended a Parish Transport Representatives meeting and noted that Eynsham is fortunate to have good bus services which other local communities do not have and which are unlikely to improve.
- (b) Cllr Crowley attended a NALC Principles in Local Councils Working in Partnership event. Details have been circulated by email to Councillors. A Bartholomew Hall Partnership meeting was recently held to discuss tennis provision. Proposals are to be discussed at the July Parish Council meeting.

18/101 To note dates of the next Eynsham Parish Council meetings:-

- Communications Committee – 12 June at 6.30pm.
- Traffic Advisory Sub-Committee - 12 June at 7.30pm.
- Play Areas Committee – 19 June at 6.30pm.
- Fishponds Committee – 19 June at 7.30pm.
- Planning Committee Meeting – 3 July at 6.30pm.
- Full Council – 3 July at 7.30pm.

Councillors and residents are to refer to the published meeting agendas for confirmed times.

The meeting closed at 9.20pm