



## Grant Aid Policy

*Approved at the Annual Parish Council meeting 4 May 2021*

To promote an active and valuable community Eynsham Parish Council financially supports organisations which contribute to the well-being of residents. Grant Aid is available on the following basis:-

- The organisation is located in the parish of Eynsham.
- The organisation is located outside the parish of Eynsham and it can be demonstrated that residents of the parish of Eynsham will receive a valuable and substantial benefit from the organisation.

Grants can be applied for as follows:-

- (a) A grant application form may be obtained from the Parish Clerk upon request.
- (b) An Eynsham parish organisation or organisation outside the parish, is required to submit a completed grant application form or letter of request providing all the required information, accompanied by up to date financial information including the previous year's accounts, for a grant towards its' general operating costs and/or specific projects. This should be submitted by the beginning of each October in readiness for the Council's Financial & General Purposes Committee meeting at which the request will be considered. Notification of the grant decision is forwarded to the applicant by February the following year (after approval of the Precept Budget by the Full Council) and if approved, a grant is forwarded by the end of April.
- (c) An Eynsham parish organisation, or organisation outside the parish can submit a request for funds towards a one-off community project at any time of the year in exceptional circumstances. This should include a grant application form or letter of request and up to date financial information including the previous year's accounts. If the grant is approved, regular progress updates should be submitted to the Council. The Council reserves the right to forward a grant in instalments.

All applications for Grant Aid will be required to satisfy the following conditions:-

- The Parish Council will only accept applications from community groups and organisations for grants that in the Council's opinion are in the interests of or will directly benefit all or a portion of the parish and its inhabitants.
- The application must demonstrate local community need and support.
- The applicant must demonstrate a clear financial need for the grant.
- Retrospective grant applications will not be considered.
- Grants will not be awarded to meet general salary costs.
- The organisation submitting the application must be non-party political.

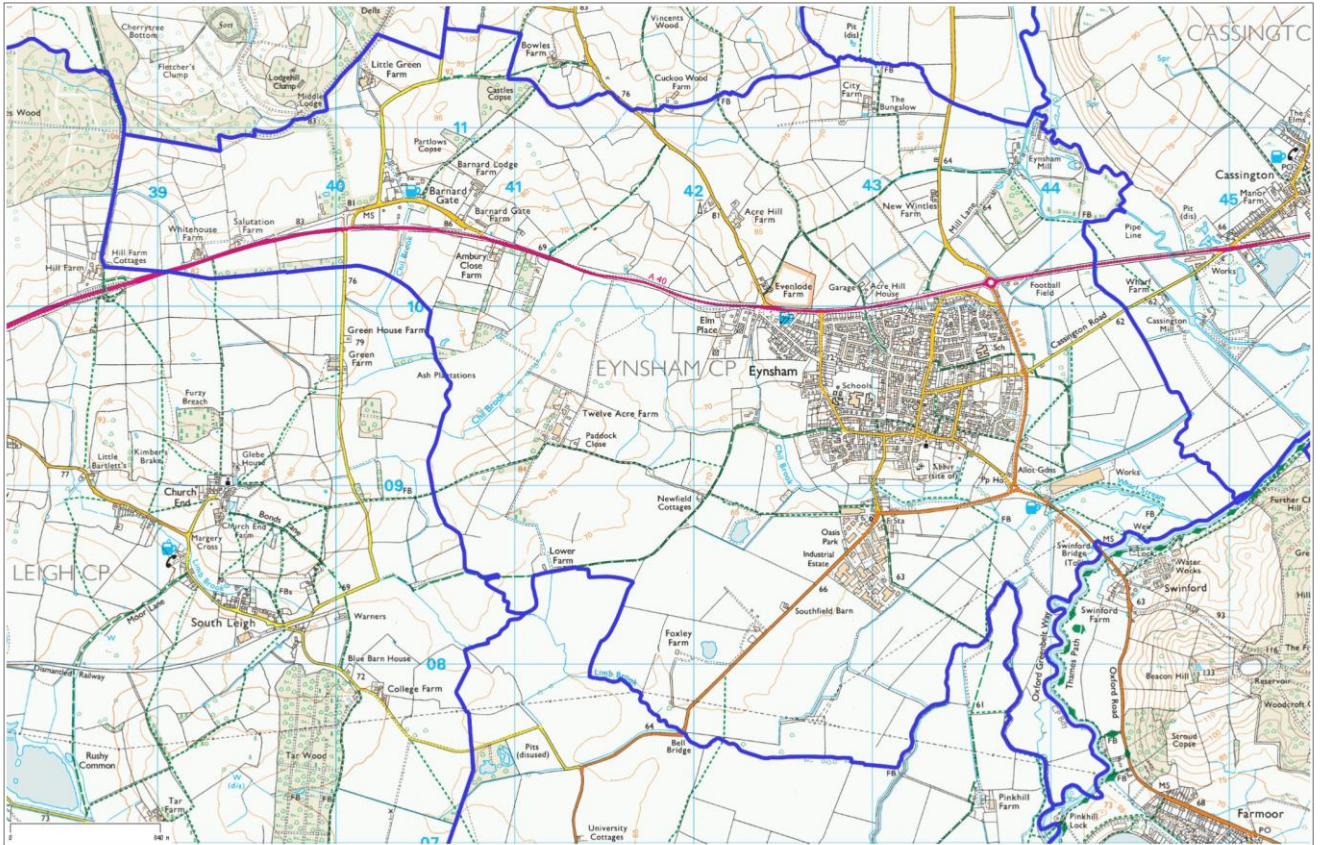
- Please note the closing date for applications at the top of the application form.
- Successful applicants may be required to submit a short report outlining the use made of the grant within three months of the project's completion.

# Eynsham Parish Boundaries

For the avoidance of doubt, Eynsham Parish boundaries are shown below.



Eynsham CP



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