



EYNESHAM PARISH COUNCIL

You are summoned to attend the Annual Parish Council Meeting at the Bartholomew Room at 7.30pm on Tuesday 1 May 2018

AGENDA & SUMMONS

1. **Election of Chair** – to elect Chair for 2018/19.
2. **Election of Vice-Chair** – to elect Vice-Chair for 2018/19.
3. **To receive apologies for absence.**
4. **To confirm the minutes of the Council meeting of 3 April 2018.**
5. **To confirm the minutes of the Planning Committee meeting of 3 April 2018 and approve the recommendations contained therein.**
6. **Register of Members' Interests** – to receive any updates to members' Register of Interests.
7. **Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
8. **To receive correspondence.**
9. **To consider the Clerk's Report and agree actions.**
10. **General Data Protection Regulations (GDPR):-**
 - (a) To receive an update on progress made so far.
 - (b) To consider and approve a quote of £430 for website improvements to comply with GDPR requirements.
11. **To discuss any matters arising at the Annual Parish Meeting.**
12. **Finance.**
 - (a) To approve payment of accounts.
 - (b) To approve bank reconciliation.
 - (c) To be advised of income and expenditure.
 - (d) To consider and approve the Internal Audit Report for financial year 2017/18.
 - (e) To consider and approve the Accounts for the financial year 2017/18.
13. **Annual Governance and Accountability Return 2017/18 Part 3:-**
 - (a) To consider and approve Section 1 (Annual Governance Statement 2017/18).
 - (b) To consider and approve Section 2 (Accounting Statements).
14. **To resolve that the Council continues to be an eligible Parish Council for the purpose of completing any activity under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.**
15. **Committees - To appoint members to Parish Council Committees.**
Senior, Finance & General Purpose, Planning, Communications, Fishponds, Footpaths, Play Areas, Traffic Advisory, Traffic Advisory Sub-Committee and Gravel & Minerals.
16. **Appointment of Representatives to Outside Bodies.**
 - (a) Allotments (1 member).
 - (b) Oxfordshire Association of Local Councils (1 member).
 - (c) Worton Farm Liaison (1 member).
 - (d) Playing Fields Management Committee (2 members).
 - (e) Traffic Advisory Committee (4 members).
 - (f) Transport Representative.

Continued

Please contact the Clerk if you have concerns regarding accessibility of the meeting venue. The public and press are welcome to attend.

CLERK: KATHERINE DOUGHTY, 91 Brize Norton Road, Minster Lovell, Witney, Oxford OX29 0SG
Telephone: 07956 901622 Email: epc.clerk@eynsham-pc.gov.uk Web: www.eynsham-pc.gov.uk

- (g) Village Hall Management (2 members).
 - (h) Eynsham Charities (1 member).
 - (i) Bartholomew Sports Hall Management Committee (1 member).
17. **To receive an update on the Eynsham Neighbourhood Plan and agree actions.**
18. **To note dates of the next Eynsham Parish Council meetings**
- Finance & General Purposes Committee – 29 May at 7.30pm.
 - Planning Committee – 5 June at 6.30pm (if required).
 - Full Council – 5 June at 7.30pm.



Katherine Doughty, Clerk to the Council – 25 April 2018

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