



EYNESHAM PARISH COUNCIL

Full Council Meeting held at
Eynsham Village Hall, 19:30pm on Tuesday 17 March 2026

MINUTES

Councillors Present: Cllr Ross Macken, (Chair) Cllr Sue Osborne, Cllr Sue Brown, Cllr Andy Mosson, Cllr Carl Rylett (EPC and WODC Cllr), Cllr Ann Partlett, Cllr Annika Ramen, Cllr Jon Crowe, Cllr Jovan Lee-Roles, Cllr Lucy Dickinson. OCC and WODC Cllr Levy was also in attendance until 20:01.

Officers present. In Person: Michelle Legg **Online:** Richard Wilkins (Deputy Clerk) and Sarah Brown (Responsible Finance Officer).

Members of the public present: In person: 3 Online: 0

The meeting opened at 19:30 and closed at 20:37.

26/42 To receive apologies for absence

The council had previously accepted and approved Cllr Crowley's apologies. The council RESOLVED to accept and approve further apologies from Cllr Amos.

26/43 To co-opt to fill two vacancies (Local Government Act 1972 s82) and to note resignation of Cllr Chen. – No co-option candidates had come forward.

26/44 To receive Declarations of Interest in agenda items - none

26/45 To approve the minutes of the Full Council meeting of 24th February 2026.

The minutes from the meeting were accepted and approved,

The meeting adjourned at 19:35 for Items 26/46 and 24/47

26/46 Public participation (Public Bodies (Admission to Meetings) Act 1960)

Resident and member of Abbey Green Management Committee– requested a new bin and emptying of a dog/waste bin on Abbey Green. This would be taken to the Open Spaces Committee Meeting on 14th April 2026. *Action: Clerk/Deputy Clerk to add to the agenda.*

26/47 To receive an update report from Eynsham's West Oxfordshire District Councillors (WODC) and Oxfordshire County Councillor (OCC)

OCC Cllr Dan Levy's monthly report had been circulated prior to the meeting. Cllr Levy noted the planned improvements to parking outside the primary school.

Cllr Levy also gave an update on government proposals to implement new planning legislation for 'Greater Oxford'. Further details would follow.

WODC Cllr Carl Rylett had nothing else to add other than the WODC Communications. WODC Cllr Levy provided an update on the Area Action Plan for Salt Cross that had been approved.

The meeting resumed at 19:43.

26/48 Finance Report for 2025-26 up to 28-02-2026

- a. The council RESOLVED to approve Schedule of Payments – Cllr Macken and Osborne agreed to authorise payments.
- b. The council RESOLVED to approve bank reconciliation up to 28.02.2026. Cllr Macken signed the bank reconciliation and statements.
- c. The council RESOLVED to approve the credit card statement
- d. The council noted the council's financial position following Cllr Mackens brief verbal summary.

26/49 To note Delegated Authority decisions Clerk/Deputy Clerk/RFO and Chair Cllr Ross Macken or Vice Chair Cllr Sue Brown. The council noted the delegated authority decisions made between 25th February and 17th March 2026.

26/50 To consider responding to current consultation

- a. The council RESOLVED not to respond to the Government's consultation on the Local Government Restructure (LGR). Cllrs were reminded that they are able to submit personal opinions and views via the government's portal.
- b. Oxfordshire County Councils, West Oxfordshire Lowlands Movement and Place (MAP) Plan consultation deadline 27th March 2026. Cllr Osborne welcomed the MAPs support following the work on the LCWIP, this was supported by the council, who also remained that this seems to be aspiration. Further safety concerns were raised by Cllr Crowe around the proposal and use of E-scooters in the village. The council RESOLVED for the Clerk to respond to the consultation, taking these points on board in the response *Action: Clerk to respond to consultation, taking these points on board.*

26/51 To receive updates from Officers

- a. The council noted the report from Officers
- b. The Deputy Clerk gave a verbal update for repairs for Skate Park. Contractors have submitted some quotes and we are awaiting others. S106 is unlikely to cover the costs, so funding will be required from the council.
- c. The Clerk sought views from councillors regarding the current processes for the circulation of external communications and road closures. This seems to be working well for councillors and would continue.
- d. Reminder of Annual Parish Meeting - Tuesday 24th March 2026, from 7.30pm. Councillors were invited to help set up the main hall from 6.45pm.

26/52 The council reviewed and RESOLVED to approve the:

- a. Statement of Internal Control
- b. Finance & Governance Risk Register
- c. Calendar of council meetings 2026-27

26/53 To consider or receive an update on traffic and connectivity and agree actions

- a. Report from Public Transport Representative (PTR) – no report available
- b. LCWIP Project update – nothing to report
- c. Community Speed Watch (CSW) – nothing to report
- d. A40 improvement Project – Councillors had received the meeting notes from the recent meeting.

26/54 To receive reports/updates from Councillors representing the Council on outside bodies including

- a. Allotment Association – Cllr Osborne shared information on working party on 21st March 2026 focusing on improving landscaping around the shared facilities.
- b. Eynsham Primary School
- c. GreenTEA – Cllr Dickinson gave an update on their response to changes to NPPF disregarding the requirement for High Quality, Low Carbon housing. The group applied for and were successful in obtaining a grant for a Green Homes event in September 2026 and are seeking 10 homes to promote work that has been carried out.
- d. Youth Network – Cllr Rylett gave an update on the youth networks discussions with Eynsham Parks, who have agreed to fund one night of activities in the Sports Pavilion.
- e. Community Emergency Plan –
- f. Padel People – are now in liaison with Bidwell's re initial proposals for padel at Oxford Rd North.

26/55 To note the date of the next Parish Council meeting at the Village Hall - Tuesday 21st April 2026.