



EYNSHAM PARISH COUNCIL

CLERK: MICHELLE LEGG

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Council Summons & Agenda

Wednesday 11 March 2026

To All Members of the Council

You are hereby summoned to attend the following meeting for the transaction of the business stated overleaf:-

Full Council Meeting
to be held on Tuesday 17 March 2026 at 19:30pm
at Eynsham Village Hall, Back Lane and remotely via [M.Teams](#)

Supporting documents will be made available in the usual way and online.

Only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.¹ Please forward any apologies for absence to the Clerk/Deputy Clerk, as soon as they become known.

The public and press are welcome to attend.²

The law³ allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Deputy Clerk if you intend to record any part of the proceedings.

Clerk to the Council

¹ Local Government Act 1972 s85

² Public Bodies (Admission to Meetings) Act 1960

³ Openness of Local Government Bodies Regulations 2014

Agenda

26/42.To receive apologies for absence

26/43.To co-opt to fill two vacancies (Local Government Act 1972 s82) and to note the resignation of Cllr Chen.

26/44.To receive Declarations of Interest in agenda items

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.

26/45.To approve the minutes of the Full Council meeting of 24th February 2026

26/46.Public participation (Public Bodies (Admission to Meetings) Act 1960)

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.

26/47.To receive an update report from Eynsham's West Oxfordshire District Councillors (WODC) and Oxfordshire County Councillor (OCC)

To receive a short verbal update from Eynsham's District and County Councillors. The meeting will remain adjourned for this item.

26/48.Finance Report for 2025-26 up to 28-02-2026

- a. To approve Schedule of Payments -
- b. To approve bank reconciliation up to 28.02.2026 (Chairman to sign the bank reconciliation and statements)
- c. To approve credit card statement
- d. To receive an update on monthly financial monitoring

26/49.To note Delegated Authority decisions Clerk/Deputy Clerk/RFO and Chair Cllr Ross Macken or Vice Chair Cllr Sue Brown between 25th February and 17th March 2026

[Delegated Authority decisions 25.02.2026-17.03.2026](#)

26/50.To consider responding to current consultation

- a. Government's consultation on the Local Government Restructure (LGR) [and the three proposals for Oxfordshire](#) - consultation deadline 26th March 2026.
- b. Oxfordshire County Councils, [West Oxfordshire Lowlands Movement and Place \(MAP\) Plan](#) consultation deadline 27th March 2026.

26/51.To receive updates from Officers

- a. To note report from Officers - inc Pavilion working group, TVP leaving site
- b. To note issues at Skate Park.
- c. To review current processes for the circulation of external communications and road closures.
- d. Reminder of Annual Parish Meeting - Tuesday 24th March 2026, from 7.30pm

26/52.To review and approve council policies and documents

- a. Statement of Internal Control
- b. Finance & Governance Risk Register
- c. Calendar of council meetings 2026-27

26/53.To consider or receive an update on traffic and connectivity and agree actions

- a. Report from Public Transport Representative (PTR) - Notes from PTR meeting held on Tuesday 10 March.
- b. LCWIP Project update -
- c. Community Speed Watch (CSW) -
- d. A40 improvement Project

26/54.To receive reports/updates from Councillors representing the Council on outside bodies including

- a. Allotment Association
- b. Eynsham Primary School
- c. GreenTEA
- d. Youth Network
- e. Community Emergency Plan

26/55.To note the date of the next Parish Council meeting at the Village Hall

Tuesday 21st April 2026