

EYNESHAM PARISH COUNCIL

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Council Summons & Agenda

Wednesday 13th November 2024

To All Members of the Council

You are hereby summoned to attend the following meeting for the transaction of the business stated overleaf:-

Full Council Meeting
to be held on Tuesday 19th November 2024 at 7.30pm
at Eynsham Village Hall, Back Lane and remotely via [M.Teams](#)



Supporting documents will be made available in the usual way and online.

Only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.¹ Please forward any apologies for absence to the Deputy Clerk, as soon as they become known.

The public and press are welcome to attend.²

The law³ allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Deputy Clerk if you intend to record any part of the proceedings.

R Wilkins

Deputy Clerk to the Council

¹ Local Government Act 1972 s85

² Public Bodies (Admission to Meetings) Act 1960

³ Openness of Local Government Bodies Regulations 2014

1. To receive apologies for absence.

2. To receive Declarations of Interest in agenda items.

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.

3. Minutes

(a) To approve and sign as a true record the minutes of the Full Council meeting of Tuesday 15th October 2024

(b) To approve and sign as a true record the minutes of the Extra Finance & General Purposes Committee meeting on Tuesday 5th November 2024

4. Public Participation

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.

5. To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor.

To receive a short verbal update from Eynsham's District and County Councillors. The meeting will remain adjourned for this item.

6. Finance & General Purposes Matters

(a) To approve payment of accounts.

(b) To approve bank reconciliation.

(c) To review the income and expenditure for the year to date.

7. Planning applications

(a) To consider the following application(s) and any others that are received after the agenda publication date:-

Application ref.	Address	Details
24/02760/HHD	4 Old Witney Road Eynsham Witney	Single storey front extension to enlarge hall and provide a new accessible front entrance with ramped access and porch.
24/02775/HHD	Chilmore Station Road Eynsham	Erection of single storey front extension to provide a study and wc

(Planning applications can be viewed by visiting [WODC Planning website](#))

(b) To review the planning applications log, note recent decisions and consider any required actions by the Deputy Clerk/RFO.

8. Village Hall

(a) To receive quote for using Hall Master for Village Hall bookings in 2025 and agree actions.

(b) To receive cost for replacement Christmas Tree for Village Hall Foyer and agree actions

9. To Receive Update from Deputy Clerk

10. Amenities & Estates Matters

- (a) To receive quote for urgent repairs to Fishponds Bridge and agree actions.
- (b) To receive quote for DDA Roundabout at Old Witney Road Play area and agree actions

11. Councillor Resignation

- (a) To note resignation of Beth Partlett.
- (b) To note 'Notice of Vacancy in Office of Councillor' and for Councillors to discuss recruiting new Councillors and agree actions.

12. Delegated Authority

- (a) To note Delegated Authority decision made by Clerk/RFO and Chair Cllr Ross Macken or Vice Chair Cllr Sue Brown between 15th October 2024 - 17th November 2024.

13. To receive reports from Councillors representing the Council on outside bodies/meetings.

To receive short verbal updates from Councillors who were assigned as representatives on outside bodies/meetings at the previous Annual Parish Council Meeting.

14. To note the date of the next Parish Council meeting at the Village Hall

- (a) Tuesday 17th December 2024

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

15. Burial Ground

To receive report from Cllr Andy Mosson and Cllr Ross Macken, discuss recommendations and agree actions.