



EYNESHAM PARISH COUNCIL

Parish Council Meeting held at
Eynsham Village Hall and remotely by MS.Teams,
7.30pm on Tuesday 18 June 2024

MINUTES

Councillors Present – Cllr R Macken (Chair), Cllr S Brown, Cllr M Chen, Cllr T Crowley, Cllr A Mosson, Cllr A Partlett, Cllr B Partlett and Cllr C Rylett.
Also in attendance – The Clerk and six members of public.

24/81 To receive apologies for absence – Cllr W Daniels and Cllr S Osborne.

24/82 To receive Declarations of Interest in agenda items – None.

24/83 Minutes - It was **RESOLVED** to approve and sign as a true record the minutes of the Annual Parish Council Meeting of 28 May 2024.

24/84 Public Participation – (Cllr Rylett joined the meeting). The Council welcomed members from Low Carbon Hub and GreenTEA who presented information on a network for creating and consuming energy locally; a nationally unique project for Eynsham and the surrounding communities. Targets for the area are:-

- 40% of existing households do cost-effective home improvements
- 20% of all businesses to develop an energy strategy
- We use less energy, going electric, smart electricity use
- New houses built by 2030 are exemplar (Passivhaus standard) and generate annual electricity use on site
- Solar on roofs and about 40 MWp of new solar ground mount with batteries installed; community energy projects and benefits
- We are a smart and connected community, can walk or cycle

Representatives were thanked for their time. More information is available at

<https://eynsham.org.uk/org.aspx?n=GreenTEA&id=992>.

24/85 To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor - Due to the pre-election period, a full update will be provided at the Council's next meeting. The Parish Council will consider organising a hustings event in the future with sufficient notice and resources.

24/86 Christmas decorations – Members of the public were welcomed to address the Council with a proposal for Christmas decorations around the Village. It was **RESOLVED** that agreement in principle was provided for use on Parish Council property/street furniture subject to approval of a scheme that ties in with the Parish Council's displays and period. Where assets to be decorated are under the ownership of other local authorities, the Clerk will seek approval from those on behalf of the group. The Clerk will provide a list of suitable street furniture to the group for decoration.

24/87 Communications

- (a) To consider a series of interviews and coverage with WRFM radio and agree actions – Item deferred pending broadcast of an interview with Cllr Macken and WRFM.
- (b) To consider content for our stand at Eynsham Carnival and agree a rota – Content was discussed and a rota agreed.
- (c) To agree costs for a new noticeboard at Thornbury Green and agree actions – It was **RESOLVED** to approve the quote from The Parish Noticeboard Company for installation at Thornbury Green.

24/88 Finance

- (a) To approve payment of accounts - It was **RESOLVED** to approve payment of the accounts. See Appendix A.

(b) To approve bank reconciliation – Item deferred.

(c) To be advised of income and expenditure – The financial reports were noted.

24/89 Grant application - To consider a grant application for Eynsham Parks and agree actions. The application was withdrawn and therefore not considered.

24/90 Memorial tree - To consider a request for a memorial tree and agree actions. It was **RESOLVED** to plant an Eynsham apple tree (dwarf rootstock) in memory of the previous residents, at the Hawthorn Road garden. It was further **RESOLVED** that the garden is used to create a mini orchard and low-value trees/shrubs removed to tidy-up the space. The project and design scheme is to be undertaken by the Amenities & Estates Committee.

24/91 To review the Dashboard Report – The Clerk provided an overview of statistics to date. The Tasks file was updated and is available for Councillors to review.

24/92 To receive reports from Councillors representing the Council on outside bodies /meetings – Councillors Crowley, Rylett and Chen attended the 15th anniversary of GreenTEA in April.

24/93 To note the dates of the next Parish Council meetings at the Village Hall

(a) Full Council meeting – 9 July 2024 at 7.30pm.

(b) Amenities & Estates Committee meeting – 16 July 2024 at 7.30pm.

(c) Planning Committee meeting – 23 July 2024 at 6.45pm.

(d) Finance & General Purposes Committee meeting – 23 July 2024 at 7.45pm.

Meeting closed at 9.07pm

**Schedule of Payments for approval at the Parish Council Meeting
18 June 2024**

Please refer to the Cashbook file for all transactions in the previous month and the Nominal Ledger for all transactions in the current financial year.

INVOICES TO BE APPROVED FOR PAYMENT

REF	PAYEE	INFORMATION	£
24/052	Evenlode DIY	Maintenance sundries	121.25
24/053	Parish Online	Mapping software annual charge	192.00
24/054	Expenses KD	Expenses KD	36.00
24/055	McCracken & Sons Ltd	Play area ground maintenance	852.00
24/056	McCracken & Sons Ltd	Grass Cutting	2160.00
24/057	M Pegram	Window cleaning	30.00
24/058	Oxford Securities	Village hall alarm call outs	72.00
24/059	Parish Notice board Company	Notice boards	2052.00
24/060	Seldram Supplies	Cleaning materials	156.62
24/061	Shield Maintenance	Bus stop cleaning	329.52
24/062	Shield Maintenance	Routine waste collection	582.40
24/063	SLCC Enterprises	Job Advertisement	253.20
24/064	WODC	Parish Council election	200.00
24/065	McCracken & Sons Ltd	Grass Cutting April	1080.00
24/066	M Pegram	Window Cleaning	19.00
24/067	Whites Cleaning	Pav & BR cleaning (amended inv 19739 2023)	547.56
24/068	Whites Cleaning	Pav & VH cleaning (amended inv 21266 2023)	663.36
24/069	Cloudy IT	IT Support – June 2024	600.00

PAYMENTS APPROVED AND PAID SINCE THE LAST MEETING UNDER FINANCIAL REGULATIONS 4.1

REF	PAYEE	INFORMATION	£
CC24/017	Plumbworld	Macerator Pump inlet VH	125.00