

EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

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Council Summons & Agenda

13 March 2024

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

Full Council Meeting
to be held on Tuesday 19 March 2024 at 7.30pm
at Eynsham Village Hall, Back Lane and [remotely via M.Teams](#)



Supporting documents will be made available in the usual way and online.

Only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.¹ Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend.²

The law³ allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Katherine Doughty
Clerk to the Council

¹ Local Government Act 1972 s85

² Public Bodies (Admission to Meetings) Act 1960

³ Openness of Local Government Bodies Regulations 2014

1. **To receive apologies for absence.**
2. **To receive Declarations of Interest in agenda items.**

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.
3. **Minutes**
 - (a) To approve and sign as a true record the minutes of the [Full Council meeting of 20 February 2024](#).
 - (b) To approve and sign as a true record the minutes of the [Planning Committee meeting of 27 February 2024](#).
 - (c) To approve and sign as a true record the minutes of the Finance & General Purposes meeting of 12 March 2024 and consider the recommendations contained therein.
4. **Public Participation**

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.
5. **To welcome Gigaclear to provide a short presentation on forthcoming work**

The meeting will adjourn for this item.
6. **To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor.**

To receive a short verbal update from Eynsham's District and County Councillors. The meeting will remain adjourned for this item.
7. **Co-Option**

To welcome Wendy Daniels to the meeting and consider her co-option.
8. **HGV Routing Proposal**

In liaison with Oxfordshire County Council, to consider proposed signage at Mill Street directing HGV's via Thames Street and agree actions.
9. **Finance**
 - (a) To approve payment of accounts.
 - (b) To approve bank reconciliation.
 - (c) To review the income and expenditure for the year to date.
10. **Grounds Maintenance Team**

To resolve to submit a grant application to Westhive for grounds maintenance equipment.
11. **Town and Parish Council UKSPF Biodiversity project**

To receive an update on the Nature Recovery Network's biodiversity project to date and consider supporting a further tranche of £2000 from the UK Shared Prosperity Fund for nature recovery.
12. **CAPZero**

To note a request for a member to represent the Parish Council at a CAPZero Working Group and agree actions.

13. To receive a report on To receive reports from Councillors representing the Council on outside bodies/meetings.

To receive short verbal updates from Councillors who were assigned as representatives on outside bodies/meetings at the previous Annual Parish Council Meeting.

14. To note the dates of the next Parish Council meetings at the Village Hall

- (a) Traffic Committee meeting – 26 March 2024 at 6.45pm.
- (b) Planning Committee meeting – 26 March 2024 at 7.45pm.
- (c) Amenities & Estates Committee – 9 April 2024 at 7.30pm.
- (d) Full Council meeting – 16 April 2024 at 7.30pm.
- (e) Traffic Committee meeting – 23 April 2024 at 6.45pm.
- (f) Planning Committee meeting – 23 April 2024 at 7.45pm.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

15. Parish Council Vehicle

- (a) To consider an updated quote for a Parish Council maintenance vehicle and agree actions.
- (b) To consider an all-party insurance quote for the maintenance vehicle and agree actions.