



## Applications are invited for nominations for High Sheriff's Awards for the year 2023/2024

Every year the High Sheriff of Oxfordshire invites nominations for approximately 20 High Sheriff Awards in recognition of **individuals** in Oxfordshire who have **made outstanding contributions to the communities in which they live and work**. Nominees will usually have had a high impact on the lives of others over a sustained period of time and will be recognised by other people working in the nominee's area as inspirational and as setting an example for others to follow.

High Sheriff's Awards will not normally be made to people whose work and commitment has already been recognised by the award of a National Honour or by bodies such as the Police, the Fire and Rescue Service and Oxfordshire Charity and Voluntary Action.

Nominations can be made by anyone who lives or works in Oxfordshire or who is representing an organisation in the public, voluntary and charitable or private sectors. All nominations will be treated in the strictest confidence and nominees should not be informed that they have been nominated as it can be very disappointing to raise expectations which are then not met.

### **The Nomination Process**

All nominations should be made on the form which has been prepared for this purpose and should include the contact details of the nominee as well as the nominator together with a brief summary (400 words max) of the reasons why the nominee merits a High Sheriff's Award. A copy of the form is attached.

The deadline for nominations is **Friday 29th December 2023**. Successful nominees will be contacted early February and the High Sheriff Awards will be conferred at a ceremony in central Oxford on a date to be confirmed to which nominators, families and friends will also be invited.

### **Contributions to Community Life**

Nominations will be welcome for people of all age groups who have made outstanding contributions to any aspect of community life.

Nominations should arrive with the High Sheriff **BEFORE Friday 29th December 2023** and sent via email to this email [oxfordshire@highsheriffs.com](mailto:oxfordshire@highsheriffs.com) or by post to Mrs Sally Scott, High Sheriff of Oxfordshire, The Limes, Shenington, OX15 6NH.

We look forward to receiving your nominations.

Kind regards,

Sally Scott High Sheriff of Oxfordshire