

# EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

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## Council Summons & Agenda

10 October 2023

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

**Full Council Meeting**  
**to be held on Tuesday 17 October 2023 at 7.30pm**  
**at Eynsham Village Hall, Back Lane and [remotely via M.Teams](#)**



Supporting documents will be made available in the usual way and online.

Only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.<sup>1</sup> Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend.<sup>2</sup>

The law<sup>3</sup> allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Katherine Doughty  
Clerk to the Council

<sup>1</sup> Local Government Act 1972 s85

<sup>2</sup> Public Bodies (Admission to Meetings) Act 1960

<sup>3</sup> Openness of Local Government Bodies Regulations 2014

1. **To receive apologies for absence.**
2. **To receive Declarations of Interest in agenda items.**

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.
3. **Minutes**
  - (a) To approve and sign as a true record the minutes of the Full Council meeting of [18 July 2023](#).
  - (b) To approve and sign as a true record the minutes of the Amenities & Estates Committee meeting of [12 September 2023](#).
  - (c) To approve and sign as a true record the minutes of the Full Council meeting of [19 September 2023](#).
  - (d) To approve and sign as a true record the minutes of the Traffic Committee meeting minutes of [26 September 2023](#).
  - (e) To approve and sign as a true record the minutes of the Planning Committee meeting minutes of 26 September and consider the recommendation contained therein.
4. **Public Participation**

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.
5. **To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor.**

To receive a short verbal update from Eynsham's District and County Councillors. The meeting will adjourn for this item.
6. **Network Rail – Oxford Station**

To welcome David Paull, Stakeholder Manager, Kier Infrastructure (on behalf of Network Rail) to provide an overview of the work being undertaken at Oxford Station and answer questions from members of the public.
7. **Finance**
  - (a) To approve payment of accounts.
  - (b) To approve bank reconciliation.
  - (c) To review the income and expenditure for the year to date.
  - (d) To note completion of the [External Audit and receive the External Auditor's Certification](#).
8. **Unauthorised street items**

To discuss and consider what action should be taken on the placing of unauthorised campaign materials (if any).
9. **To review the Dashboard Report.**

To review the Dashboard Report. Officers to provide further information on projects/tasks if requested.
10. **To receive reports from Councillors representing the Council on outside bodies/meetings.**

To receive short verbal updates from Councillors who were assigned as representatives on outside bodies/meetings at the previous Annual Parish Council Meeting.

**11. To note the dates of the next Parish Council meetings at the Village Hall**

- (a) Amenities & Estates – 24 October 2023. 7.30pm
- (b) Traffic Committee meeting – 31 October 2023 at 6.45pm
- (c) Planning Committee meeting – 31 October 2023 at 7.45pm
- (d) Finance & General Purposes Committee meeting – 7 November 2023 at 7.30pm
- (e) Full Council meeting – 14 October 2023 at 7.30pm.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

**12. Oxford Road Playing Field (South) & Fishponds**

- (a) To note correspondence from Fields in Trust.
- (b) To resolve to approve and sign amended documents and agree actions.