



EYNSHAM PARISH COUNCIL

Parish Council Meeting held at
Eynsham Village Hall
7.30pm on Tuesday 18th July 2023

MINUTES

Councillors Present – Cllr Ross Macken (Chair), Cllr Trica Crowley, Cllr Andy Mosson, Cllr Ann Partlett, and Cllr Beth Partlett.

Also, in attendance – Deputy Clerk to the Council. There was one member of the public in person – RFO joined remotely.

23/86 To receive apologies for absence – Cllr Sue Brown Cllr Milly Chen, Cllr Sue Osborne, Cllr Carl Rylett and Cllr Ricardo Silva.

23/87 To receive Declarations of Interest in agenda items – None.

23/88 Minutes

- (a) It was **RESOLVED** to approve and sign as a true record the minutes of the Amenities & Estates Committee meeting of the of 13 June 2023.
- (b) It was **RESOLVED** to approve and sign as a true record the minutes of the Full Council meeting of 20 June 2023.
- (c) It was **RESOLVED** to approve and sign as a true record the minutes of the Planning Committee meeting 27 June 2023.
- (d) It was **RESOLVED** to approve and sign as a true record the minutes of the Traffic Committee meeting 27 June 2023.
- (e) It was **RESOLVED** to approve and sign as a true record the minutes of the Finance & General Purposes Committee meeting 4 July 2023.

23/89 Public Participation – member of public in attendance addressed Council members on issues relating to:

- Eynsham Park & Ride Project development and the dual carriageway linked to this, cllr Trica Crowley provided an update and informed member of the public that the dual carriageway section of project has been pulled due to lack of funding.
 - Bus Lane improvements in Eynsham – Cllr Ross Macken advised that the Parish Council has raised the same concerns as the member of the public. Cllr Trica Crowley confirmed that as bus companies are private, the Council won't know what the traffic is and will only pick the route that is likely to make the most money.
 - Nursery housing development and buyers unable to occupy property due to sewage issues.
- Due to public participation running out of time the member of the public agreed to wait to speak with Cllr Ross Macken after the meeting.

23/90 To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor – No Councillors present, and no reports received before start of meeting.

23/91 Eynsham Consolidated Charity – To note the resignation of Nick Relph as Trustee and appoint a Councillor as a replacement – Councillors noted resignation of Nick Relph. It was **RESOLVED** to appoint Cllr Ann Partlett.

23/92 Finance

- (a) To approve payment of accounts – it was **RESOLVED** to approve all payments.
- (b) To approve bank reconciliation – it was **RESOLVED** to approve bank reconciliation.
- (c) To review the income and expenditure for the year to date – a query was raised regarding the format used in the report, RFO answered the question to satisfaction.

23/93 To review the Dashboard Report - To review the Dashboard Report. Officers to provide further information on projects/tasks if requested – Cllr Ross Macken gave a brief update on the Dashboard report and advised that a few changes are under construction and will be sent out to

Council once complete.

23/94 To receive reports from Councillors representing the Council on outside

bodies/meetings – Cllr Trica Crowley reported attending the Parish Council Transport reps meeting with Cllr Sue Osborne, it was reported that use of concession cards has reduced, further reported First & Last Mile bus service was to start charging £2 fares with other bus services increasing from £2 to £2.50 in October 2023.

Cllr Ross Macken reported that Thames Water spotted an issue in Back Lane with the sewage pipes and prevented an overspill with the repair currently taking place and this is a permanent repair, and more information is being sought to provide update over social media channels for residents.

Cllr Ross Macken reported that a meeting is being held with Oxfordshire County Council Highways team regarding lorries coming through village. Cllr Andy Mosson asked if the Parish Council can put a big sign up before people enter the village whilst we await the outcome of Highways Team, this will be presented to the Highways Team.

Cllr Ross Macken reported attending meeting with West Oxfordshire District Council who had categorised two pockets of land in master plan that wasn't part of their consortium and marked it for future development. The Parish Council objected to this move, which was supported by WODC who rejected both requests.

23/95 To note the dates of next Parish Council meetings (all at 7.30pm in Village Hall unless otherwise indicated):-

- (a) Traffic Working Group meeting – 25 July 2023 at 6.45pm
- (b) Planning Committee meeting – 25 July and 29th August 2023 at 7.45pm

The meeting closed at 2028hrs.

INVOICES TO BE APPROVED FOR PAYMENT

EYNSHAM VILLAGE HALL	RENT OCT22 – MARCH23	1,750.00
WODC	COMMERCIAL WASTE – PAV	208.00
CLOUDY IT	APRIL SUPPORT	552.48
K DOUGHTY	APRIL EXPENSES	32.76
OXFORD SECURITY SERVICES	MARCH SECURITY SERVICES	780.00
APSE	D SHARP HIGHWAY TRAINING	535.25
R WILKINS	OCTOBER 22 – MARCH 23 EXPENSES	161.28

Please refer to the Cashbook file for all transactions in the previous month and the Nominal Ledger for all transactions in the current financial year.

PAYMENTS APPROVED AND PAID SINCE THE LAST MEETING UNDER FINANCIAL REGULATIONS 4.1

PAYEE	INFORMATION	£
VISTA PRINT	SIGN FOR POSTBOX	57.57
SCREWFIX	MATERIALS	32.17
AMAZON	TOOLS	18.99

SCHEDULE OF PAYMENTS

PAYEE	INFORMATION	£
CLOUDY IT	IT SUPPORT – MARCH	552.48
CLOUDY IT	BROADBAND – FEB	22.44
COMMUNITY FIRST OXFORDSHIRE	STEWARDSHIP SUPPORT	144.00
COMMUNITY FIRST OXFORDSHIRE	STEWARDSHIP S106 SUPPORT	180.00
COMMUNITY FIRST OXFORDSHIRE	NEIGHBOURHOOD PLAN SUPPORT	3432.00
EVENLODE DIY	SUNDRIES/MATERIALS	244.54
EYNSHAM CONSOLIDATED CHARITIES	DONATION	275.00
EYNSHAM NEWS	DOULBLE PAGE SPREAD - MARCH	150.00
FIELDS IN TRUST	NORTH PLAYING FIELD RENT	
-DEC21-DEC22		200.00
INFORMATION COMMISSIONERS OFFICE	ANNUAL DATA PROTECTION FEE	40.00
K DOUGHTY	EXPENSES / MILEAGE	225.56
LOWE & OLIVER	PAT TEST – XMAS TREE LIGHTS	344.52
OALC	MEMBERSHIP 2023-24	1095.22
OXFORD SECURITY SERVICES	LOCK UP PAV -FEB 23	708.00
PROTECH	PAVILION – FIRE PROTECTION	1049.95
R MACKEN	EXPENSES - APM	91.69
SLCC	SLCC MEMBERSHIP 2023-24-KD	351.00
UBICO	PLAY AREA UPKEEP & STREET	
	CLEANING	840.00
WHITES CLEANING	CLEANING SUPPLIES	62.46
NICHOLSONS	EPC FULLTREE SURVEY	3360.00

Please refer to the Cashbook file for all transactions in the previous month and the Nominal Ledger for all transactions in the current financial year.

PAYMENTS APPROVED SINCE THE LAST MEETING UNDER FINANCIAL REGULATIONS 4.1 AND PAID ON CHARGE CARD(S)

AMAZON	NOTICEBOARD PAINT	11.20
B & E SKIP HIRE	COMPOUND WASTE & CUTTINGS	210.00
B&Q	TIMBER	12.35
KALL KWIK	ANNUAL PARISH MEETING FLIERS	126.00
KALL KWIK	ANNUAL PARISH MEETING POSTERS	70.80