

EYNSHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

Village Hall, 46 Back Lane, Eynsham, Witney, Oxfordshire OX29 4QW

Mobile: 07956 901622 Email: epc.clerk@eynsham-pc.gov.uk Website: www.eynsham-pc.gov.uk



Council Summons & Agenda

11 July 2023

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

Full Council Meeting
to be held on Tuesday 18 July 2023 at 7.30pm
at Eynsham Village Hall, Back Lane and [remotely via M.Teams](#)



Supporting documents will be made available in the usual way and online.

Only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.¹ Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend.²

The law³ allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

R Wilkins

Richard Wilkins
Deputy to the Council

¹ Local Government Act 1972 s85

² Public Bodies (Admission to Meetings) Act 1960

³ Openness of Local Government Bodies Regulations 2014

1. **To receive apologies for absence.**
2. **To receive Declarations of Interest in agenda items.**

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.
3. **Minutes**
 - (a) To approve and sign as a true record the minutes of the [Amenities & Estates Meeting of 13 June 2023](#).
 - (b) To approve and sign as a true record the minutes of the [Full Council Meeting of 20 June 2023](#).
 - (c) To approve and sign as a true record the minutes of the [Planning Committee of 27 June 2023](#).
 - (d) To approve and sign as a true record the minutes of the [Traffic Committee of 27 June 2023](#).
 - (e) To approve and sign as a true record the minutes of the [Finance & General Purposes Committee of 4 July 2023](#).
4. **Public Participation**

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.
5. **To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor.**

To receive a short verbal update from Eynsham's District and County Councillors. The meeting will adjourn for this item.
6. **Eynsham Consolidated Charity**

To note the resignation of Nick Relph as Trustee and appoint a Councillor as a replacement.
7. **Finance**
 - (a) To approve payment of accounts.
 - (b) To approve bank reconciliation.
 - (c) To review the income and expenditure for the year to date.
8. **To review the Dashboard Report.**

To review the Dashboard Report. Officers to provide further information on projects/tasks if requested.
9. **To receive reports from Councillors representing the Council on outside bodies/meetings.**

To receive short verbal updates from Councillors who were assigned as representatives on outside bodies/meetings at the previous Annual Parish Council Meeting.
10. **To note the dates of the next Parish Council meetings at the Village Hall**
 - (a) Traffic Committee meeting – Tuesday 25 July 2023 at 6.45pm
 - (b) Planning Committee meeting – Tuesday 25 July and 29 August 2023 at 7.45pm.