

EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

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Council Summons & Agenda

14 June 2023

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

Full Council Meeting
to be held on Tuesday 20 June 2023 at 7.30pm
at Eynsham Village Hall, Back Lane and [remotely via M.Teams](#)



Supporting documents will be made available in the usual way and online.

Only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.¹ Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend.²

The law³ allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Katherine Doughty
Clerk to the Council

¹ Local Government Act 1972 s85

² Public Bodies (Admission to Meetings) Act 1960

³ Openness of Local Government Bodies Regulations 2014

1. **To receive apologies for absence.**
2. **To receive Declarations of Interest in agenda items.**

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.
3. **Minutes**
 - (a) To approve and sign as a true record the minutes of the [Annual Parish Council Meeting of 16 May 2023](#).
 - (b) To approve and sign as a true record the minutes of the [Amenities & Estates Meeting of 23 May 2023](#).
 - (c) To approve and sign as a true record the minutes of the [Planning Committee of 30 May 2023](#) and consider the recommendations contained therein (co-option of non-members).
 - (d) To approve and sign as a true record the minutes of the [Traffic Committee of 30 May 2023](#) and consider the recommendations contained therein (co-option of non-member).
4. **Public Participation**

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.
5. **To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor.**

To receive a short verbal update from Eynsham's District and County Councillors. The meeting will adjourn for this item.
6. **Bartholomew School**
 - (a) To welcome James Thompson, Assistant Headteacher from the school and receive a short presentation of their Student Council and community engagement.
 - (b) To discuss joint co-operation between the Parish Council and school with a potential to setting up a Youth Council.
7. **Resignation**
 - (a) To note the resignation of David Knight and agree actions.
 - (b) To elect a Vice Chair for the remaining civic year.
8. **Eynsham Consolidated Charity and Bartholomew Educational Foundation**

To note the resignation of Nick Relph as Trustee and appoint a Councillor as a replacement.
9. **Oxford Road Playing Field gates**
 - (a) To review and amend existing security procedures for review in 6 months' time.
 - (b) Discuss and agree possible security measures.
10. **Village Hall**
 - (a) To consider purchasing clothing for employees.
 - (b) To consider using Oxford Security Services for alarm call-outs at the Village Hall.
 - (c) To resolve insurance arrangements for the Village Hall.
11. **New Burial Ground**
 - (a) To note the letter sent to Oxfordshire County Council as a 'back-up' option (minute ref. Planning 23/P5 refers).
 - (b) To consider a quote for site investigations and agree actions.
 - (c) To resolve to request S106 funds for the project and agree actions.

12. Finance

- (a) To approve payment of accounts.
- (b) To approve bank reconciliation.
- (c) To review the income and expenditure for the year to date.
- (d) Consider Utility Aid quotes for gas and electricity for the Pavilion.

13. To review the Dashboard Report.

To review the Dashboard Report. Officers to provide further information on projects/tasks if requested.

14. To receive reports from Councillors representing the Council on outside bodies/meetings.

To receive short verbal updates from Councillors who were assigned as representatives on outside bodies/meetings at the previous Annual Parish Council Meeting.

15. To note the dates of the next Parish Council meetings at the Village Hall

- (a) Traffic Working Group meeting – 27 April 2023 at 6.45pm
- (b) Planning Committee meeting – 27 April 2023 at 7.45pm
- (c) Finance & General Purposes Committee meeting – 4 July 2023 at 7.30pm
- (d) Amenities & Estates meeting – 11 July 2023 at 7.30pm.
- (e) Full Council meeting – 18 July 2023 at 7.30pm.