



EYNESHAM PARISH COUNCIL

Parish Council Meeting held at
Eynsham Village Hall
7.30pm on Tuesday 11th April 2023

MINUTES

Councillors Present – Cllr R Macken (Chair), Cllr S Brown, Cllr T Crowley, Cllr D Knight, Cllr A Mosson, Cllr S Osborne, Cllr A Partlett, and Cllr C Rylett.

Also in attendance – Deputy Clerk to the Council. There were two members of the public in person - none joined remotely.

23/43 To receive apologies for absence – Cllr M Chen and Cllr B Partlett

23/44 To receive Declarations of Interest in agenda items – None.

23/45 Minutes

- (a) It was **RESOLVED** to approve and sign as a true record the minutes of the Amenities & Estates Committee meeting of the of 21 March 2023.
- (b) It was **RESOLVED** to approve and sign as a true record the minutes of the Full Council meeting of 21 March 2023.
- (c) It was **RESOLVED** to approve the recommendation of the Traffic Working Group of 11 April 2023.

23/46 Public Participation – None.

23/47 To receive an update report from Eynsham’s West Oxfordshire District Councillors and Oxfordshire County Councillor – District Cllr Carl Rylett updated Council on the progress of the local plan which is to be presented to cabinet within a week with a public consultation being held in summer.

23/48 Heavy Goods Vehicles (HGVs) in Eynsham – The landlord from the Jolly Sportsman addressed Council and advised that in the last six years there have been 30 reported impacts with the property and that the stone structure inside the property was now being affected.

- (a) To note concerns raised regarding HGVs using village roads – members noted the comments by the Jolly Sportsman landlord and discussed the wider issue of HGVs in the village.
- (b) To consider recommending to Oxfordshire County Council that a Traffic Regulation Order is pursued that prohibits HGVs from using all access routes into the village (with the exception of deliveries) – Cllr R Macken gave Council a brief as to the current Traffic Regulations Orders in place for the village. It was **RESOLVED** for the Clerk to write to Oxfordshire County Council and request a Traffic Regulation Order be imposed for Oxford Road and Hanborough Road plus ban on long vehicles turning right at Southern end of Mill Street with improved signage.
- (c) To consider writing to all businesses on the local industrial estates advising of change following agreement by Oxfordshire County Council and agree related actions – It was **RESOLVED** for the Clerk to produce a letter for local businesses.

23/49 To consider providing permission to use Eynsham Abbey image - Members acknowledge the request and it was **RESOLVED** to allow image to be used for purposes of the formal request.

23/50 Resignation – Council noted the resignation of Nolan Victory. It was **RESOLVED** for Clerk to investigate if exit interviews could take place when Councillors resign.

23/51 Planning

- (a) To consider planning application

23/00730/FUL	The Newlands Inn 45-47 Newland Street	Change of use of public house to residential dwelling – No Objection.
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- (b) To consider any other planning applications that have been received during the period 4 April to 11 April 2023 - None.

23/52 Finance

- (a) To approve payment of accounts – It was **RESOLVED** to approve Payment of Accounts (Appendix A refers).

23/53 To review the Master Project List and Dashboard Report – Cllr R Macken gave a brief update on the master project list. It was noted the support officer for pavilion rebuild needs changing to the Clerk. It was **RESOLVED** to change updates on Master Project lists from monthly to quarterly. Cllr R Macken to send out end of year dashboard report.

23/54 To receive reports from Councillors representing the Council on outside

bodies/meetings – Cllr A Mosson reported he attended the opening of Oxford Aunts who are pleased to be able to move back to the village. Cllr R Macken provided an update from Thames Water about waste water main repairs in Back Lane required in the Village.

23/55 To note the dates of next Parish Council meetings (all at 7.30pm in Village Hall unless otherwise indicated):-

- (a) Traffic Working Group meeting – 30 May 2023, 6.45pm
- (b) Planning Committee meeting – 25 April 2023 and 30 May 2023
- (c) Annual Meeting of Full Council – 16 May 2023
- (d) Amenities & Estates meeting – 23 May 2023

The meeting closed at 2025hrs.

INVOICES TO BE APPROVED FOR PAYMENT

EYNSHAM VILLAGE HALL	RENT OCT22 – MARCH23	1,750.00
WODC	COMMERCIAL WASTE – PAV	208.00
CLOUDY IT	APRIL SUPPORT	552.48
K DOUGHTY	APRIL EXPENSES	32.76
OXFORD SECURITY SERVICES	MARCH SECURITY SERVICES	780.00
APSE	D SHARP HIGHWAY TRAINING	535.25
R WILKINS	OCTOBER 22 – MARCH 23 EXPENSES	161.28

Please refer to the Cashbook file for all transactions in the previous month and the Nominal Ledger for all transactions in the current financial year.

PAYMENTS APPROVED AND PAID SINCE THE LAST MEETING UNDER FINANCIAL REGULATIONS 4.1

PAYEE	INFORMATION	£
VISTA PRINT	SIGN FOR POSTBOX	57.57
SCREWFIX	MATERIALS	32.17
AMAZON	TOOLS	18.99

SCHEDULE OF PAYMENTS

PAYEE	INFORMATION	£
CLOUDY IT	IT SUPPORT – MARCH	552.48
CLOUDY IT	BROADBAND – FEB	22.44
COMMUNITY FIRST OXFORDSHIRE	STEWARDSHIP SUPPORT	144.00
COMMUNITY FIRST OXFORDSHIRE	STEWARDSHIP S106 SUPPORT	180.00
COMMUNITY FIRST OXFORDSHIRE	NEIGHBOURHOOD PLAN SUPPORT	3432.00
EVENLODE DIY	SUNDRIES/MATERIALS	244.54
EYNHAM CONSOLIDATED CHARITIES	DONATION	275.00
EYNHAM NEWS	DOULBLE PAGE SPREAD - MARCH	150.00
FIELDS IN TRUST	NORTH PLAYING FIELD RENT	
-DEC21-DEC22		200.00
INFORMATION COMMISSIONERS OFFICE	ANNUAL DATA PROTECTION FEE	40.00
K DOUGHTY	EXPENSES / MILEAGE	225.56
LOWE & OLIVER	PAT TEST – XMAS TREE LIGHTS	344.52
OALC	MEMBERSHIP 2023-24	1095.22
OXFORD SECURITY SERVICES	LOCK UP PAV -FEB 23	708.00
PROTECH	PAVILION – FIRE PROTECTION	1049.95
R MACKEN	EXPENSES - APM	91.69
SLCC	SLCC MEMBERSHIP 2023-24-KD	351.00
UBICO	PLAY AREA UPKEEP & STREET	
	CLEANING	840.00
WHITES CLEANING	CLEANING SUPPLIES	62.46
NICHOLSONS	EPC FULLTREE SURVEY	3360.00

Please refer to the Cashbook file for all transactions in the previous month and the Nominal Ledger for all transactions in the current financial year.

PAYMENTS APPROVED SINCE THE LAST MEETING UNDER FINANCIAL REGULATIONS 4.1 AND PAID ON CHARGE CARD(S)

AMAZON	NOTICEBOARD PAINT	11.20
B & E SKIP HIRE	COMPOUND WASTE & CUTTINGS	210.00
B&Q	TIMBER	12.35
KALL KWIK	ANNUAL PARISH MEETING FLIERS	126.00
KALL KWIK	ANNUAL PARISH MEETING POSTERS	70.80