

# EYNESHAM PARISH COUNCIL

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## Council Summons & Agenda

15 February 2023

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

**Full Council Meeting**  
**to be held on Tuesday 21 February 2023 at 7.30pm**  
**at Eynsham Village Hall, Back Lane and [remotely via M.Teams](#)**



Supporting documents will be made available in the usual way and online.

Only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.<sup>1</sup> Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend.<sup>2</sup>

The law<sup>3</sup> allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Katherine Doughty  
Clerk to the Council

<sup>1</sup> Local Government Act 1972 s85

<sup>2</sup> Public Bodies (Admission to Meetings) Act 1960

<sup>3</sup> Openness of Local Government Bodies Regulations 2014

**1. To receive apologies for absence.**

**2. To receive Declarations of Interest in agenda items.**

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.

**3. Minutes**

- (a) To approve and sign as a true record the minutes of the [Finance & General Purposes Committee of 10 January 2023](#) and note the delegated decisions contained therein.
- (b) To approve and sign as a true record the minutes of the [Full Council meeting of 17 January 2023](#).
- (c) To approve and sign as a true record the minutes of the [Extra Finance & General Purposes Committee of 24 January 2023](#) and note the delegated decisions contained therein.
- (d) To approve and sign as a true record the minutes of the [Planning Committee of 31 January 2023](#) and note the delegated decisions contained therein.
- (e) To approve and sign as a true record the minutes of the [Traffic Working Group of 31 January 2023](#) and consider the recommendations contained therein.
- (f) To approve and sign as a true record the minutes of the [Amenities & Estates Committee of 7 February 2023](#) and note the delegated decisions contained therein.

**4. Public Participation**

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.

**5. To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor.**

To receive a short verbal update from Eynsham's District and County Councillors. The meeting will adjourn for this item.

**6. Oxfordshire County Council - Proposed Disabled Persons Parking Spaces**

To consider proposals received from Oxfordshire County Council for a disabled persons parking space at John Lopes Road (North side; opposite No. 2) and Merton Close (East side; outside No. 19).

**7. Amenities & Estates Committee**

To resolve to appoint Cllr Beth Partlett and Cllr Ann Partlett as members of the Amenities & Estates Committees.

**8. Events & Projects 2023/24**

- (a) To consider a revised list of projects for the next financial year and agree actions.
- (b) To resolve to reserve a stand at Eynsham Carnival and agree actions.
- (c) To receive an update on organisation of the Annual Parish Meeting, resolve to print leaflets at approx. £126 (creating a budget overspend of £100) and agree actions.
- (d) To consider arrangements for the King's Coronation on 8 May 2023, agree any financial commitments and actions.

**9. Botley West Solar Farm**

To consider the Council joining a Botley West campaign group and agree actions.

**10. Finance**

- (a) To approve payment of accounts.
- (b) To approve bank reconciliation.
- (c) To review the income and expenditure for the year to date.

**11. Grant funding**

- (a) To receive a summary of grant funds allocated for the 2023/24 financial year.
- (b) To reverse the Eynsham Museum & Heritage Centre grant decision of £2000 which was approved by Full Council on 15 November 2022.
- (c) To consider a grant for Eynsham Day Centre of £2500.
- (d) To consider a grant for Eynsham Cricket Club of £500.
- (e) To consider a grant for Clean Slate – no amount quoted.

**12. Eynsham Village Hall**

To consider changing the Council's office address to Eynsham Village Hall with immediate effect and purchase a [secure postbox](#) at £178 (creating a budget overspend of £101).

**13. To review the Master Project List and Dashboard Report.**

To review the Master Project List and Dashboard Report. Officers to provide further information on projects/tasks if requested.

**14. To receive reports from Councillors representing the Council on outside bodies/meetings.**

To receive short verbal updates from Councillors who were assigned as representatives on outside bodies/meetings at the previous Annual Parish Council Meeting.

**15. To note the dates of the next Parish Council meetings (all at 7.30pm in the Village Hall unless otherwise indicated):-**

- (a) Traffic Working Group meeting – 28 February 2023, 6.45pm
- (b) Planning Committee meeting – 28 February 2023
- (c) Finance & General Purposes Committee meeting – 14 March 2023
- (d) Full Council meeting – 21 March 2023