

EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

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Council Summons & Agenda

14 December 2022

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

Full Council Meeting
to be held on **Tuesday 20 December 2022 at 7.30pm**
at Eynsham Village Hall, Back Lane and [remotely via M.Teams](#)



Supporting documents will be made available in the usual way and online.

Only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.¹ Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend.²

The law³ allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Katherine Doughty
Clerk to the Council

¹ Local Government Act 1972 s85

² Public Bodies (Admission to Meetings) Act 1960

³ Openness of Local Government Bodies Regulations 2014

1. To receive apologies for absence.

2. To receive Declarations of Interest in agenda items.

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.

3. Minutes

- (a) To approve and sign as a true record the minutes of the Full Council meeting of 15 November 2022.
- (b) To approve and sign as a true record the minutes of the Amenities & Estates of 22 November and note the delegated decisions contained therein.
- (c) To approve and sign as a true record the minutes of the Traffic Working Group of 29 November and consider the recommendations contained therein.
- (d) To approve and sign as a true record the minutes of the Planning Committee of 29 November and note the delegated decisions contained therein.
- (e) To approve and sign as a true record the minutes of the Extra Full Council meeting of 29 November 2022.

4. Finance

- (a) To approve payment of accounts.
- (b) To approve bank reconciliation.
- (c) To review the income and expenditure for the year to date.
- (d) To consider increasing the charge card limit to £2000.
- (e) To resolve the budget and Precept for 2022/23 financial year.

5. Sports Pavilion

- (a) To consider purchasing and installing a defibrillator cabinet at the Sports Pavilion at a cost of c.£750 to house a defibrillator donated by Taylor Wimpey and agree actions.
- (b) To consider a quote to install smoke detectors at the Pavilion.

6. Oxfordshire Play Association Play Day 2023

- (a) To consider holding a play event in 2023 and required arrangements for highways/parking.
- (b) To resolve grant funding towards the event.
- (c) To consider providing an activity/stall at the event to promote community engagement and agree actions.

7. Planning

- (a) To consider the following planning applications:-

22/03049/FUL	The Bartholomew Building	Change of use from hall/meeting room (class use F2(b) to local community museum (class use F1(c)).
22/03172/PN56	Fir Tree Farm, Barnard Gate	Conversion of an agricultural barn to a dwelling house.
22/02709/LBC	70 Acre End Street	Internal and external alterations to replace the existing two dormer windows on front elevation with identical new windows.

- (b) To review the planning applications log and note recent decisions.

8. To review the Master Project List and Dashboard Report.

9. To receive reports from Councillors representing the Council on outside bodies/meetings.

To receive short verbal updates from Councillors who were assigned as representatives on outside bodies/meetings at the previous Annual Parish Council Meeting.

10. To note the dates of the next Parish Council meetings (all at 7.30pm in the Village Hall unless otherwise indicated):-

- (a) Finance & General Purposes Committee meeting – 10 January 2023
- (b) Full Council meeting – 17 January 2023
- (c) Amenities & Estates Committee meeting – 24 January 2023
- (d) Traffic Working Group meeting – 31 January 2023, 6.45pm
- (e) Planning Committee meeting – 31 January 2023