

EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

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Council Summons & Agenda

9 November 2022

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

Full Council Meeting
to be held on Tuesday 15 November 2022 at 7.30pm
at Eynsham Village Hall, Back Lane and [remotely via M.Teams](#) 

Supporting documents will be made available in the usual way and online.

If you are unable to attend in person, you may join the meeting via the above Teams link. However, only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.¹ Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend either in person or remotely via M.Teams.²

The law³ allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Katherine Doughty
Clerk to the Council

¹ Local Government Act 1972 s85

² Public Bodies (Admission to Meetings) Act 1960

³ Openness of Local Government Bodies Regulations 2014

1. **To receive apologies for absence.**
2. **To receive Declarations of Interest in agenda items.**

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.
3. **Minutes**
 - (a) To approve and sign as a true record the minutes of the Full Council meeting of 18 October 2022.
 - (b) To approve and sign as a true record the minutes of the Amenities & Estates of 25 October and note the delegated decisions contained therein.
 - (c) To approve and sign as a true record the minutes of the Traffic Working Group of 25 October and consider the recommendations contained therein.
 - (d) To approve and sign as a true record the minutes of the Finance & General Purposes of 8 November and note the delegated decisions contained therein.
 - (e) To approve and sign as a true record the minutes of the Extra Full Council meeting of 8 November 2022.
4. **Public Participation**

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.
5. **Conduit Lane Update**

To welcome a representative of Oxfordshire County Council to provide an update on Conduit Lane work. The meeting will adjourn for this item.
6. **To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor.**

To receive a short verbal update from Eynsham's District and County Councillors. The meeting will adjourn for this item.
7. **Planning**
 - (a) To consider drafting a response for the [Oxford Local Plan 2040 consultation](#) and agree actions.
8. **Finance**
 - (a) To approve the Schedule of Payments and note which Councillors will authorise the payments.
 - (b) To approve the bank reconciliation.
 - (c) To review the income and expenditure for the year to date.
9. **Master Project List and Dashboard Report.**
 - (a) To review the Master Project List and Dashboard Report.
 - (b) Officers to provide further information on projects/tasks if requested.
10. **To receive reports from Councillors representing the Council on outside bodies/meetings.**

To receive short verbal updates from Councillors who were assigned as representatives on outside bodies/meetings at the previous Annual Parish Council Meeting.
11. **To note the dates of the next Parish Council meetings (all at 7.30pm in the Village Hall unless otherwise indicated):-**
 - (a) Traffic Working Group meeting – 29 November 2022, 6.45pm
 - (b) Planning Committee meeting – 29 November 2022
 - (c) Traffic Working Group meeting – 7 December 2022, 6.45pm
 - (d) Planning Committee meeting – 7 December 2022
 - (e) Full Council meeting – 20 December 2022

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chair will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

12. Oxford Road Playing Field (South) & Fishponds

- (a) To receive the Clerk's report to the Council.
- (b) To resolve to make transfer arrangements from Fields in Trust as per the recommendations.
- (c) To resolve to set up a sub-committee of the Amenities & Estates Committee as Managing Trustee and appoint members.