

EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

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Council Summons & Agenda

12 October 2022

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

Full Council Meeting
to be held on Tuesday 18 October 2022 at 7.30pm
at Eynsham Village Hall, Back Lane and [remotely via M.Teams](#) 

Supporting documents will be made available in the usual way and online.

If you are unable to attend in person, you may join the meeting via the above Teams link. However, only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.¹ Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend either in person or remotely via M.Teams.²

The law³ allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Katherine Doughty
Clerk to the Council

¹ Local Government Act 1972 s85

² Public Bodies (Admission to Meetings) Act 1960

³ Openness of Local Government Bodies Regulations 2014

- 1. To receive apologies for absence.**
- 2. To receive Declarations of Interest in agenda items.**

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.
- 3. Minutes**
 - (a) To approve and sign as a true record the minutes of the [Parish Council Meeting of 27 September 2022](#).
 - (b) To approve and sign as a true record the minutes of the [Finance & General Purposes Committee of 11 October 2022](#) and note the delegated decisions contained therein.
- 4. Public Participation**

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.
- 5. To receive an update report from Eynsham's West Oxfordshire District Councillors and Oxfordshire County Councillor.**

To receive a short verbal update from Eynsham's District and County Councillors. The meeting will adjourn for this item.
- 6. Bartholomew Educational Foundation**
 - (a) To consider re-appointing Cllr Carl Rylett as Trustee to the Bartholomew Educational Foundation and re-appoint a Nick Relph if no other Councillors wish to be appointed.
- 7. Stewardship**
 - (a) To reflect on Community First Oxfordshire's workshop.
 - (b) To discuss stewardship arrangements at Salt Cross Garden Village and West Eynsham Strategic Development Area and agree actions.
- 8. Resignation**
 - (a) To note the resignation of Cllr Katy Crowe. The Monitoring Officer has been informed.
- 9. New Oxfordshire Code of Conduct**
 - (a) To consider adopting an updated Code of Conduct document provided by West Oxfordshire District Council (as amended).
 - (b) To note that new Register of Interest forms require completion.
- 10. Finance**
 - (a) To approve the Schedule of Payments and note which Councillors will authorise the payments.
 - (b) To approve the bank reconciliation.
 - (c) To review the income and expenditure for the year to date.
 - (d) To note completion of the External Audit and receive the External Auditor's Certification of Completion.
- 11. Master Project List and Dashboard Report.**
 - (a) To review the Master Project List and Dashboard Report.
 - (b) Officers to provide further information on projects/tasks if requested.
- 12. To receive reports from Councillors representing the Council on outside bodies/meetings.**

To receive short verbal updates from Councillors who were assigned as representatives on outside bodies/meetings at the previous Annual Parish Council Meeting.

13. To note the dates of the next Parish Council meetings (all at 7.30pm in the Village Hall unless otherwise indicated):-

- (a) Extra Traffic Working Group meeting – 25 October 2022, 6.45pm
- (b) Amenities & Estates Committee meeting – 25 October 2022.
- (c) Finance & General Purposes Committee meeting – 8 November 2022.
- (d) Full Council meeting – 15 November 2022.
- (e) Amenities & Estates Committee meeting – 22 November 2022.
- (f) Extra Planning Committee meeting – 29 November 2022.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chair will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

14. Eynsham Village Hall

- (a) To discuss the current lease arrangement and agree actions.