



EYNESHAM PARISH COUNCIL

Parish Council Meeting held at
Eynsham Village Hall and remotely by M.Teams,
7.30pm on Tuesday 1 March 2022

MINUTES

Councillors Present – Cllr R Macken (Vice Chair), Cllr M Chen, Cllr K Crowe, Cllr T Crowley, Cllr D Knight, Cllr A Mosson, Cllr C Rylett and Cllr N Victory. Also in attendance – Clerk to the Council and three members of the public.

Also in attendance remotely – One member of public.

22/32 To receive apologies for absence – Cllr S Brown, Cllr S Osborne, Cllr N Relph and Cllr F Zealley. Cllr M Zumbuhl was not present.

22/33 To receive Declarations of Interest in agenda items – Cllr Macken declared a non-pecuniary interest in agenda item 22/22 (d).

22/34 To approve the minutes of the Extra Parish Council Meeting of 18 January 2022 – It was **RESOLVED** that the minutes were signed as a true record.

22/35 Public Participation - to receive submissions from members of the public – Residents raised points of concern regarding Oxfordshire County Council's A40 Planning Application R3.0151/21.

22/36 To receive an update report from Eynsham's West Oxfordshire District Councillors - Cllr Rylett reported that a solar farm at Ducklington has been approved by West Oxfordshire District Council's (WODC) Lowlands Planning Sub-Committee. WODC is to put pressure on Thames Water to improve its sewerage systems. A Joint Climate & Environment and Economic & Social Overview & Scrutiny Committee is scheduled to consider the West Eynsham Masterplan on 14 March. Meeting documents will be circulated when they become available. The Parish Council is to represent the community and residents were encouraged to attend.

22/37 To receive an update report from Eynsham's Oxfordshire County Councillor – Cllr Dan Levy joined the meeting – his report can be found on [Eynsham Online](#).

22/38 Planning matters.

(a) To consider the following planning applications:-

Reference	Address	Proposal
R3.0151/21	A40 corridor between Witney and Wolvercote, Oxfordshire	Oxfordshire County Council - A40 HIF2 Smart Corridor. Object. Response can be found online .
21/04083/FUL	Bartholomew School, Witney Road	Construction of a replacement single storey modular teaching building. No objection.
22/00219/S73	Land South of Eynsham Nursery and Plant Centre Old Witney Road	Non-compliance of condition 2 of 19/01785/S73 to replace the existing materials site plan and condition 3 (approved materials) whilst still incorporating all other changes approved under 17/03521/S73. No objection.
22/00263/LBC	36 Newland Street	Structural repair work (retrospective). No objection.

(b) To review the planning applications log and note recent decisions – The log was circulated.

(c) To consider a response to Oxfordshire County Council's Local Transport & Connection Plan consultation – A response will be submitted.

22/39 To consider disposal of resolution 22/23 of 1 February 2022 regarding infill hedgerow planting at Oxford Road Playing Field (South) in accordance with Standing Order 7 (a) – Due to community concern and lack of volunteers, a special motion was proposed to dispose of resolution 22/23, “that remedial action is undertaken. (1) The north/western-most section is realigned from within the playing field space to be in more closer alignment with the boundary and is under the tree line thereby removing a curve in the planting and (2) at the ‘dogleg’ on the southern section, the outer line of the double-planted hedge is relocated to be the inner line of the hedge to infill the existing gap.” Proposed by Cllr Knight, seconded by Cllr Crowley, four in favour, four abstentions. Carried.

22/40 To consider proposal for additional hedge planting on South and North Playing Fields and agree actions – Deferred due to a site meeting not being convened.

22/41 Finance

- (a) To approve payment of accounts – It was **RESOLVED** to approve the accounts at Appendix A.
- (b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.
- (c) To review the income and expenditure for the year to date – Reports were noted.

22/42 To receive the Master Project List and Dashboard Report – Cllr Macken noted that 6 projects are complete.

22/43 To receive reports from Councillors representing the Council on outside bodies/meetings – Cllr Rylett reported about creating a Youth Council in accordance with the Strategic Plan. Cllr Rylett has been helping Community First Oxfordshire to organise focus groups of school children for the Neighbourhood Plan revision. It is hoped that as many young people as possible will form a Youth Council from various organisations. A Steering Group will be formed to co-ordinate arrangements.

22/44 To note the dates of the next Parish Council meetings (all at 7.30pm unless otherwise stated in the Village Hall):-

- (a) Traffic Working Group – 15 March 2022 - 6.30pm
- (b) Amenities & Estates Committee meeting - 15 March 2022
- (c) Finance & General Purposes meeting – 22 March 2022
- (d) Planning Committee meeting – 29 March 2022
- (e) Full Council meeting – 5 April 2022

The meeting closed at 9.37pm.

**Schedule of Payments for approval at the Parish Council Meeting
1st March 2022**

PAYEE	INFORMATION	£
KATHERINE DOUGHTY	EXPENSES + MILEAGE	63.56
SLCC	SLCC MEMBERSHIP FEE-KD	325.00
FALCON SIGNS	SIGNS AND POSTS	2201.24
PERSONNEL ADVICE & SOLUTIONS	JOB EVALUATIONS	480.00
OXFORD SECURITY SERVICES	LOCK UP PAVILION – JAN	876.00
SLCC	SLCC TRAINING – RW	108.00
CLOUDY IT	MONTHLY IT SUPPORT	458.52
LEYS LONGDEN	BARTHOLOMEW ROOM PROJECT MANAGER – FINAL INVOICE	983.47
INSIDE OUT DEV LTD	BARTHOLOMEW ROOM CONTRACTOR FINAL INVOICE	5802.66

Please refer to the Cashbook file for all transactions in the previous month and the Nominal Ledger for all transactions in the current financial year.