



# EYNESHAM PARISH COUNCIL

You are summoned to attend the Parish Council Meeting  
at 7.30pm on Tuesday 7 December 2021 to be held at  
the Main Hall, Village Hall, Back Lane

## AGENDA & SUMMONS

1. To receive apologies for absence.
2. To receive Declarations of Interest in agenda items.
3. To approve the minutes of the Parish Council Meeting of 2 November 2021.
4. To approve the following meeting minutes and note the delegated decisions contained therein:-
  - (a) Amenities & Estates Committee – 9 November 2021.
  - (b) Eynsham Traffic Working Group – 9 November 2021.
  - (c) Planning Committee – 16 November 2021.
  - (d) Finance & General Purposes Committee – 23 November 2021.
5. Public Participation - to receive submissions from members of the public.
6. To receive an update report from Eynsham's West Oxfordshire District Councillors.
7. To receive an update report from Eynsham's Oxfordshire County Councillor.
8. To note closure of Conduit Lane by Oxfordshire County Council and agree actions.
9. Finance.
  - (a) To approve payment of accounts.
  - (b) To approve bank reconciliation.
  - (c) To review the income and expenditure for the year to date.
  - (d) To receive an update on the 2022/23 Precept/budget setting process.
10. To consider extending the Playing Field Managers Agreement for a further 6 months (expiry April 2022).
11. To consider responding to the [Cassington Pre-Submission Neighbourhood Plan](#).
12. To approve sending a joint letter to Oxfordshire County Council regarding the safety of Lower Road and agree actions.
13. To consider working on a public art project at Thornbury Road and agree actions.
14. To consider recording Council meetings and uploading to YouTube on a 3 month trial basis.
15. To note recent delegated authority provided by the Clerk.
16. To receive the new Master Projects List and dashboard report.
17. To review the Xmas Lights work and note recommendations for future years.
18. To receive reports from Councillors representing the Council on outside bodies/meetings.
19. To note dates of the next Parish Council meetings at the Village Hall:-
  - (a) Eynsham Traffic Working Group – 14 December 2021 – 6.45pm.
  - (b) Amenities & Estates Committee meeting – 14 December 2021 – 7.30pm.
  - (c) Planning Committee meeting – 20 December 2021 – 7.30pm.
  - (d) Finance & General Purposes Committee meeting – 21 December 2021 – 7.30pm.
  - (e) Full Council meeting – 4 January 2022 – 7.30pm.

*K. Doughty*

Katherine Doughty, Clerk to the Council – 1 December 2021

Due to the [high number of Covid cases in the area](#), wearing face coverings and social distancing measures will be required for this meeting. The Council will monitor local cases and update the meeting Covid mitigation measures regularly. Please be aware that seating for members of the public may be limited due to social distancing requirements.

Please contact the Clerk if you have concerns regarding accessibility of the meeting venue.  
The public and press are welcome to attend.

CLERK: KATHERINE DOUGHTY, 91 Brize Norton Road, Minster Lovell, Witney, Oxford OX29 0SG  
Telephone: 07956 901622 Email: [epc.clerk@eynsham-pc.gov.uk](mailto:epc.clerk@eynsham-pc.gov.uk) Web: [eynsham-pc.gov.uk](http://eynsham-pc.gov.uk)