



EYNESHAM PARISH COUNCIL

Parish Council Meeting
held at Eynsham Village Hall, 7.30pm
on Tuesday 2 November 2021

MINUTES

Councillors Present – Cllr N Relph (Chairman), Cllr T Crowley, Cllr D Knight, Cllr A Mosson, Cllr S Osborne, Cllr C Rylett and Cllr M Zumbuhl.

Also in Attendance – Deputy Clerk and three members of the public were present.

21/181 To receive apologies for absence – Cllr S Brown, Cllr M Chen, Cllr K Crowe, Cllr N Victory and Cllr R Macken. Cllr F Zealley was not present.

21/182 To receive Declarations of Interest in agenda items – None.

21/183 To approve the minutes of the Parish Council Meeting of 5 October 2021 - It was **RESOLVED** that the minutes were signed as a true record.

21/184 To approve the following meeting minutes and note the delegated decisions contained therein:-

- (a) Amenities & Estates Committee – 12 October 2021.
- (b) Eynsham Traffic Working Group – 12 October 2021.
- (c) Planning Committee – 19 October 2021.
- (d) Finance & General Purposes Committee – 19 October 2021. Cllr Crowley queried whether training for the new way of working was included. The Deputy Clerk confirmed that I.T. training sessions for Councillors and staff was included.

It was **RESOLVED** that all meeting minutes were signed as a true record and the delegated decisions were noted.

21/185 To consider the recommendations of the Finance & General Purposes Committee Meeting of 19 October 2021 – It was **RESOLVED** to approve the Cloudy I.T. quotes for Hybrid meeting equipment and Council I.T. systems; the quote from Pumpkin Pip for website changes and improvements; approve the staff training requirements; and updated Terms of Reference.

21/186 Public Participation - to receive submissions from members of the public – None.

21/187 To receive an update report from Eynsham's West Oxfordshire District Councillors – Cllr Dan Levy and Cllr Andy Goodwin provided reports. It was noted that First & Last Mile CIC has formally confirmed its community bus service between Hanborough, Eynsham and Standlake will commence on 4 January 2022. Electric vehicle fast charge points will be installed in Back Lane Car Park by West Oxfordshire District Council (WODC) soon. An update on the Garden Village Area Action Plan additional work required by the Examiner, will be provided at the end of November. It was noted there has been concern raised about the volume of litter at Spareacre Lane shops. One or more bins are required in the area and Cllr Levy is working with the District Council to overcome land ownership issues to have a bin installed.

21/188 To receive an update report from Eynsham's Oxfordshire County Councillor – Cllr Levy reported that all new housing developments will be designed to 20mph standards. Clerk is to doublecheck funding is available for Eynsham's proposed 20mph scheme.

21/189 To welcome Witney Oxford Transport Group to provide a presentation on route options – A presentation was provided by a member of the group on route options for a rail route between Carterton-Witney-Eynsham-Oxford. While there are many difficult hurdles to overcome, the Council remain supportive of the proposals in principle.

21/190 To consider registering The Newlands Inn as an Asset of Community Value – Item deferred to the next Planning Committee meeting.

21/191 To consider proposals for this year's Xmas Light display in The Square and agree actions – It was **RESOLVED** to approve the Xmas Light display proposals. Clerk is to add helpers' names to the list of Council volunteers for this activity.

21/192 To consider installing a Vehicle Activated Sign at Witney Road – It was **RESOLVED** to install a Westcotec sign with a data collection service onto streetlight number 16 at Witney Road subject to permission and a grant being provided by Oxfordshire County Council (Cllr Dan Levy's community funding). Clerk is to pursue both and place an order accordingly.

21/193 To resolve fees and legal work for Old Witney Road Play Area and the Bartholomew Room – It was **RESOLVED** to approve the legal fees quoted.

21/194 To consider a quote for urgent work to Eynsham Cross – It was **RESOLVED** to approve a quote from OG Stonemasonry for urgent stone work.

21/195 Finance.

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented. Appendix A refers.
- (b) To approve bank reconciliation – It was **RESOLVED** to approve the bank reconciliation.
- (c) To review the income and expenditure for the year to date – Reports were noted.

21/196 To receive the Council Task Report – The Deputy Clerk discussed an alternative [bench option](#) to a [Tommy](#) in The Square. Costs are to be obtained for consideration.

21/197 To receive reports from Councillors representing the Council on outside bodies/ meetings – Cllr Relph reported on discussions with the Chair of Freeland Parish Council. It was felt appropriate to join Freeland and other Parish Councils to call for a lower speed limit on Lower Road. Cllr Rylett reported he visited the local day centre who are currently struggling and will contact the Parish Council for support. Cllr Rylett reported he is organising meeting with Bartholomew School to discuss creating a youth council and will report back on progress. Cllr Osborne reported she joined Eynsham Litter Pickers and reported that Spar area needs attention.

21/198 To note dates of the next Parish Council meetings (at 7.30pm in the Village Hall unless otherwise specified):-

- (a) Eynsham Traffic Working Group – 9 November 2021 – 6.45pm.
- (b) Amenities & Estates Committee meeting – 9 November 2021 – 7.30pm.
- (c) Planning Committee meeting – 16 November 2021 – 7.30pm.
- (d) Finance & General Purposes Committee meeting – 23 November 2021 – 7.30pm (in the small hall of the Village Hall).
- (e) Eynsham Traffic Working Group – 30 November 2021 – 7.30pm.
- (f) Full Council meeting – 7 December 2021 – 7.30pm.

The meeting closed at 9.25pm.

**Schedule of Payments for approval at the Parish Council Meeting
2nd November 2021**

PAYEE	INFORMATION	£
KATHERINE DOUGHTY	MILEAGE	52.56
RACHEL JOHNSON	MILEAGE	12.06
RICHARD WILKINS	MILEAGE	36.00
SARAH REES	MILEAGE	11.16
MICROSHADE BUSINESS	OMEGA HOSTING – OCT	68.40
SLCC	RW- MEMBERSHIP	178.00
SLCC	RJ – MEMBERSHIP RENEWAL	112.00
UBICO	PLAYAREA UPKEEP + STREETCLEAN-SEPT	900.00
UBICO	EMPTY LITTER BINS BIT RD -OCT	36.83
LEYS LONGDEN	CONTRACT ADMINISTRATOR – BAR	2400.00
INSIDE OUT DEVELOPMENTS	BARTHOLOMEW REFURB WORKS	68,400.00
ROYAL BRITISH LEGION	2021-22 DONATION	150.00
LEYS LONGDEN	CONTRACT ADMINISTRATOR – BAR	
	INV 6550 FEE STAGE 6	2100.00
LEYS LONGDEN	CONTRACT ADMINISTRATOR – BAR	
	INV 6665 FEE STAGE 7	2160.00
INSIDE OUT	CONTRACTORS – BAR – INV CIN228	2160.00
OXFORD SECURITY SERVICES	NORTH & SOUTH PLAYING SECURITY	912.00
MCCRACKEN & SON	GRASS CUTTING/WEED KILLING	657.25
WHITES CLEANING	PAVILION CLEANING	168.48