



EYNSHAM PARISH COUNCIL

You are summoned to attend the Parish Council Meeting
at 7.30pm on Tuesday 6 April 2021 to be held remotely

AGENDA & SUMMONS

Please note: due to the current Coronavirus measures, the Parish Council will meet remotely via
Zoom Meeting ID: <https://us02web.zoom.us/j/89773560520> / Tel 0203 481 5237

1. To receive apologies for absence.
2. To receive Declarations of Interest in agenda items.
3. To approve the minutes of the Parish Council Meeting of 16 March 2021.
4. Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
5. To receive correspondence and agree actions.
6. To receive the Clerk's Report.
7. To review all Parish Council signage for new requirements/replacements and agree actions.
8. To consider quotes for a wildlife survey of the Bartholomew Room and agree actions.
9. To consider quotes for tree maintenance (as per the recent Tree Survey) and agree actions.
10. To note criminal damage to the Oxford Road Playing Field/Skate Park fence and agree how to resolve the access/parking problems.
11. To resolve to support in principle, the [Local Electricity Bill and sign the petition](#).
12. To consider a response to West Oxfordshire District Council's Playing Pitch Strategy consultation and agree actions.
13. Planning matters.
 - (a) To welcome West Oxfordshire District Council Officers to discuss the Salt Cross Garden Village Draft S106 report and agree actions.
 - (b) To consider a request for [Oxfordshire County Council's Scoping Opinion for the proposed A40 Smart Corridor works, including i\) Dualling of a 3.2km section of the A40 between the Hill Farm Junction to the proposed Eynsham Park and Ride and upgrade to shared path on northern verge, ii\) widening of existing carriageway to provide dedicated eastbound and westbound priority bus lanes along 6.5km section between proposed Park and Ride and Duke's Cut iii\) capacity and connectivity improvements over three bridges and a culvert at Dukes Cut to enable eastbound bus lane over the bridges at A40 between Witney and Duke's Cut](#). Closing date for responses is 9 April 2021.
 - (c) To consider planning applications:-
 - (i) [21/00737/HHD](#) - The Sidings, Station Road - Construction of an oak framed car port.
 - (ii) [21/00473/FUL](#) - Sports Pavilion, Oxford Road - Replacement of existing sports pavilion and storage building with the erection of a two storey pavilion building and detached single storey storage building with associated works.
 - (iii) [21/00541/RES](#) - 29 Clover Place - Erection of a new dwelling with formation of an access and associated works (19/00852/OUT - 29 Clover Place - Erection of detached dwelling).
 - (iv) [21/00598/FUL](#) - Twelve Acre Farm - Erection of an agricultural building.
 - (v) [21/01043/HHD](#) - 46 Marlborough Place - Erection of a front extension.
 - (d) To review the planning applications log and note recent decisions.
14. To receive reports from Councillors representing the Council on outside bodies/meetings.
15. To note dates of the next Parish Council meetings:-
 - (a) Full Council Meeting – 20 April at 7.30pm.
 - (b) Annual Meeting of the Parish Council – 5 May at 7.30pm.

At the conclusion of this part of the meeting, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

16. Disposal of land at Dovehouse Close Woodland.

- (a) To note residents who have expressed an interest.
- (b) Consider whether the Council wish to pursue with survey/valuation work or pursue alternative options.
- (c) Agree actions.

K. Doughty

Katherine Doughty, Clerk to the Council – 29 March 2021

Please contact the Clerk if you have concerns regarding accessibility of the meeting venue. The public and press are welcome to attend.

CLERK: KATHERINE DOUGHTY, 91 Brize Norton Road, Minster Lovell, Witney, Oxford OX29 0SG
Telephone: 07956 901622 Email: epc.clerk@eynsham-pc.gov.uk Web: eynsham-pc.gov.uk



Remote Meeting Procedures

From 4 April 2020 until 7 May 2021, Parish Councils have been given provision under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) to hold legal virtual meetings.

This can be via a variety of different platforms – the Parish Council has chosen to use [Zoom](#) in order that the meeting is publicly available. The Clerk will Host the meeting using the Parish Council-paid account.

The meeting will be a formal Parish Council meeting and will be held using the agenda which the Clerk has published. It will be governed by the usual Standing Orders, Financial Regulations, Code of Conduct and associated policies.

A code and link to the virtual meeting will be detailed on the agenda and published on the website in order that the public are able to attend, just as they would be able to attend a meeting in the Bartholomew Room. Attendees will also have the ability to dial in to the meeting via telephone.

Attendees will collect in the Zoom ‘waiting room’ prior to the meeting and will be admitted by the ‘Host’. As the Host, the Clerk will have the ability to mute or remove anyone deemed a nuisance.

All attendees will be set to ‘mute’ on entry to the meeting and only the Chairman of the meeting will remain unmuted. All other participants, if they wish to speak will be unmuted as directed by the Chairman.

As with meetings in the Bartholomew Room, members of the public will be given the opportunity to speak on agenda items during the public participation session, but will not be permitted to speak at other times, unless invited to do so by the Chairman.

In order to protect participants from malware, the ‘chat’, file sharing and screen sharing function will be disabled during the meeting. If necessary, the Clerk will display any documents required using the ‘share screen’ function.

Anyone wanting to speak should raise their hand using ‘raise hand’ in the options within the Participants section or by waving if they’re using a camera so that the Chairman can see.

Where a member has disclosed a Pecuniary Interest or other declaration in an agenda item that requires them to be absent from the meeting for that item, the member will leave the virtual meeting (go to the waiting room) for the duration of the item. Failure to do so would be a breach of the Council’s Code of Conduct. At the conclusion of the item, the Chairman/Clerk will ensure that any member who has absented themselves from the meeting has re-joined the meeting before moving to the next agenda item.