



EYNSHAM PARISH COUNCIL

You are summoned to attend the Parish Council Meeting at 7.30pm on Tuesday 1 December 2020 to be held remotely

AGENDA & SUMMONS

Please note: due to the current Coronavirus measures, the Parish Council will meet remotely via Zoom Meeting ID: <https://us02web.zoom.us/j/89543389528> / Tel 0203 481 5237

1. To receive apologies for absence.
2. To receive Declarations of Interest in agenda items.
3. To approve the minutes of the Parish Council Meeting of 17 November 2020.
4. Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
5. To consider a response to [Oxfordshire County Council's Acre End Street proposed bus stop kerbed build-out consultation](#).
6. To consider a response to [Oxfordshire County Council's Expansion of Bartholomew School Consultation](#).
7. To consider a quote by TCL for repairs to Old Witney Road Play Area.
8. Planning matters
 - (a) To consider planning application [20/02801/HHD](#) - 1 Hazeldene Close - Erection of a conservatory to the left side elevation of the property.
 - (b) To review the planning applications log and note recent decisions
9. To review grants made in 2020/21 (*those marked with an * were approved, however a grant was no longer required due to Coronavirus guidelines and was therefore not provided*):-
 - (a) Oxfordshire Play Association - £500 *
 - (b) Eynsham Good Neighbour Network - £400
 - (c) Eynsham Churches Holiday Club - £150
 - (d) Oasis - £200 *
 - (e) Eynsham Women's Institute - £250
 - (f) Eynsham Pre-School - £400
 - (g) Clean Slate (Upper Heyford) - £150
 - (h) Royal British Legion - £150 (donation)
10. To consider grant applications for 2021/22:-
 - (a) Nature Recovery Network - £470
 - (b) Oxfordshire Play Association - £1000
 - (c) Eynsham Playing Field Managers - £324
 - (d) Eynsham Churches Holiday Club - £250
 - (e) Eynsham Good Neighbour Network - £400
 - (f) Eynsham Netball Club - £369
11. Current financial update:-
 - (a) Half year end review/update of budgets and reserves.
 - (b) To recommend any virement or transfer to earmarked reserves.
 - (c) To review S106 funds available and consider the Council's S106 request for the Garden Village planning application.
12. To make recommendations for the budget and Precept for 2021/22 financial year.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

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| 13. | To consider quotes for grass cutting/weedkilling contract and appoint a contractor for 2021-23. | 9.30 |
| 14. | To consider expanding the Responsible Finance Officer's (RFO) role to include a Deputy Clerk role with effect from 1 January 2021 and review a draft job profile. | 9.35 |
| 15. | To consider increasing the salary range/pay scale for the RFO and the Clerk with effect from 1 January 2021. | 9.40 |
| 16. | To consider employing a Communications Officer with effect from 1 April 2021 and review a draft job profile. | 9.45 |
| 17. | To consider employing a Play Area Supervisor/Caretaker with effect from 1 April 2021 and review a draft job profile. | 9.50 |
| 18. | To note dates of the next Parish Council meetings:- | |
| | (a) Full Council Meeting (Budget) – 15 December at 7.30pm. | |
| | (b) Full Council Meeting (Budget) – 5 January 2021 at 7.30pm. | |

K. Doughty

Katherine Doughty, Clerk to the Council – 25 November 2020

Please contact the Clerk if you have concerns regarding accessibility of the meeting venue. The public and press are welcome to attend.

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