



EYNSHAM PARISH COUNCIL

You are summoned to attend the Annual Parish Council Meeting
at 7.30pm on Tuesday 19 May 2020 to be held remotely

AGENDA & SUMMONS

Please note: due to the current Coronavirus measures, the Parish Council will meet remotely via
Zoom (<https://us02web.zoom.us/j/7472134940> / telephone 0203 481 5237)

1. **Election of Chair** – to elect Chair for 2020/21.
2. **Election of Vice-Chair** – to elect Vice-Chair for 2020/21.
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in agenda items.**
5. **To confirm the minutes of the Council meeting of 5 May 2020.**
6. **Public Participation** – to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
7. **Finance.**
 - (a) To approve payment of accounts.
 - (b) To approve bank reconciliation.
 - (c) To be advised of income and expenditure.
 - (d) To consider and approve the Regular Payments List for financial year 2020/21.
 - (e) To consider and approve the Internal Audit Report for financial year 2019/20.
 - (f) To consider and approve the Accounts for the financial year 2019/20.
8. **Annual Governance and Accountability Return 2018/19 Part 3:-**
 - (a) To consider and approve Section 1 (Annual Governance Statement 2019/20).
 - (b) To consider and approve Section 2 (Accounting Statements).
9. **Review of delegation arrangements to committee(s) and staff.**
10. **To consider and appoint Parish Council Leads.**
 - (a) Communications.
 - (b) Finance & General Purpose.
 - (c) Fishponds.
 - (d) Footpaths.
 - (e) Gravel & Minerals.
 - (f) Planning.
 - (g) Play Areas.
 - (h) A40 improvement/Park & Ride.
 - (i) West Eynsham SDA & Hazeldene.
 - (j) Garden Village.
 - (k) Youth Council.
 - (l) Social media.
 - (m) Climate Change.
 - (n) Others as proposed.
11. **Appointment of members to existing committees.**
 - (a) Senior.
 - (b) Traffic Advisory.
12. **Appointment of any new committees in accordance with standing order 4.**

13. **Review of the Terms of Reference for committees.**
 - (a) Senior.
 - (b) Traffic Advisory.
14. **Review of representation on or with external bodies and arrangements for reporting back.**
 - (a) Allotment Association (1 member).
 - (b) Oxfordshire Association of Local Councils (1 member).
 - (c) Worton Farm Liaison (1 member).
 - (d) Playing Fields Management Committee (2 members).
 - (e) Public Transport Representative (1 member).
 - (f) Village Hall Management (2 members).
 - (g) Broadband Champion (1 member).
 - (h) RAF Brize Norton Liaison Group (1 member).
 - (i) Eynsham Charities (1 member).
 - (j) Pavilion Alarm responders (2 members).
15. **Review and adoption of appropriate standing orders and financial regulations.**
16. **Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.**
17. **Review of inventory of land and other assets including buildings and office equipment.**
18. **Confirmation of arrangements for insurance cover in respect of all insurable risks.**
19. **Review of the Council's and/or staff subscriptions to other bodies.**
20. **Review of the Council's policies.**
 - (a) Climate Change Policy.
 - (b) Complaints Policy.
 - (c) General Data Protection Regulation Policies.
 - (d) Grant Aid Policy.
 - (e) Investment Strategy.
 - (f) Media Policy.
 - (g) Public Participation Policy.
 - (h) Use of The Square for Political Canvassing on Saturdays Policy.
21. **Review of the Council's expenditure incurred under General Power of Competence.**
22. **Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**

K. Doughty

Katherine Doughty, Clerk to the Council – 11 May 2020

Please contact the Clerk if you have concerns regarding accessibility of the meeting venue. The public and press are welcome to attend.

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