



EYNSHAM PARISH COUNCIL

You are summoned to attend the Annual Parish Council Meeting at the Bartholomew Room at 6.30pm on Tuesday 14 May 2019

AGENDA & SUMMONS

1. **Election of Chair** – to elect Chair for 2019/20.
2. **Election of Vice-Chair** – to elect Vice-Chair for 2019/20.
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in agenda items.**
5. **To confirm the minutes of the Council meeting of 2 April 2019.**
6. **To confirm the minutes of the Extra Planning Committee meeting of 9 April 2019 and note the application responses contained therein.**
7. **Public Participation** – to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
8. **To receive correspondence.**
9. **To consider the Clerk's Report and agree actions.**
10. **To discuss any matters arising from the Annual Parish Meeting.**
11. **To consider the following planning applications:-**
 - (a) 19/00852/OUT - 29 Clover Place - Erection of detached dwelling.
 - (b) 19/00898/S73 - Abbey Farm, Abbey Street - Non compliance with condition 2 approved plans and condition 5 use as annexe of planning permission 14/02357/FUL to allow restoration of cottage and use for letting as separate dwelling.
 - (c) 14/02357/FUL - Abbey Farm, Abbey Street - Erection of extension and alterations to restore use of 'The Cottage' to an annexe. Erection of new garage and demolition of existing balcony and outbuildings.
 - (d) 19/00913/FUL - Whitehouse Farm, Barnard Gate - Erection of replacement dwelling and detached garage.
 - (e) 19/01178/LBC & 19/01176/ADV - The Red Lion, The Square – New signage.
12. **To note recent planning decisions made.**
13. **Finance.**
 - (a) To approve payment of accounts.
 - (b) To approve bank reconciliation.
 - (c) To be advised of income and expenditure.
 - (d) To consider the purchase of a printer (£727.48 +VAT) and laptop (£449.95 inc. VAT).
 - (e) To consider and approve the Internal Audit Report for financial year 2018/19.
 - (f) To consider and approve the Accounts for the financial year 2018/19.
14. **Annual Governance and Accountability Return 2018/19 Part 3:-**
 - (a) To consider and approve Section 1 (Annual Governance Statement 2018/19).
 - (b) To consider and approve Section 2 (Accounting Statements).
15. **Parish Council uncontested election**
 - (a) To note that 5 seats are required to be filled following the recent uncontested election and receive members' signed Acceptance of Office forms.
 - (b) To resolve to receive members' signed Acceptance of Office forms by 21 May for those not present.
 - (c) To consider the co-option of Ross Macken to the Council.

Continued

16. **To resolve that the Council continues to be an eligible Parish Council for the purpose of completing any activity under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.**
17. **To consider current Parish Council Committees and appoint members.**
Senior, Finance & General Purpose, Planning, Communications, Fishponds, Footpaths, Play Areas, Traffic Advisory, Traffic Advisory Sub-Committee and Gravel & Minerals.
18. **Appointment of representatives to outside bodies.**
 - (a) Allotment Association (1 member).
 - (b) Oxfordshire Association of Local Councils (1 member).
 - (c) Worton Farm Liaison (1 member).
 - (d) Playing Fields Management Committee (2 members).
 - (e) Public Transport Representative (1 member).
 - (f) Village Hall Management (2 members).
 - (g) Bartholomew Sports Hall Management Committee (1 member).
 - (h) Broadband Champion (1 member).
 - (i) RAF Brize Norton Liaison Group (1 member).
 - (j) Eynsham Charities (1 member).
 - (k) Pavilion Alarm responders (3 members)
19. **To consider a quote from Leys Longden for a Defect Survey to be undertaken at the Pavilion.**
20. **To consider 3 quotes for security services for Oxford Road vehicle gates.**
21. **To consider 3 quotes for cleaning services for the Pavilion and Bartholomew Room for a 12 month contract (subject to any items raised in the Defect Survey).**
22. **To consider a quote from Jenks for work to Dovehouse Close woodland and the allotments.**
23. **To consider selling part of the Dovehouse Close woodland to residents (in principle).**
24. **To receive an update on the Eynsham Neighbourhood Plan and agree actions.**
25. **To receive a schedule of meeting dates and note the next Eynsham Parish Council meetings:-**
 - Finance & General Purposes Committee (with Pavilion Stakeholder Group) – 21 May at 7.30pm.
 - Communications Committee – 4 June at 6.30pm.
 - Traffic Advisory Sub-Committee – 4 June at 7.30pm.
 - Planning Committee – 11 June at 6.30pm (if required).
 - Full Council – 11 June at 7.30pm.

K. Doughty

Katherine Doughty, Clerk to the Council – 8 May 2019

Please contact the Clerk if you have concerns regarding accessibility of the meeting venue. The public and press are welcome to attend.

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