

EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

Village Hall, 46 Back Lane, Eynsham, Witney, Oxfordshire OX29 4QW

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Council Summons & Agenda

21 February 2024

To All Members of the Council

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

Planning Committee Meeting
to be held on Tuesday 27 February 2024 at 7.30pm
at Eynsham Village Hall, Back Lane and [remotely by M.Teams](#)



Supporting documents will be made available in the usual way and online.

If you are unable to attend in person, you may join the meeting via the above Teams link. However, only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.¹ Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend either in person or remotely via M.Teams.²

The law³ allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Katherine Doughty
Clerk to the Council

¹ Local Government Act 1972 s85

² Public Bodies (Admission to Meetings) Act 1960

³ Openness of Local Government Bodies Regulations 2014

1. **To receive apologies for absence.**

2. **To receive Declarations of Interest in agenda items.**

To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.

3. **Public Participation**

To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.

4. **Planning matters.**

(a) To consider the following application(s) and any others that are received after the agenda publication date:-

24/00299/S73	Bee Cottage, Abbey Street	Variation of condition 2 of Planning Permission 22/00607/HHD to allow design changes.
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(b) To review the planning applications log, note recent decisions and consider any required actions by the Clerk.

5. **Eynsham Design Review Panel**

To consider updated Terms of Reference and agree next steps. (Note, the Planning Committee shall appoint members of the sub-committee and determine who shall appoint the Chair).

6. **Neighbourhood Plan**

To receive an update on the latest draft of the Neighbourhood Plan and agree actions.

7. **West Oxfordshire District Council**

To receive an update on the recent West Oxfordshire District Council Development Liaison Meeting and agree actions.