



EYNSHAM PARISH COUNCIL

Planning Committee Meeting
held at Eynsham Village Hall, 7.30pm
on Tuesday 29 September 2021

MINUTES

Councillors Present – Cllr Mark Zumbuhl (Committee Chairman), Cllr David Knight, Cllr Ross Macken, Cllr Andy Mosson and Cllr Nick Relph.

Also in Attendance – Clerk to the Council. There was one member of the public present.

21/P32 To receive apologies for absence – Cllr Tricia Crowley.

21/P33 To receive Declarations of Interest in agenda items – None.

21/P34 Public Participation - to receive submissions from members of the public - None.

21/P35 To receive correspondence and agree actions – None.

21/P36 To consider drafting a response to the [Oxfordshire Plan 2050 consultation](#) – A draft response was reviewed and minor amendments proposed. Members felt that with regard to various spacial options, if any of them are brought forward, Eynsham will be identified as a strategic growth area. Cllr Knight was thanked for his efforts.

21/P37 To receive an update on West Eynsham Liaison Group meetings and agree actions – Liaison Group representatives from Eynsham (including Councillors) are dissatisfied with the one-way communication and consultation process. Cllr Relph is to contact Jansons to discuss concerns in the hope that the Liaison Group will be more 'open' and engaging including arranging an in-person masterplan consultation event in the community. A meeting is being arranged with Michele Mead, Leader, West Oxfordshire Distict Council to discuss the masterplanning process and production of a Supplementary Planning Document for the West Eynsham Strategic Development Area.

21/P38 To consider a proposal from Community First Oxfordshire for Eynsham Neighbourhood Plan revision support, consider applying for a Locality grant and agree actions – It was noted that the Neighbourhood Plan policies need to be reviewed and areas assessed for new Local Green Spaces. Cllr Relph and the Clerk will lead the project, draft a project plan and liaise with Community First Oxfordshire for support when needed, particularly regarding the creation of a Design Guide. The previous Eynsham Futures group will be asked to review the revised draft before consultation with the community within the net 6-12 months.

21/P39 Planning matters.

(a) To consider the following applications:-

Reference	Address	Proposal
21/02955/HHD	110 Dovehouse Close	Proposed first floor extension on front elevation, over existing ground floor single storey, and single storey extension to attached garage. Single storey rear extension, with small first floor extension to one of the existing rear first floor bedrooms. No objection.
21/02997/HHD	25 Old Witney Road	To demolish conservatory and erect single storey extension on rear elevation. No objection.

21/02811/LBC	2 Abbey Street	Alterations to renovate and repair existing property, to include removal of modern additions, changes to internal layout, install new log burning stove in existing dining room fireplace and over-clad the modern brick built garage. No objection.
21/03079/HHD	New Dwelling At Abbey Farm	Erection of single storey extension. Members reviewed the plans and questioned the appropriateness of bi-fold doors. Comment only, advice to be sought from the Conservation Officer regarding use of materials (front elevation bi-fold doors).
21/03072/FUL	Partlows Barn, Barnard Gate	Conversion of a barn to one dwelling involving raising roof height, alterations and access and landscaping works. (part retrospective). No comment.

- (b) To review the planning applications log and note recent decisions. The log was reviewed and planning decisions were noted.

The meeting closed at 8.57pm.