EYNSHAM PARISH COUNCIL

Finance & General Purposes Committee meeting held in the Bartholomew Room on Tuesday 22 October 2013 at 7.30 pm

MINUTES

Present: Mr G Beach (Chair), Mr A Bickley, Mr A Mosson, Mr N Relph, Mr D Rossiter & Mr D Stukenbroeker.
In attendance: Nicky Clargo (Finance Administrator) & Malcolm Anderson (Clerk).

13/F/13 Apologies for Absence – Mrs V Hughes
13/F/14 Declarations of interest – None
13/F/15 Public Participation – None.

13/F/16 The minutes of the last meeting held on 31 July 2013 were signed by the Chair as a true record of the meeting.

13/F/17 Current Financial Update – The Income and Expenditure for the year to 30 September 2013 was reviewed and accepted.

13/F/18 Grants 2014/15 – The following was recommended:

- Eynsham Neighbourhood Care Scheme – £400
- St Leonards Church – Project 1 Nil As the Council is already funding Halls and the applicant has large balances
- St Leonards Church – Project 2 £250
- West Oxfordshire Citizens Advice Bureau – £400
- GreenTea – Nil, but the Council would consider supporting planting projects
- Eynsham News Group – £370
- Oasis – £300
- Eynsham Good Neighbour Network – £200 to cover insurance and come back when accounts available
- Eynsham Netball Club – Nil
- Eynsham Folk Club – Nil
- Royal British Legion – £100 to cover the purchase of a wreath on Remembrance Sunday.

It was **RECOMMENDED** that £2500 be placed in the 2014/15 Budget for grants.

13/F/19 Correspondence – None.

13/F/20 To Receive and Consider the Audit and Issues Arising for the year ending 31 March 2013 - The audit was received and discussed. In issues raised by the Auditors it was **RECOMMENDED** that the Fidelity Insurance is not increased as the risk involved is disproportionate to the cost involved. It was noted and accepted that the Internal Auditor gave an incorrect response in the question about petty cash. (Note: this will be an agenda item at the Council Meeting).

13/F/21 The Council's banking arrangements – The further information about the services offered from CCLA (Churches, Charities & Local Authorities) was considered. It was **RECOMMENDED** that the funds in the 14 Day Account be transferred, but leave the funds in the West Oxfordshire District Council accounts.

13/F/22 A replacement service gate for the Old Witney Road Play Area – It was **RECOMMENDED** that a new gate be purchased.

13/F/23 Review of Councils hire charges for 2014/16 – It was **RECOMMENDED** that the following charges be agreed and further **RECOMMENDED** that the allotment charge be reconsidered in 2016. It was recommended that:-

Eynsham Parish Council new hire charges 2014/16

A session - morning - 9am-1pm, afternoon 1pm-5pm or evening 6pm-10pm.

Pavilion

Changing Rooms		
Seniors	£34	per match
Juniors	£17	per match
Shower/Changing rooms/Social Area/Kitchen		
Regular users Seniors	£44	a day
Regular users Juniors	£22	a day
Casual users	£55	a day
Social Area inc Kitchen		
Regular users	£32	a session
Casual users	£38	a session

Bartholomew Room upper or lower

Village use	£16	a session
Outside village	£32	a session
Group booking - village	£14	a session
Group booking - outside village	£28	a session
Art Group	£125	a quarter

Allotments (effective from 2015) £900 pa

Market Square £16 a session

North Playing Fields Changing Rooms

Juniors - use 5 a season	£50	a season
If not using showers	£5	a session

13/F/24 A Recommendation for as budget 2014/15 and Parish Precept – This will be an item for the Council Meeting to be held on 19 November 2013.

The Chairman moved and it was **RESOLVED** that, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

13/F/25 Salary Scales for 2014/15 – This was discussed and a recommendation made**.**

13/F/25 Christmas staff payments – This was discussed and a recommendation made**.**

13/F/26 Date of next meeting – 11 February 2014 at 7.30pm

The meeting closed at 9.58pm

RECOMMENDATIONS TO COUNCIL:

The following grants be agreed:-

- Eynsham Neighbourhood Care Scheme - £400
- St Leonards Church – Project 1 Nil As the Council is already funding Halls and the applicant has large balances
- St Leonards Church – Project 2 £250
- West Oxfordshire Citizens Advice Bureau - £400
- GreenTea - Nil, but the Council would consider supporting planting projects
- Eynsham News Group - £370
- Oasis - £300
- Eynsham Good Neighbour Network - £200 to cover insurance and come back when accounts available
- Eynsham Netball Club - Nil
- Eynsham Folk Club - Nil
- Royal British Legion - £100 to cover the purchase of a wreath on Remembrance Sunday

That £2500 in the2014/15 Budget for grants.

That the funds in the 14 Day Account be transferred to CCLA (Churches, Charities & Local Authorities), but the funds be left in the West Oxfordshire District Council accounts.

That a new gate be purchased for Old Witney Road Play Area, costing approximately £200 plus installation.

That that the allotment charge be reconsidered in 2016 and the following charges be accepted:-

Eynsham Parish Council new hire charges 2014/16

A session - morning - 9am-1pm, afternoon 1pm-5pm or evening 6pm-10pm.

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Market Square £16 a session

North Playing Fields Changing Rooms

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If not using showers	£5	a session

Salary scales – A recommendation will be made

Christmas staff payments - A recommendation will be made