



EYNSHAM PARISH COUNCIL

Finance & General Purposes Committee Meeting
in the Bartholomew Room at 8.30pm
on Tuesday 29 January 2019

MINUTES

Present: Cllr Nick Relph (Committee Chairman), Cllr Gordon Beach, Cllr Katy Crowe, Cllr Peter Emery, Cllr Andy Mosson and Cllr Dennis Stukenbroeker.

In attendance: Two members of the public and Katherine Doughty, Clerk to the Council.

19/FGP1 To receive apologies for absence – Cllr Sue Brown (Cllr Crowe was attending in her absence) and Cllr Ross Macken.

19/FGP2 To receive Declaration of Interest in agenda items – None.

19/FGP3 Public Participation – Members of the public commented on the new Pavilion's possible ecological designs and its orientation to the Play Area/Skate Park on the north field.

19/FGP4 To review the minutes of the meeting 11 December 2018 – Noted that the minutes were approved at the Full Council meeting on 8 January. No queries raised.

19/FGP5 To consider first draft designs for the Pavilion and agree actions – It was agreed that the architects are asked to revise the plans to consider:-

Downstairs

- 1) Main entrance to be on the eastern side of the building with an alternative design for the lobby area to fully utilise the space.
- 2) 6 changing rooms instead of 4.
- 3) Inclusion of a kitchenette and serving hatch if possible.
- 4) Whether the design of the changing rooms is suitable for alternative sport users/hirers.

First floor

- 5) Preferred layout to allow the function room to be used as a single hire space or to be divided into two rooms.
- 6) Removal of corridors where possible.
- 7) Redesign of kitchen area.

Roof

- 7) Redesign of the roof line to be more creative/attractive.
- 8) Installation of solar panels to the roof.

SWA Architects to attend the next Committee meeting (26 February) to present revised plans to the Committee and Stakeholder Group.

19/FGP6 To consider refurbishment of the Bartholomew Room and a Schedule of Works – The Clerk reported that following advice received, there is insufficient room to install a disability lift inside the building and it would be very difficult to obtain planning permission for an external lift. The future use of the building as the Council's meeting place was discussed and alternative properties considered. It was felt that the Council should consider relocating to the Village Hall when the time is right. The Clerk will prepare documents to obtain tenders for the refurbishment work. In consideration of the need to obtain grants for the work, the Clerk will forward a briefing document to Cllr Crowe that could support a Heritage Lottery Fund application.

19/FGP7 To confirm date of the next meeting – 26 February 2019. Councillors and residents are to refer to the published meeting agendas for confirmed dates/times.

The meeting closed at 9.52pm.