



EYNSHAM PARISH COUNCIL

Finance & General Purposes Committee Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 26 February 2019

MINUTES

Present: Cllr Nick Relph (Committee Chairman), Cllr Gordon Beach, Cllr Sue Brown, Cllr Andy Mosson and Cllr Dennis Stukenbroeker.

In attendance: Six members of the public, Rachel Johnson, Responsible Financial Officer (RFO) and Katherine Doughty, Clerk to the Council.

19/FGP8 To receive apologies for absence – Cllr Peter Emery and Cllr Ross Macken.

19/FGP9 To receive Declaration of Interest in agenda items – None.

19/FGP10 Public Participation – Members of the public commented on the revised draft plans. The Chairman of the Carnival Committee requested to be part of the Stakeholder Group and asked a number of questions relating to the project and timescales.

19/FGP11 To welcome SWA Architects and the Stakeholder Group to review revised designs and agree actions – Concern was raised regarding temporary accommodation for football clubs when the existing building is no longer usable - options will be explored in due course. Priorities for review/ amendment of the plans include no overhanging balcony; ensure all rooms are disability compliant; and check the changing rooms are in accordance with Football Association requirements. Clerk is to liaise with SWA Architects and Councillors with a view to final plans being considered by the Stakeholder Group and Full Council on 2 April. A pre-application meeting with the District Council will follow – comments and any revised plans will be considered at the Full Council meeting on 14 May. A planning application will be submitted shortly thereafter.

19/FGP12 To review the minutes of the meeting 29 January 2019 – Noted that the minutes were approved at the Full Council meeting on 5 February. No queries raised.

19/FGP13 Current financial update:-

- (a) **To review income and expenditure for the year to date** – The RFO summarised income and expenditure against budget for the year to date.
- (b) **To recommend any virement or transfer to earmarked reserves** – Explanations were provided for any variances and it was considered not to make any virements or transfers to or from reserves at the current time, but to review the position at the next Committee meeting on 21 May.

19/FGP14 To consider and approve the Statement of Internal Control and Financial Risk & Internal Control Risk Assessment. It was **RECOMMENDED** that the Statement of Internal Control and the Internal Control Risk Assessment is approved

19/FGP15 To consider and recommend amendments to the Asset Register – It was **RESOLVED** that the amended Asset Register is approved subject to a minor amendment.

19/FGP16 To consider and recommend amendments to Standing Orders and Financial Regulations – It was confirmed that both documents are up to date. It was **RECOMMENDED** that the amended Standing Orders and Financial Regulations are approved.

19/FGP17 To review insurance provision for the next financial year – The Clerk advised that the insurance is due for renewal on 1 June and the Council will be entering year 2 of 3 of the contract. It is not anticipated that the premium will differ from the previous premium paid.

19/FGP18 To review the S106 Contributions list and agree actions – The list was reviewed. Clerk is to check the date for claiming the remaining funds in relation to the Swinford Green development.

19/FGP19 To confirm date of the next meeting – 21 May 2019. Councillors and residents are to refer to the published meeting agendas for confirmed dates/times.

The meeting closed at 9.15pm.

DRAFT