



EYNSHAM PARISH COUNCIL

Finance & General Purposes Committee Meeting
held at the Village Hall, 7.30pm
on Tuesday 4th July 2023

MINUTES

Councillors Present – Cllr Ross Macken (Committee Chairman), Cllr Sue Brown, Cllr Andy Mosson.

Also in Attendance – Deputy Clerk to the Council (Committee Clerk) and Responsible Financial Officer

There were no members of the public present.

23/F25 To receive apologies for absence – None

23/F26 To receive Declarations of Interest in agenda items – None.

23/F27 Public Participation - to receive submissions from members of the public – None.

23/F28 Current Financial update –

(a) To review income and expenditure for the year to date - Committee noted the Council's current position and noted that the costs of the gate locking by Oxford Security Services has pushed the Council over the budget. The contract has now been cancelled.

(b) To recommend any virement or transfer of earmarked reserves - None.

(c) To review S106 funds available – updated list of funds from West Oxfordshire District Council not arrived to date but will be emailed round to everyone once received.

(d) To consider and approve an updated Regular Payment List – Responsible Finance Officer updated Councillors and amendments were made to live document. It was **RESOLVED** to agree to the updated regular payment list.

23/F29 To consider Clerk attending the SLCC National Conference in October 2023 – It was **RESOLVED** to approve the Clerk's attendance at the SLCC Conference.

23/F30 To agree to purchase a new laptop for Bookings Clerk with Premium Microsoft Package via Cloudy IT – Deputy Clerk updated committee members the Bookings Clerk would try package first and if not suitable a new laptop would be required. It was **RESOLVED** to upgrade Office package in first instance but if required it was further **RESOLVED** to purchase the laptop.

23/F31 To consider purchasing a microwave for Village Hall kitchen – It was **RESOLVED** to purchase commercial microwave to value of £200.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

23/F32 Village Hall –

(a) To receive an update on Village Hall employee matters and discuss ongoing/future management – Committee noted the Clerk's update

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Meeting closed 2012hrs.