

# EYNESHAM PARISH COUNCIL

CLERK: KATHERINE DOUGHTY

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## Council Summons & Agenda

01 November 2022

To All Members of the Council.

You are hereby summonsed to attend the following meeting for the transaction of the business stated overleaf:-

**Finance and General Purposes Committee Meeting  
to be held on Tuesday 8<sup>th</sup> November 2022 at 7.30pm  
at Eynsham Village Hall, Back Lane and remotely via [M.Teams](#)**



Supporting documents will be made available in the usual way and online.

If you are unable to attend in person, you may join the meeting via the above Teams link. However, only those who are physically in attendance are permitted by law to participate and your non-attendance will contribute to the vacation of office by failure to attend meetings.<sup>1</sup> Please forward any apologies for absence to the Clerk, as soon as they become known.

The public and press are welcome to attend either in person or remotely via M.Teams.<sup>2</sup>

The law<sup>3</sup> allows the public proceedings of council meetings to be recorded which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

*R Wilkins*

Richard Wilkins  
Deputy Clerk to the Council

<sup>1</sup> Local Government Act 1972 s85

<sup>2</sup> Public Bodies (Admission to Meetings) Act 1960

<sup>3</sup> Openness of Local Government Bodies Regulations 2014

1. **To receive apologies for absence.**
2. **To receive Declarations of Interest in agenda items.**  
To receive any disclosable declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Council's Code of Conduct.
3. **Public Participation**  
To receive submissions from members of the public for a period of 15 minutes. Members of the public may make representations on any matters, for no more than 5 minutes each in accordance with Standing Orders para 3. The meeting will adjourn for this item.
4. **To review grants made in 2022/23:-**
  - (a) Oxfordshire Play Association - £1000
  - (b) Eynsham Detachment Army Cadets - £400
  - (c) Eynsham Community Primary School PTA - £850
  - (d) Eynsham Village Show - £250
  - (e) First and Last Mile - £500
  - (f) Eynsham Croquet Club - £400
5. **To consider grant applications for 2023/24:-**
  - (a) First and Last Mile - £500
  - (b) Eynsham Good Neighbour Network - £400

(Note: Finance & General Purposes Committee (11 October 2022) approved a grant to Eynsham Museum & Heritage Centre of £2000).
6. **Current financial update:-**
  - (a) Half year end review/update of budgets and reserves.
  - (b) To review S106 funds available and consider Committee budget requests.
7. **To make recommendations for the budget and Precept for 2022/23 financial year.**

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chair will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

8. **Human Resources.**
  - (a) To note completion of staff appraisals for Clerk and Deputy Clerk.
  - (b) To consider and approve training requirements.
  - (c) To receive a report on job evaluations undertaken by Personnel Advice & Solutions Ltd and agree actions.
  - (d) To consider increasing employees' Working From Home Allowance.
  - (e) To note an increase in salaries in accordance with National Joint Council for Local Government Services and agree actions.