



EYNESHAM PARISH COUNCIL

You are summoned to attend the
Finance & General Purposes Committee Meeting
at 8.30pm on Tuesday 22 June 2021 at the Village Hall

AGENDA & SUMMONS

1. To receive apologies for absence.
2. To receive Declarations of Interest in agenda items.
3. Public Participation - to receive submissions from members of the public.
4. To receive correspondence and agree actions.
5. To review the bank mandate and resolve new signatories.
6. To consider use of the Pavilion by Hatwell's Fair.
7. To receive an update on the Bartholomew Room Refurbishment Project and review financial information.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

8. To consider a change of lease arrangements for organisations wishing to use the Bartholomew Room.
9. To note the Deputy Clerk's resignation and reinstatement of Responsible Financial Officer role (only).
10. To consider and approve the Deputy Clerk Job Pack.
11. To note the timetable for filling the Deputy Clerk & Outdoor Technician vacancies.
12. To review current office allowance payments to employees and resolve future payments.

K. Doughty

Katherine Doughty, Clerk to the Council – 16 June 2021

The Village Hall is a Covid-Secure venue. Please be aware that seating for members of the public may be limited due to social distancing requirements. This meeting is in accordance with [The Health Protection \(Coronavirus, Restrictions\) \(Steps\) \(England\) Regulations 2021 s5\(2\)\(b\)](#).

Please contact the Clerk if you have concerns regarding accessibility of the meeting venue.
The public and press are welcome to attend.

CLERK: KATHERINE DOUGHTY, 91 Brize Norton Road, Minster Lovell, Witney, Oxford OX29 0SG
Telephone: 07956 901622 Email: epc.clerk@eynsham-pc.gov.uk Web: eynsham-pc.gov.uk