



EYNSHAM PARISH COUNCIL

Fishponds Committee meeting
in the Bartholomew Room at 6.30pm
on Tuesday 30 July 2019

MINUTES

Present: Cllr Sue Osborne (Committee Chairman), Cllr Gordon Beach, Cllr Sue Brown, Cllr Peter Emery and Cllr Carl Rylett.

In attendance: Katherine Doughty, Clerk to the Council. There were no members of public.

19/F12 To appoint a Committee Chairman for the Council year 2019/20 – Cllr Osborne was elected as Committee Chairman for the Council year 2019/20.

19/F13 To receive apologies for absence – Cllr Ross Macken.

19/F14 To receive Declarations of Interest in agenda items – None.

19/F15 To review the minutes of the meeting of 29 January 2019 – The minutes were approved at the Full Council meeting on 5 February 2019.

19/F16 Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders - None.

19/F17 To consider updated Committee Terms of Reference for recommendation to the Council – It was **RECOMMENDED** that the Terms of Reference are adopted.

19/F18 To receive correspondence and agree actions - None.

19/F19 To review the Work Schedule in conjunction with Ubico's tasks – It was disappointing to note that the Fishponds grass was not cut in recent weeks. Clerk is to pursue a date that Ubico will undertake all necessary work. Consideration may need to be given to reviewing the contract with Ubico.

19/F20 To review the Risk Assessment form and add Cllr Macken to the rota – Cllr Macken was added to the rota in his absence and no amendments are required to the form.

19/F21 To discuss the way forward with the wildflower meadow and spinney (including how to mark the edges of both) – Removed tree branches/trunks will be moved to the wildflower area to mark its boundary with the help of volunteers.

19/F22 To receive an update on McCracken & Son's work on the boardwalk replacement – Cllr Emery is to check whether the repair work has been undertaken.

19/F23 To discuss the overhang on FP 206/3 (Chilbrook) and agree actions – It was noted that the bank overhang is still progressing. Cllr Osborne is to contact the Countryside Service for advice on how to tackle the erosion problem.

19/F24 To discuss the removal of the pond sedges in 2020 – Clerk is to contact the contractor for receipt of quote(s) to enable work to be completed in the coming months.

19/F25 To review income and expenditure against budget and S106 priorities for the 2019/20 financial year – Financial information was reviewed. It was agreed to review the S106 priorities and amend as necessary at the next meeting.

19/F26 Date of next meeting – 15 October 2019 at 7.30pm.

The meeting closed at 7.30pm.