



EYNSHAM PARISH COUNCIL

Play Areas Committee Meeting
in the Bartholomew Room at 6.30pm
on Tuesday 17 September 2019

MINUTES

Present: Cllr Mark Zumbuhl (Committee Chairman), Cllr Gordon Beach, Cllr Sue Brown, Cllr Katherine Crowe, Cllr Peter Emery and Cllr Sue Osborne.

In attendance: Katherine Doughty, Clerk to the Council. There were no members of the public.

19/P27 To accept apologies for absence – Cllr Carl Rylett.

19/P28 Declarations of Interest – None.

19/P29 To review the minutes of the 18 June 2019 – It was noted that the minutes were approved at the Full Council meeting on 9 July 2019.

19/P30 Public Participation – No items raised.

19/P31 To receive correspondence – None.

19/P32 To review annual inspections by Play Safety Ltd (RoSPA) and consider a quote for repair work – The RoSPA inspections were reviewed in conjunction with a quote for repair work. It was **RECOMMENDED** that the items at Appendix A are approved as essential work.

19/P33 To consider revised play area signage and a quote – Draft signs were reviewed and it was felt that they should be 50% larger than the existing signs. Clerk is to obtain a revised quote and drafts. It was **RECOMMENDED** that the revised signs are purchased.

19/P34 To review the new play equipment at Old Witney Road Play Area and agree actions – It was noted that the grass seed is growing underneath the new play equipment. Further grass seed may need to be sown in autumn or next spring. Remedial work has been undertaken by Playdale as highlighted in the RoSPA inspection.

19/P35 To review weekly inspections sheets and consider routine maintenance for:-

- (a) Old Witney Road.
- (b) Dovehouse 'Come and Play'.
- (c) Oxford Road including zip wire, graffiti wall and skate park.
- (d) North and South Oxford Road playing fields boundaries.

Inspections sheets are being completed by Councillors. It was noted that new toddler swing seats are needed. (Included in Appendix A). It was felt that all areas have been thoroughly reviewed.

19/P36 To review income and expenditure against budget – Financial information was reviewed.

19/P37 To consider budget requirements and S106 priorities for 2020/21 financial year – It is **RECOMMENDED** that the outstanding S106 funds allocated towards play facilities should be claimed from the District Council (c. £7,000) for the recently installed train and tractor and Old Witney Road Play Area. Further funds will be claimed for the recently installed multiplay equipment for Old Witney Road Play Area (as agreed with WODC) to replenish Play Area Reserves.

19/P38 Date of next meeting – **Tuesday 19 November 2019 at 7.30pm.** Councillors and residents are to refer to the published meeting agendas for confirmed dates/times.

The meeting closed at 8.50pm

Appendix A

Oxford Road Play Area	£	Company
Secure all bots on bridge	37.95	TCL
Supply and replace Spring Brake on Cableway	135.90	TCL
Dovehouse Close Play Area		
Refill loose fill surfacing under all play equipment.	545.00	Ubico
Replace Chains on junior swing	263.86	TCL
Replacement seats cost £126 ea from Online Playgrounds.	277.20	Sutcliffe Play
Replace 9 batons in fencing		Ubico
Skate Park		
Secure Bin in ground	150.00	TCL
Surface repairs to skate ramp	226.80	TCL
Replace Missing fixtures to skate ramp	37.95	TCL
Extend 3m high palisade fencing from existing		TCL
Old Witney Play area		
Old Witney Road Play Area – Supply and install basket ball hoop only.	301.80	TCL
TOTAL	1976.46	

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Dovehouse Close Play Area		
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Replace Chains on junior swing	263.86	TCL
Replacement cradle seats	277.20	Sutcliffe Play
Replace 9 batons in fencing	tba	Ubico
Skate Park		
Secure Bin in ground	150.00	TCL
Surface repairs to skate ramp	226.80	TCL
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