



EYNSHAM PARISH COUNCIL

Play Areas Committee Meeting
in the Bartholomew Room at 6.30pm
on Tuesday 18 June 2019

MINUTES

Present: Cllr Mark Zumbuhl (Committee Chairman), Cllr Sue Brown, Cllr Katherine Crowe and Cllr Peter Emery.

In attendance: Katherine Doughty, Clerk to the Council. There were no members of the public.

19/P15 To appoint a Committee Chairman for the Council year 2019/20 – Cllr Mark Zumbuhl was elected as Committee Chairman for 2019/20.

19/P16 To accept apologies for absence – Cllr Gordon Beach, Cllr Sue Osborne and Cllr Carl Rylett.

19/P17 Declarations of Interest – None.

19/P18 To review the minutes of the 19 March 2019 – The minutes were reviewed.

19/P19 Public Participation – No items raised.

19/P20 To receive correspondence – The Clerk discussed a second telephone call received raising concern at the access gates of Dovehouse Close Play Area as their child had left without the parent's knowledge. It was felt both access gates should remain in use for the benefit of the community. Cllr Crowe queried whether permission had been granted to Eynsham Pre-School for its 3 Parks Challenge. The Clerk had discussed the request with Cllr Zumbuhl (Committee Chairman) and Cllr Beach (Council Chairman) and permission has been provided.

19/P21 To review income and expenditure against budget and consider vire from Reserves – Financial information was reviewed. It was noted that the £4,810 remains available to be spent in this year's budget in consideration of expenditure to date and anticipated commitments. It was agreed to transfer funds from Reserves following payment of Playdale's invoices.

19/P22 To consider weekly safety inspections by Ubico at £60 pw and agree actions – The Committee felt it could not continue with Ubico's weekly safety inspections due to financial constraints. A weekly inspection rota was agreed between members with effect from 24 June. Clerk is to check whether a RoSPA training course is available for Cllr Brown and Cllr Emery to attend.

19/P23 To consider and approve annual play inspection services by Play Safety Ltd (RoSPA) of £388.50 + VAT – It was **RECOMMENDED** that Play Safety Ltd undertake the annual inspection.

19/P24 To receive an update on the installation of new play equipment at Old Witney Road Play Area – Installation of the new equipment is scheduled for w/c 1 July. Playdale will lay MDF boards to protect the ground during the installation. It was felt that the container and Portaloo can be stored in the area of the vehicle access gateway. The play area is to be closed for the duration of the installation work. Clerk is to display warning closure signs at the play area before and during installation.

19/P25 To consider routine maintenance and agree actions for:-

- (a) **Old Witney Road** – Ubico advise the basketball hoop needs to be replaced. All play area signs need to include contact details for the nearest doctors surgery and hospital.
- (b) **Dovehouse 'Come and Play'** – Revise signage.
- (c) **Oxford Road including zip wire, graffiti wall and skate park** – Revise signage.
- (d) **North and South Oxford Road playing fields boundaries** – No items raised.

19/P26 Date of next meeting – Tuesday 17 September 2019 at 7.30pm. Councillors and residents are to refer to the published meeting agendas for confirmed dates/times.

The meeting closed at 7.25pm