



EYNSHAM PARISH COUNCIL

Play Areas Committee Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 19 March 2019

MINUTES

Present: Cllr Mark Zumbuhl (Committee Chairman), Cllr Gordon Beach Cllr Andrew Bickley, Cllr Sue Brown Cllr Katherine Crowe, Cllr Peter Emery, Cllr Sue Osborne and Cllr Carl Rylett. In attendance: Katherine Doughty, Clerk to the Council. There were no members of the public.

19/P1 To accept apologies for absence – Cllr Ross Macken

19/P2 Declarations of Interest – None.

19/P3 To review the minutes of the 30 October 2018 – The minutes were reviewed.

19/P4 Public Participation – No items raised.

19/P5 To receive correspondence – None raised.

19/P6 To review the current Terms of Reference and consider expanding the Committee's responsibilities – The current and revised Terms of Reference were considered. It was felt that the inclusion of community sport and recreation was too expansive for the Committee and it should not be included. It was **RECOMMENDED** that the Terms of Reference include maintenance of the North and South Oxford Road Playing Field boundaries. Clerk is to update the Terms of Reference for consideration by Full Council.

19/P7 To review income and expenditure against budget and note agreed budget/S106 priorities for the 2019/20 financial year – Financial information was reviewed. The budget for the next financial year is £12,402 excluding use of Reserves for new equipment.

19/P8 To note deterioration of wooden play equipment at Dovehouse Close Play Area, consider resistograph testing and agree actions – It was noted that the steps of the toddler multi-play equipment can shooogle and need repairing. Clerk is to obtain quotes. The Committee felt that replacement equipment for Dovehouse Close Play Area should now start to be explored and that wooden materials should continue to be used. It was felt that a resistograph survey should not be undertaken. Clerk is to re-circulate the draft inspection schedule for completion by members.

19/P9 To consider ordering Playdale play equipment for Old Witney Road – Following advice received from Martin Holland at the District Council, it was **RECOMMENDED** that an order is pursued with Playdale Playgrounds for the (new) Rio multi-play equipment to be installed on the outer edge of the existing equipment area and a train and tractor is installed (to replace the existing old toddler multi-play equipment) using funds from Reserves which are to be replenished when S106 funding is received from the Thornbury Road development (quote dated November 2018 for £27,826).

19/P10 To review fencing and gates for Oxford Road Playing Fields – Regrettably, more fencing has been vandalised allowing access into the Oxford Road Playing Field (north) from the corner by the Skate Park, despite replacement fencing being recently installed at the recommendation of the Police. Clerk is to obtain quotes to install an additional 11m length of fencing. The Committee do not feel it appropriate to contact the landowners to raise awareness of this work at the current time.

19/P11 To consider installation of a litter bin at Oxford Road Playing Field (south) – Members will monitor the litter situation and reconsider installation of a bin if necessary.

19/P12 To consider routine maintenance and agree actions for:-

- (a) **Old Witney Road** – Branch to be removed from area by vehicle access gate. Notice on the vehicle access gate to be larger when it needs to be replaced.

(b) Dovehouse 'Come and Play' – Bark needs to be raked (Cllr Zumbuhl to do). 'Clear up after your dog' signage to be removed from access gates and relocated in the areas. New 'no dogs' signs to be displayed on the access gates.

(c) Oxford Road including zip wire and graffiti wall – No items raised.

19/P13 To discuss any future requirements – No items raised.

19/P14 Date of next meeting – Tuesday 18 June 2019 at 6.30pm. Councillors and residents are to refer to the published meeting agendas for confirmed dates/times.

The meeting closed at 8.50pm