



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 6 March 2018

MINUTES

Councillors Present - Cllr G Beach (Chairman), Cllr R Andrews, Cllr J Baldwin, Cllr A Bickley, Cllr S Brown, Cllr P Crowley, Cllr P Emery, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr N Relf, Cllr C Rylett, Cllr D Stukenbroeker and Cllr M Zumbuhl.

Also in Attendance – Clerk to the Council, County Councillor Mathew and 6 members of the public.

18/31 To receive apologies for absence – Cllr K Crowe.

18/32 Declarations of Interest in agenda items – None.

18/33 To confirm the minutes of the Council meeting of 6 February 2018 - It was **RESOLVED** that the minutes were signed as a true record.

18/34 To confirm the minutes of the Fishponds Committee meeting of 30 January, Communications Committee meeting of 30 January and Planning Committee meeting of 6 February – It was **RESOLVED** that the minutes were signed as a true record and recommendations contained therein were approved.

18/35 Public Participation – County Cllr Mathew reported on current Oxfordshire County Council (OCC) matters. It was noted that a budget of £15000 is available for funding towards community activities. A forthcoming OCC Localities meeting is scheduled to be held in Eynsham. District Councillors and local Parish Council Chairpersons are welcome to attend. The proposed Eynsham Park & Ride scheme now includes spaces for 1000 vehicles, it is considered to be a poor design and which Cllr Mathew is objecting to. Cllr Mathew is due to meet with Grosvenor (regarding development to the north of Eynsham). Councillors were invited to forward any questions to be discussed. Cllr Mathew is hopeful that a review of options for a visionary solution to the A40 problems, will be undertaken.

18/36 To receive correspondence:-

- (a) Emails Odele Parsons, OCC – Eynsham Park & Ride and bus lane preliminary design layout – Councillors were invited to comment. Air pollution was noted as a concern. Further designs will be forwarded in the coming months.
- (b) Jane Clark, OCC – Lower Road, Long Hanborough road closure – Noted.
- (c) South Leigh Neighbourhood Plan public consultation on the draft plan – closing date is 16 April 2018 – It was **RESOLVED** not to comment.
- (d) Carol MacKay, OCC – Applications are open for the SSE Community Fund – Noted.
- (e) Cllr Liz Harvey, Town & Ward Councillor, Ledbury – Oxfordshire Dispute Resolution Guide – Clerk to forward by email to Councillors for information purposes.

18/37 To consider the Clerk's Report and agree actions – The report was received and discussed. The Clerk advised that she had delivered bags of salt for use on the footpaths to residents. Noted that Maylarch Environmental has undertaken a good job of demolishing the public toilets building and preserving the playing field surface. The electricity supply remains live underneath the play area which is unacceptable. The Clerk is pursuing capping the supply underneath the tarmac footpath with SSE. A query was raised regarding a possible water supply elsewhere in the field – Cllr Brown is to check. Clerk is to pursue replacement/maintenance of self-closing gates.

18/38 To consider a request for use of the north and south Oxford Road Playing Fields for the purpose of a holding music event – The Clerk summarised a recent meeting held with Eynshfest members. It was **RESOLVED** that subject to receipt of copies of satisfactory documentation by the Clerk no later than 1 month before the event date (28 July 2018), approval for use of the playing fields and hire of the Pavilion is provided.

18/39 To consider a request to alter and refurbish a grass verge in Dovehouse Close – The Clerk had previously circulated a resident’s request for consideration which was reviewed. Clerk is to obtain an approximate cost for the work to be undertaken which will need to be paid by residents.

18/40 To consider options and resolve new lease arrangements for the north Oxford Road Playing Field – Cllr Stukenbroker provided an overview regarding Fields in Trust’s request to consider existing unacceptable lease arrangements. It was **RESOLVED** that the existing lease and sublease continue, however the Parish Council will pay £200 p.a. rent to Fields in Trust to meet its’ obligations.

18/41 To review property survey reports and agree actions – It was noted that the Bartholomew Room and the Pavilion need extensive work. Grant funds will need to be secured for improvements to the Bartholomew Room. Cllr Emery recommended that consideration is given to a disability lift as part of the project. Whilst only minor repairs are needed to the Pavilion at the current time, it will need substantial funds spent on its structure in 5 years’ time and it is therefore appropriate to start to consider a replacement building. S106 funding may be secured for this purpose. Cllr Brown is to liaise with the Football Clubs on their long-term requirements.

18/42 Finance:-

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.
- (b) To be advised of income and expenditure – Reports were reviewed. The Clerk advised that the bank reconciliation balance as at 31 January was £70,771.70.

18/43 To consider a response to the Further Modifications to the Submission Draft West Oxfordshire Local Plan (2011-2031) Consultation – Councillors are to forward comments to the Clerk. It was generally felt that no response should be sent as the modifications didn’t impact Eynsham.

18/44 Eynsham Neighbourhood Plan

- (a) To receive an update and agree actions – The Plan continues to be examined.
- (b) To consider correspondence and determine whether a review of procedures is required – Further correspondence has been received from the resident they had copied to Keith Butler, Monitoring Officer. It was agreed that the Clerk and the Chairman meet with Mr Butler to pursue/investigate as necessary.

18/45 To hear reports from Councillors representing the Council on outside bodies:-

- (a) Cllr Emery – Various District Council and Eynsham Charities meetings attended.
- (b) Cllr Crowley – Advised that a meeting is scheduled for 10 May to discuss the Dual Use Agreement of Bartholomew Sports Centre.
- (c) Cllr Beach – Meeting with other EPC members at a District Council Liaison meeting. Little progress is being made.

18/46 To note dates of the next Eynsham Parish Council meetings:-

- Footpaths Committee – 20 March at 6.30pm.
- Play Areas Committee – 20 March at 7.30pm
- Planning Committee (if required) – 3 April at 6.30pm.
- Full Council – 3 April at 7.30pm.

Councillors and residents are to refer to the published meeting agendas for confirmed times.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting.

18/47 To consider quotes and approve a grass cutting and weedkilling contractor – 5 companies were invited to submit quotes, 3 were received and considered. It was **RESOLVED** to approve Ubico’s quote subject to clarification of details relating to the discount provided.

The meeting closed at 8.55pm