



EYNSHAM PARISH COUNCIL

Parish Council Meeting
in the Bartholomew Room at 7.30pm
on Tuesday 2 January 2018

MINUTES

Councillors Present - Cllr R Andrews, Cllr J Baldwin, Cllr G Beach, Cllr A Bickley, Cllr K Crowe, Cllr P Crowley, Cllr P Emery, Cllr R Macken, Cllr A Mosson, Cllr S Osborne, Cllr C Rylett and Cllr D Stukenbroeker.

Also in Attendance – Clerk to the Council, County Councillor Mathew and 1 member of the public.

18/1 To receive apologies for absence – Cllr S Brown, Cllr N Relph and Cllr M Zumbuhl.

18/2 Declarations of Interest in agenda items – None.

18/3 To confirm the minutes of Council meeting of 5 December 2017 – A minor amendment was made. It was **RESOLVED** that the minutes were signed as a true record.

18/4 Public Participation – County Cllr Mathew reported on current County Council matters. It was noted that Oxfordshire County Council's (OCC) proposed budget for 2018/19 is currently open to consultation.

18/5 To receive correspondence:-

- (a) Thames Valley Police – Council Tax increase survey/consultation.
- (b) London Oxford Airport – Re-designation of local controlled airspace consultation.
- (c) OCC Emergency Planning update. The recent snow/icy weather conditions were discussed. It was agreed to order a pallet of salt from OCC for storage and distribution to residents who wish to clear snow/ice in their area of the village. Cllr Rylett is to contact Eynsham Primary School to suggest it obtains a grit bin for the location.
- (d) Oaken Holt Care Home – Meeting planned to discuss how the home could support the local community.

18/6 To consider a replacement Trustee for the Eynsham Consolidated Charity and the Bartholomew Educational Foundation – Following a retirement, the Council appointed Cllr Emery as a new Trustee for the organisations.

18/7 To consider the Clerk's Report and agree actions – The report was received and discussed. The Clerk advised that over the next 2-3 months, roundabout planting and grass cutting/maintenance contracts will be pursued as priorities.

18/8 To consider and approve the Commission and Sale Contract for Public Art for Wharf Stream Way – Cllr Osborne provided an update on the Wharf Stream Way public art project and it was noted that a permit may need to be obtained from the Environment Agency to position the art work near the river. Following clarification with the Environment Agency, it was **RESOLVED** that the contract is approved (as drafted by West Oxfordshire District Council (WODC)) and the artwork is commissioned with Will Glanfield.

18/9 To consider a quote from Scottish & Southern Electricity Networks for the removal of the supply cable from the Public Toilets building – It was **RESOLVED** to approve the quote of £1,259.05 in order to have the electricity supply disconnected.

18/10 Finance:-

- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.
- (b) To be advised of income and expenditure – Reports were reviewed.
- (c) To consider and approve the budget and Parish Precept for the 2018/19 financial year – It was **RESOLVED** to approve the budget and precept requirement of £99,174.

18/11 To hear reports from Councillors representing the Council on outside bodies:-

- (a) Cllr Emery reported that the Local Plan continues to be considered by the Inspector.

- (b) Cllr Beach reported that an informal meeting had been held with Taylor Wimpey regarding development at the nursery site. It was noted that a company would be appointed to manage the open green spaces on completion of the development. As EPC is an eligible Council (to use the General Power of Competence), it could set up a management company. Clerk is to obtain further information in this respect.
- (c) An informal meeting was held with Grosvenor to discuss the possible development north of the A40.
- (d) Joint Use Agreement meeting – Cllr Crowley is to contact Martin Holland, WODC to prompt for a new meeting date.

Cllr Emery discussed the poor state of BT's telephone box at The Square. Cllr Beach advised this, and other issues have recently been raised with BT for maintenance work to be imminently undertaken.

18/12 To receive an update on the Eynsham Neighbourhood Plan – Cllr Andrews provided an update with reference to a recent letter received from Ann Skippers. It is acknowledged that the Neighbourhood Plan will be amended before being considered acceptable by the Examiner, but there is no clear route open for us to do this and be certain that no unresolved matters remained other than continuing with the examination which could still result in a useful, if slimmed-down, Plan. It was **RESOLVED** to resume the inspection process with a view to taking the Neighbourhood Plan (as revised by the Examiner) to referendum and thereafter to consider our options in the light of the new West Oxfordshire Local Plan when it comes into force.

18/13 To note dates of the next Eynsham Parish Council meetings:-

- Traffic Advisory Committee – 23 January at 7.30pm.
- Fishponds Committee – 30 January at 6.30pm.
- Communications Committee – 30 January at 7.30pm.
- Planning (if required) – 6 February at 6.30pm.
- Full Council – 6 February at 7.30pm.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting.

18/14 To consider quotes for a survey and maintenance report of the Pavilion and Bartholomew Room – It was **RESOLVED** to approve Leys Longden's quote subject to roof surveys of both properties being included. Cllr Crowley queried compliance of the Bartholomew Room building with disability legislation.

18/15 To consider quotes for a survey and maintenance report for Parish Council owned trees in Dovehouse Close – It was **RESOLVED** to approve Jenks Oxford's quote for the tree survey work.

The meeting closed at 9.00pm