



# EYNSHAM PARISH COUNCIL

Parish Council Meeting  
in the Bartholomew Room at 7.30pm  
on Tuesday 5 December 2017

## MINUTES

**Councillors Present** - Cllr R Andrews, Cllr G Beach, Cllr S Brown, Cllr P Crowley, Cllr P Emery, Cllr A Mosson, Cllr S Osborne, Cllr N Relph, Cllr C Rylett, Cllr D Stukenbroeker and Cllr M Zumbuhl.  
**Also in Attendance** – Clerk to the Council, County Councillor Mathew and 2 members of the public.

- 17/1 **To receive apologies for absence** – Cllr A Bickley, Cllr K Crowe and Cllr R Macken.
- 17/2 **Not present** – Cllr J Baldwin.
- 17/3 **Declarations of Interest in agenda items** – None.
- 17/4 **To confirm the minutes of Council meeting of 7 November 2017** – It was **RESOLVED** that the minutes were signed as a true record.
- 17/5 **To confirm the minutes of the Planning Committee meeting of 5 September and 7 November, Play Areas Committee of 14 November and Finance & General Purposes Committee of 14 November. There were no recommendations for consideration** – It was **RESOLVED** that the minutes are signed as true records.
- 17/6 **Public Participation** – None.
- 17/7 **To receive correspondence:-**
- (a) Cllr Brown – Email discussed regarding damage to the north field football pitches by a vehicle. Cllr Beach advised that the car parks are locked at dusk and the incident could only therefore have occurred during daylight hours. Situation to be monitored.
  - (b) Eynsham Litter Pickers – Letter of appreciation, noted.
  - (c) Smaller Authority Audit Appointments – Letter advising appointment of Moore Stephens as external auditor for the forthcoming 5 year period. Clerk checked that there are no conflict of interest with Councillors. No interests noted.
- 17/8 **To consider the Clerk's Report and agree actions** – The report was received and discussed. Joan Stonham and Posy Parrinder kindly offered to assist with research of the Bartholomew Rooms by checking previous publications of the Eynsham Record.
- 17/9 **Finance:-**
- (a) To approve payment of accounts – It was **RESOLVED** to pay the accounts as presented.
  - (b) To be advised of income and expenditure – Reports were reviewed.
  - (c) To discuss the draft budget and Parish Precept for the 2018/19 financial year. (Note, for consideration and resolution at the January Council meeting) – The 2018/19 budget and precept are being drafted which currently include £14,000 to Reserves and c. 1% increase in tax.
  - (d) To consider and approve revised Financial Regulations – It was **RESOLVED** that the latest NALC Financial Regulations (as amended) are approved.
  - (e) To note and consider possible legal fees for the Wharf Stream Way licence – OCC has now permitted the Parish Council to use its own legal services for the licence. As there are no legal services required, there will be no cost in this respect to the Council.
- 17/10 **To hear reports from Councillors representing the Council on outside bodies:-**
- (a) Cllr Crowley – A written report was circulated on behalf of the Village Hall Management Committee.
  - (b) Cllr Emery – Various West Oxfordshire District Council (WODC) meetings attended.
  - (c) Cllr Beach – Attended WODC Planning, Cabinet and Scrutiny meetings. It was felt that procedure of the Local Plan is a concern.

- (d) Thornbury Road development exhibition was attended by Councillors. Cllr Crowley felt the possible location of the play area to the far end of the site is unsuitable.
- (e) Bartholomew School exhibition for new buildings – Cllr Beach considered that the traffic management and car park plan needs improving. Noted that the School's development work is due to be started at the same time as the Thornbury Road development which would cause traffic problems.

**17/11 To consider proposals for alterations to the Village Hall.** – It was **RESOLVED** that the timber batten and the external play kitchen proposals are acceptable.

**17/12 To receive an update on the Eynsham Neighbourhood Plan** – A meeting was held with Ann Skippers, Examiner and WODC officers on 4 December. Ms Skippers considered that whilst the Neighbourhood Plan was innovative, it had allocated sites which is contrary to requirements. It was noted that the Plan will be amended and resubmitted. Further consultation and examination will be required. The report of the healthcheck (which was undertaken prior to the submission of the Plan) will be reviewed. Discussion turned to WODC's Local Plan consultation on additional technical evidence and the difficulties some residents are experiencing in meeting WODC's submission requirements. Cllr Beach offered to explore the consultation's legal requirements with WODC. It was noted that Cllr Emery is assisting some residents who are unable to print their response and/or do not have access to the internet.

**17/13 To receive an update on the introduction of a 20mph zone** – The Urbanists final report will be discussed at the forthcoming Traffic Advisory meeting and actions recommended.

**17/14 To note dates of the next Eynsham Parish Council meetings:-**

- Planning (if required) – 2 January at 6.30pm.
- Full Council – 2 January 2018 at 7.30pm.
- Traffic Advisory Committee – 23 January at 7.30pm.
- Fishponds Committee – 30 January at 6.30pm.
- Communications Committee – 30 January at 7.30pm.

**EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman moved that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting.**

**17/15 To consider nominations for the High Sheriff of Oxfordshire Awards** – It was **RESOLVED** to submit a nomination.

**17/16 To consider revised quotes for the demolition of the Public Toilets building** – It was **RESOLVED** to accept the quote by Maylarch Demolition who are able to provide all the required tasks of the project.

The meeting closed at 9.00pm